

WICKLEWOOD PARISH COUNCIL

Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 1st April 2019

Present:	Mike Gamble	(MG)	Chair
	John Seville	(JS)	Vice Chair
	Nick Kemp	(NK)	
	Richard Goodings	(RG)	
	Alan Goodings	(AG)	
In attendance:	Helen Frayer	(HF)	Parish Clerk
	Michael Edney	(ME)	District Council

660 WELCOME AND APOLOGIES FOR ABSENCE

The Chair welcomed all to the meeting. Apologies were received from Andrew Goodings, John Hipperson, Margaret Dewsbury

661 DECLARATION OF INTERESTS

None declared

662 PUBLIC FORUM

A local resident reported that the situation at 35 Church Lane was continuing. The resident has been seen moving soil from the opposite bank to shore up her bank and there is more planting.

663 MINUTES OF MEETING HELD ON MONDAY 4th March

The minutes of the last meeting were agreed as correct

Resolved: to agree and sign the minutes as correct. Proposed JS, Seconded NK, all agreed

664 MATTERS ARISING not included in Agenda

Highways have updated re Church Lane **HF to update Highways re latest report as per public forum**

665 CORRESPONDENCE

Norfolk County Council	Update re Norwich Western Link – noted. ME reported that the decision is expected this month with work due to be completed quickly
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Norfolk Community Foundation	Info re All Aboard activities for Easter. Noted, poster put on notice board
Mrs Minors	Queries re playing field fencing, footpath and roadsign. On agenda to be discussed
Norfolk Police	Crime updates - noted
Mr & Mrs Cross	Re RTA in Church Lane and damage to posts – HF to notify Highways with Reg No. of vehicle

666 ACCOUNTS FOR PAYMENT

Salaries	Clerk and Booking Clerk	329.96
Expenses	Mileage, homeworking	26.10
Cleaning	Norfolk Eco Clean (incl window clean)	275.00
Rix Petroleum	Heating Oil	268.43
TRS Environmental	Boiler repair	126.00
E Fire	Replacement emergency lights	263.80
S V Harvey	Repairs to hall roof	271.91
S Doddington	Refund of hall hire overpayment	20.00
	TOTAL	£1,581.20

One additional invoice received for Jeremy Neave for replacement thermostat £87.60. JS requested that the high water rates bill be queried again. **HF to action. Resolved: That all accounts as presented be paid. Proposed AG, seconded JS. All agreed**

667 MONTHLY RECEIPTS AND PAYMENTS REPORT

	Current	Deposit	Total
Balance b/f	8,312.42	5,139.76	13,452.18
Total receipts to 25.03.19	1,483.62	2.56	1,483.62
	9,796.04	5,142.32	14,938.36
Total outgoings to 25.03.19	1,015.39	0.00	1,015.39
Inter Account Transfers	0.00	0.00	0.00
Closing Balance	8,780.65	5,142.32	13,922.97

HIGHWAYS

668 AG – nothing to report

669 HF updated re email from Bob West re correct method of reporting faults is online

670 Children's Playing Sign – Mrs Minors reported in her email as referred to in Correspondence, the poor condition of this sign and the bad impression it gives when entering the village. HF has already reported this to the Highway Rangers. The sign was originally erected by the Parish Council and is on Council land so the Highway Rangers may not deal. If not done, to be addressed at a future meeting

- 671 Verge fronting Hillside Crescent – Tim Carver has reported that builders working at No. 43 have been regularly parking on the verge, and recently got stuck there and have caused a lot of damage to the verge which will make cutting it difficult
HF to write to householder asking them to repair the damage to the verge

PLANNING

- 672 No new planning applications
- 673 Planning decisions: 2019/0294. Noted.

WICKLEWOOD VILLAGE HALL AND PLAYING FIELDS

- 674 Report from Booking Clerk: It is still working well with Rachael dealing with bookings remotely, assisted by HF. There is a new regular booking, yoga on a Wednesday morning. The community cream tea which Mr and Mrs Hallam were arranging has had no take up. Request to waive the cancellation fee as this was a community event. Agreed.
- 675 Maintenance items in village hall – The light over the door is still awaiting repair. JS and Les Whitehead will deal
- 676 Hall roof – The roof over the bar has been leaking again. Harvey's builders met with MG and assessed. Have given quote to remove roof sheets, find leak and repair. Can only give an approximate price of £450 due to nature of fault being unknown.
Proposed to accept quote JS, seconded RG, all agreed. MG will liaise with Harveys and request photos of damage found
- 677 Outside lights – JS met with Mr Cooper and the angle of the lights has been adjusted to mutual agreement albeit the far side of the car park is now darker than ideal. The electrician has advised re the possibility of a timer but this could be problematical so will not go ahead.
- 678 Report from playing field inspection: NK reported that the field has been scarified. There was a lot of rubbish which he has removed. The grass needs cutting. **HF to give NK the schedule for the Norse cutting so he can monitor**
- 679 Maintenance of grounds – As requested in Mrs Minor's letter, a latch has been requested to prevent young children running onto the car park. This will need to be accessible on both sides so that older children can use the gate. **Tim Carver to be asked to carry out this work. Proposed JS, seconded RG, all agreed**
- 680 **BIG LITTER PICK 2019**
NK reported that it rained on the original date, so little was done, but local residents met up again the following week. A lot has been collected. Another date has been arranged for April as many areas are still bad and locals seem keen to do it.

681 Although equipment was provided by South Norfolk Council for this, it has now been returned. Request for Parish Council to provide litter pickers as a safe means of collecting litter. The local church has agreed that they can be stored there as it is always open. NK has identified suitable equipment £75.95 for 5. **Proposed NK, seconded JS, all agreed**

682 ANY OTHER BUSINESS

HF reported that the local school would like to make the defibrillator they already have accessible to the village and request that the Parish Council fund the lockable box that is required. ME suggested the new District Councillor to be approached after the election and request funding from his Member's Ward Budget. To be on agenda of next meeting.

683 On behalf of the Council, JS thanked MG for all his work over many years with the Parish Councillor and presented him with a gift.

684 DATE OF FUTURE MEETING

Monday 13th May – Annual Parish Council meeting. This will be the first meeting after the election on 2nd May. New council positions will be agreed.
The meeting was closed at 8.45pm