

You are summoned to a meeting of Wicklewood Parish Council which will be held at Wicklewood Village Hall on **Monday 5th August 2019** at **7.45pm**

Helen Frayer
Parish Clerk
28th July 2019

A G E N D A

1. WELCOME AND APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST
3. PUBLIC FORUM (15 mins)
4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 1st JULY 2019
5. TO RECEIVE UPDATE FROM CLERK ON ACTIONS FROM PREVIOUS MEETING
6. CORRESPONDENCE – will be available to be viewed from 7.20pm

6.1	Norfolk Age UK	Request for donation
6.2	Nfk Accident Rescue Service	Request for donation
6.3	South Norfolk Council	Kett Fun Day and Fayre
6.4	George Freeman	Supermarket Surgeries & Norfolk Enterprise Festival
6.5	Adrian Hallam	Comments re village engagement and allotment issues (on agenda)

7. ACCOUNTS FOR PAYMENT

7.1	Salaries	Clerk and Booking Clerk	315.84
7.2	Expenses	Mileage, stamps, envelopes	20.62
7.3	HMRC	Month 4	46.40
7.4	A K Marriott	Cleaning	375.00
7.5	Tim Carver	Grass cutting	100.00
7.6	H Frayer	Chair Trolley	108.00
7.7	Ron Lansdell	New wheels for old chair trolley	25.00
7.8	Jeremy Neave	Fitting hand driers	324.00
		TOTAL	1,314.86

8. MONTHLY RECEIPTS AND PAYMENTS REPORT

	Current	Deposit	Hampshire Trust Bank	Total
Balance b/f	8,471.37	9,146.11	0	17,617.48
Total receipts to	883.00	0	0	883.00
	9,354.37	9,146.11	0	18,500.48
Total payments to	1,684.13	0	0	1,684.13
	7,670.24	9,146.11		16,816.35
Inter Account Transfers	-5,000		+5,000	
Closing Balance	2,670.24	9,146.11	5,000	16,816.35

£5,000 has been placed in a fixed term account with Hampshire Trust Bank, ringfenced for footpath development

9. HIGHWAYS

- 9.1 To receive monthly report from Joel Pailes
- 9.2 To consider speeding issues/options

10. PLANNING

New planning applications:

- 10.1 2018/2427 Land Adj to The Drift, Crownthorpe Rd. Appeal by Mr J Cole. This is an Appeal against Refusal to convert existing workshop to residential unit. All previous comments will be considered. Does the PC wish to comment or modify/withdraw previous representations.
- 10.2 2019/1401 Land west of Milestone Lane – Proposal two single storey dwellings and detached garages
- 10.3 2019/1477 23 St Georges, The Old Laundry, Hospital Road – Proposal increase size of 2 existing Velux windows and add 2 additional to south facing roof
- 10.4 2019/1244 67 High Street. Amended proposal – Play frame and equipment

New planning decisions:

- 10.2 2019/1120 7 Low St. Variation of condition 3. Approval with conditions

11. WICKLEWOOD VILLAGE HALL AND PLAYING FIELDS

- 11.1 Report from Booking Clerk
- 11.2 Maintenance items in village hall
- 11.3 Report from playing field inspection
- 11.4 To consider acquisition of outdoor table tennis equipment
- 11.5 Maintenance of grounds – To agree quotes for repair of noticeboard and replacement of signs
- 11.6 To notify re repair of manhole cover over septic tank
- 11.7 Allotments – To consider maintenance of edge strip and hedging

12 ASSET MANAGEMENT PLAN – To consider requirements

13 VILLAGE SURVEY – To consider further actions

14 ANY OTHER BUSINESS

- 14.1 To consider becoming a Litter Pick Hub
- 14.2 Request for IT support to make village website accessible

15 DATE OF FUTURE MEETINGS

Monday 2nd September. Agenda items to Clerk by 23rd August.