

AUDIT REPORT
WICKLEWOOD PARISH COUNCIL
For the year ended 31st March 2018

I have examined the financial records of Wicklewood Parish Council and have seen no evidence of fraud or misrepresentation linked to any documents, which I have audited.

I have viewed the Minutes for the year on the Web Site. Therefore I believe that the Accounts reflect a true and fair position of the affairs of Wicklewood Parish Council.

Wages & Salaries:

For both Clerk & Caretaker & Booking secretary have had the appropriate statutory deductions, and relevant amount paid to the Revenue. However I noted that a Refund of PAYE had not been accounted for – therefore there is **an overpayment to HMRC of £16.20**

Income & Expenditure

- (i) VAT account – several errors came to light – these have been discussed with the clerk and should be included in the next claim
- (ii) The Council has an outstanding loan with the Public Works Loan Board that has a further 7 years to run.
- (iii) Hall Income has increased slightly this financial year. Donna Poole (dancing) still appears raise the most income (£9,000 + in this year – should this lady stop using the hall, the PC will have a huge drop in income!). There has been little change to the regular users this year. Several ad hoc users had booked for parties etc. . & there were 2 receipts from NCC for elections this year.
- (iv) Allotment Rental has remained as last year and all Invoice raised and paid.
- (v) Agency Services' monies received from County Council to fund the Parish Council verge cutting was received.
- (vi) The Small Business Rate Relief resulted in no payments being due again this current year.
- (vii) Statutory inspections / tests had been carried out in the year on Electrical items, Boiler, Fire equipment, Playing Field,
- (viii) No hirers to replace the Cricket Club's outside usage have been found

Fixed Assets:

I wasn't supplied with the Fixed Asset Register this year – therefore I assume there had been no changes

Precept:

The precept was £5,000 with an additional support grant of £63

Minutes:

From the Minutes I noted the following,