

WICKLEWOOD PARISH COUNCIL

Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 1st July 2019

Present:

John Seville	(JS)	Chair
Richard Goodings	(RG)	
Alan Goodings	(AG)	
John Hipperson	(JH)	
Joel Pailes	(JP)	
Gemma Minors	(GM)	

In attendance:

Helen Frayer	(HF)	Parish Clerk
Richard Elliott (part meeting)	(RE)	District Councillor

68 **WELCOME AND APOLOGIES FOR ABSENCE**

The Chair welcomed all to the meeting. Apologies were received from Nick Kemp and Margaret Dewsbury. As the new District Councillor was expected to attend it was decided to move the Public Forum further down the agenda to give him time to get here.

69 **DECLARATION OF INTERESTS**

Both GM and JS declared interest in item 10.1 on agenda

70 **MINUTES OF MEETING HELD ON MONDAY 13th MAY**

Resolved: to agree and sign the minutes as correct. Proposed RG, Seconded JP, all agreed

MATTERS ARISING not included in Agenda

71 HF reported that the school have been in touch re the defibrillator. The cost has gone up during this period from £535 to £595. They are going ahead with ordering it.

72 HF reported that she had contacted Bob West at Highways re the concerns about the new road surface on Chapel Bell Bridge. His response was that the road surface was mechanically swept prior to work. The ironwork was covered over to protect it from the bitumen and stone doesn't enter the drainage. The system had been recently cleansed and is fully functioning and he would inspect the self seeded tree.

73 The Buck have not yet come back with a price for materials due to personal issues.

74 HF reported that she had asked Vic Hubbard to clarify how detailed his preparation of the surfaces would be before painting. His response was that he hadn't quoted to strip the old paint as that hadn't been asked for. He has been asked to re-quote.

75 **CORRESPONDENCE**

Mr & Mrs Munnings	Re overgrown garden in Hillside Crescent	To advise that this is not a Parish Council matter, to contact Environmental Health
Andrea Worledge	Re speeding on the High Street	See below
Marie Collins	Re incident with speeding car	See below
John Sears & family	Re speeding/road safety issues	See below
Peter Royle	Poor mobile coverage – request for transmitter in church tower	To advise to contact the Parochial Church Council re this
Norfolk Police	Rural newsletter	Noted
CPRE	Rural Housing Conference	Noted
South Norfolk Council	Conference re Developing Community Land Trusts	Noted

76 Discussion on the correspondence regarding speeding in the village. A resident reported a recent near miss when crossing the road with her child that has been reported to the police. Prior to the meeting JS had contacted Highways who had replied that the Council no longer operated a Traffic Management Programme and that the speed limits in the village were considered appropriate apart from part of the planning process. The local police had also been contacted, no response as yet. The problem appears to be that drivers are not observing the speed limit. JP and GM had also done some research about various possible options, flashing signs, Speed Awareness Monitors (SAM), Community Speed Watch, mobile speed cameras or zebra crossing. The cost implications of these options was considered. HF outlined the current situation regarding currently ring-fencing all available money for the footpath. JS stated that previously the District Council had organised a village survey to find out what the local residents considered the top priorities were in the village. JH proposed that the Parish Council write to Highways with the concerns about speeding. The Head teacher of the school and the friends of the school also be encouraged to write.

Action: To write to Highways; to ask District Council re village survey; to contact police re various speeding options and invite to next meeting.

77 **PUBLIC FORUM**

A resident said it was difficult to understand the issues arising from the correspondence when they were not read out. HF responded that they were available to be viewed from 7.20pm before the meeting.

A resident said how frustrating it was for everything to have to wait for the next month for debate. JS explained that it wasn't possible to make decisions on items that weren't on the agenda.

A resident asked if the cost of the flashing signs was known. HJ will contact Highways for a price

A resident asked if other parishes raised money in different ways after hearing how dependant the Parish Council's finances were on one main hall hirer. The Council responded that it had always done its best to ensure that the precept was kept low.

There were also comments about how apathetic the village appeared to be. People don't attend the meetings or even the free Christmas lunch that was laid on.

A resident said that at the end of term they wanted to have a picnic on the field and would it be possible to have the use of the toilets in the hall. Agreed they could have the keys to the external toilet doors if the hall were available. GM would take responsibility for the keys.

There was also discussion about forming a fundraising committee. GM said she would be happy to lead on this. Agreed this needs to wait until a survey of what the village considers its priorities are.

78 ACCOUNTS FOR PAYMENT

Salaries	Clerk and Booking Clerk	316.04
Expenses	Mileage	16.20
Tim Carver	Grass cutting	100.00
H Frayer (Stream Hygiene Ltd)	Hand driers for hall toilets	464.40
HMRC	Month 3	46.20
	TOTAL	£942.84

Additional invoices had been received: Playsafety (RoSPA safety check on play area) £94.80; Cleaner £347.50; SV Harvey roof repair £259.20 (estimate had been £450) Total £1,644.34. JH commented that he had been able to obtain replacement driers much cheaper, however the Council had already agreed on the particular more powerful model that had been recommended by the previous Chair based on his experience. **Resolved: That all accounts as presented be paid. Proposed RG, seconded JP. All agreed**

80 MONTHLY RECEIPTS AND PAYMENTS REPORT

	Current	Deposit	Total
Balance b/f	5,917.57	9,142.32	15,059.89
Total receipts to 22.6.19	4,585.08	3.79	4,588.87
	10,502.65	9,146.11	19,648.76
Total payments to 22.6.19	2,031.28	0.00	2,031.28

	8,471.37	9,146.11	17,617.48
Inter Account Transfers	0.00	0.00	0.00
Closing Balance	8,471.37	9,146.11	17,617.48

HF reported that receipts were higher due to the Agency Agreement money being received plus the hire of the hall twice for elections

81 UPDATE RE CIL PAYMENTS

HF reported that it has been confirmed that Wicklewood would receive £1,782.91 from the Hill Cottages development at the end of October. South Norfolk have also offered an addition £341.39 which was left over from another project and is too small an amount for them to use. This would be released when the work has taken place. Agreed to accept the offer.

82 AGREE SIGNATORIES FOR NEW ACCOUNT

The new savings account agreed at the last meeting requires the Clerk to be a signatory in order to deal with the account. This is not normal practice. It will be set to ensure that two signatories have to sign any actions. New signatories to be JS and NK. **Proposed AG, seconded GM, all agreed**

83 HIGHWAYS

JP said he had not noticed any actions required and nothing had been notified to him. JS commented that repair works had recently taken place around the Green. HF asked JP to check if the request recently sent to the Highway Rangers had been carried out or not as we had requested the same things on 3 occasions now.

PLANNING

84 Application 2019/1018 RG said he considered the proposed construction was very high and close to the neighbouring fence which would enable people using it to see into neighbouring gardens. Although trees were proposed it would take many years for these to screen. **RG Proposed to object on these grounds, seconded RG. AG also agreed. JP did not agree. JS and GM abstained due to Declaration of Interests.**

85 2019/0969 noted with no comments

86 New planning decisions noted with no comments

WICKLEWOOD VILLAGE HALL AND PLAYING FIELDS

87 **Report from Booking Clerk:** The booking clerk was not at the meeting but her monthly report showed no issues. The termly fees from Brownies etc had been received. Has been compiling a key register. It was intended to change the code on the key safe during the summer.

88 **Maintenance items in village hall:** No items identified

- 89 Purchase of new chair trolley:** The Guides have requested a new chair trolley as the current one is very difficult to use. They have offered to contribute to the cost. A suitable one has been identified at £90 plus VAT. To purchase replacement and accept Guides offer: **Proposed RS, seconded GM, all agreed.** Cinema Club have just notified the Council that they had taken the old chair trolley and replaced the wheels and now wish to send the invoice. They should have notified the Council that they had taken it for repair and got permission before money was spent, although it was recognised they had action with good intentions. Agreed they could submit the invoice.
- 90 Monitoring of water meter:** It has now been identified that the very large bill received earlier in the year was due to severe underestimating of the usage previously. To avoid this, WAVE have requested we submit regular meter readings. RG has agreed to read the meters on a quarterly basis and send figures to HF for submission
- 91 Report from playing field inspection:** NK had not submitted a report in his absence. RoSPA have just completed their annual safety check. Their report shows no significant issues, only minor ones like the painting that needs doing that we are already addressing, a bolt cover is missing – RG reported he has already replaced this, and a bench that is a little loose in the ground. No safety issues at all. The cutting of the field has improved and they are now submitting dockets when they do the work
- 92 Additions to equipment on playing field:** GM reported that local parents had requested some additional play equipment, adult exercise equipment and a dedicated dog walking area which would enable the playing field to be a community hub and more used. JP said that South Norfolk had a scheme for nearly fully funded outdoor table tennis equipment. At present there is not much to appeal to older youngsters. Concerns that if part were to be fenced for dog walking it would restrict its use in future for football and cricket. These proposals to be incorporated into the proposed village survey to see what demand there is for them.
- 93 Drones flying over playing fields:** A drone had been seen flying over the playing fields and other people's gardens. It was then seen landing at 63 High Street. The Parish Council already has a 'No drones' policy that applies to the playing fields. A notice needs to be put on the playing fields notice board to replace the 'no kites' notice that is no longer required now that the electric lines are underground. Action: to write to householder and send a copy of the policy – **Proposed JH, seconded RG all agreed.**

- 94 Maintenance of Grounds:** The playing fields notice board is in poor condition. Will check and consider repair. **HF to get quotes to replace signs on notice board and the no dogs on field signs also**
- 95 OLD VILLAGE HALL CHARITY TRUST**
The council appointed trustee, John Lowe, is coming to the end of his current 4 year term. He is happy to be reappointed. **Proposed RG, seconded JH, all agreed**
- 96 TRAINING**
Dates for courses for the new Councillors had been circulated. JP and GM would like to attend pending getting time off work. Cost £60 + VAT for full day course. Also available a Chairman's course, JS will consider. **Proposed RG, seconded JH, all agreed**
- 97 ANY OTHER BUSINESS26**
Richard Elliott apologised for his late arrival and missing the public forum and asked if he could speak now. Agreed. He said he had agreed the Ward Member Grant of £200 towards the defibrillator but needed an address in South Norfolk area to send it. As Clerk lives outside the area, agreed he could send it to the Chair. He said he was new to the role so was going through training. JS asked him if he could look into whether a new village survey could be arranged. He will check with the Community team. JH asked if he would support re the speeding issues and he said he was happy to lend his support although traffic was not within his remit, however he will speak to the head teacher. RE wanted to draw the Council's attention to the Early Help Hub which was an early intervention scheme to stop people's problems getting out of hand and the Council might be well placed to identify people who could benefit. HF said she had already made the editor of the Parish magazine aware.
- 98** JP said he would like to promote attendance of the Council meetings by putting up posters. GM will also promote on the local Facebook page.
- 99 DATE OF NEXT MEETING:** Will be 5th August. Agenda items to Clerk by 26th July. The meeting was closed at 9.30pm