

You are summoned to a meeting of Wicklewood Parish Council which will be held at Wicklewood Village Hall on **Monday 4th November 2019** at **7.45pm**

Helen Frayer
Parish Clerk
29th October 2019

A G E N D A

1. **WELCOME AND APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**
3. **PUBLIC FORUM** including report from County/District Councillor (15 mins)
4. **APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 7th OCTOBER 2019**
5. **TO RECEIVE UPDATE FROM CLERK ON ACTIONS FROM PREVIOUS MEETING**

6. **CORRESPONDENCE – will be available to be viewed from 7.30pm**

6.1	South Norfolk Council	Rough Sleeper estimate
6.2	Norfolk County Council	Budget consultation
6.3	Margaret Dewsbury	Integrated Risk Management Plan

7. **ACCOUNTS FOR PAYMENT**

7.1	Salaries	Clerk and Booking Clerk	316.04
7.2	Expenses	Mileage, stamps, keys	43.14
7.3	HMRC	Month 7	46.20
7.4	Dream Team Cleaning	Cleaning	288.00
7.5	B L Clarke	Verge/hedge cutting, spray field	1,038.00
7.6	The Net	Advert for village hall	50.00
7.7	John Roy	Painting climbing frame	168.96
7.8	John Roy	Painting table and chairs	62.99
		TOTAL	£2,103.33

8. **MONTHLY RECEIPTS AND PAYMENTS REPORT**

	Current	Deposit	Hampshire Trust Bank	Total
Balance b/f	5,185.70	9,150.67	5,000	19,336.37
Total receipts to	5,337.65	0	0	5,337.65
26/10/19			0	0
Total payments to	3,204.96	0	0	3,204.96
26/10/19				
Inter Account Transfers	0	0	0	0
Closing Balance	7,318.39	9,150.67	5,000	21,469.06

9. **CLERK'S WORKING HOURS:** To consider increasing hours

10. **BUDGET:** To receive first draft of 2020/21 Budget

11. HIGHWAYS

- 11.1 To receive monthly report from Joel Pailes
- 11.2 To consider repair of village sign
- 11.3 To consider survey to judge village support for footpath

12. PLANNING

New planning applications:

- 12.1 2019/2029 85 High St – No material amendment – changes to external materials and addition of utility room rooflight to rear elevation
- 12.2 2019/2143 31 Low Street – Single storey front and rear extensions

New planning decisions:

- 12.3 2019/1552 Land adj to 69 High St – Erection of 2 bed bungalow – Refusal
- 12.4 2019/2029 85 High Street – Non material amendments to external materials and addition of utility room rooflight to rear – Approval
- 12.5 2019/1736 Land north of Church Lane – Erection of 2 storey dwelling, garage and temporary static caravan – Approval with conditions

13. WICKLEWOOD VILLAGE HALL AND PLAYING FIELDS

- 13.1 Report from Booking Clerk
- 13.2 Maintenance items in village hall
- 13.3 Report from playing field inspection – To approve purchase of goal nets
- 13.4 Maintenance of grounds

14 ENVIRONMENT & WELLNESS

- 14.1 Update from recent Norfolk ALC event
- 14.2 To consider tree planting – Free tree packages from Woodland Trust
- 14.3 To consider Commercial Renewable Heat Incentive (RHI) Village Hall heating

15 ANY OTHER BUSINESS

16 DATE OF FUTURE MEETINGS

Monday 2nd December. Agenda items to Clerk by 23rd November
Schedule of meeting dates for 2020

17 CONFIDENTIAL ITEM AFTER PUBLIC MEETING