

You are summoned to a meeting of Wicklewood Parish Council which will be held at Wicklewood Village Hall on **Monday 13th May 2019 at 7.45pm**

Helen Frayer
Parish Clerk
7th May 2019

A G E N D A

1. DECLARATIONS OF ACCEPTANCE OF OFFICE

2. ELECTION OF CHAIR

3. APOLOGIES FOR ABSENCE

4. DECLARATIONS OF INTEREST

5. ELECTION OF OFFICERS

- 5.1 Vice Chair
- 5.2 Responsible Financial Officer (Parish Clerk)
- 5.3 Highways Officer
- 5.4 Playing Field Officer and Play Area Inspector
- 5.5 Data Protection Officer (Parish Clerk)
- 5.6 Arrangements for co-option of additional Councillor

6. PUBLIC FORUM

7. APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 1st APRIL 2019

8. MATTERS ARISING not included within the Agenda

9. CORRESPONDENCE: Please note all correspondence is available to view from 7.20pm

6.1	M Gamble	Thank you letter
6.2	Norfolk Police	Rural update
6.3	Environment Agency	River maintenance

10. ACCOUNTS FOR PAYMENT

7.1	Salaries	Clerk and Booking Clerk (clerk's now includes homeworking allowance)	316.04
7.2	Clerk's Expenses	Mileage, postage, stationery	35.02
7.3	Cleaning	Norfolk Eco Clean	405.00
7.4	A Hallam	Refund for hall hire for cancelled event	40.00
7.5	N Kemp	Litter picking tongs	75.95
7.6	R Mold	Kettle	30.00
7.7	South Norfolk Council	Emptying bins	58.99
7.8	Norfolk ALC	Annual Membership	235.73
7.9	Tim Carver	1 st grass cut and new latch on gate	130.00
7.10	HMRC	Month 1	46.20
		TOTAL	1,372.93

11. MONTHLY RECEIPTS AND PAYMENTS REPORT

	Current	Deposit	Total
Balance b/f	8,780.65	5,142.32	13,922.97
Total receipts to 5.5.19	4,952.97	0.00	4,952.97
	13,733.62	5,142.32	
Total payments to 5.5.19	1,992.20	0.00	1,992.20
Inter Account Transfers	-4,000	4,000	
Closing Balance	7,741.42	9,142.32	16,883.74

12. NOMINATIONS TO NorfolkALC EXECUTIVE

13. HIGHWAYS

- 13.1 To receive monthly report from Alan Goodings
- 13.2 Children Playing sign

14. PLANNING

New planning applications:

- 15.1 2019/0883 Applicant: Mr Adam Sliwinski Location: Bungalows To The Rear Of Ashcroft Milestone Lane Wicklewood Norfolk. Proposal: Change of use from 6 residential Institution bungalows to residential
- 15.2 2019/0960 Applicant: Mr J Wilshaw Location: 85 High Street Wicklewood NR18 9QA Proposal: Demolition of existing garage and rear extension. Erection of new side extension and entrance porch.
- 15.3 2019/0879 Certificate Lawfulness Proposed. Location 69 High Street Wicklewood NR18 9QA Proposed garden room and garage
- 15.4 2019/0847 Applicant: Mrs C Riches Location: Land Adj To 4 Hillside Crescent Wicklewood Proposal: Proposed single storey dwelling – Listed here for information only as already dealt with outside the meeting. No objections from Parish Council

New planning decisions:

- 15.5 2019/0170 12 Wicklewood Rise – Change of use of paddock area to garden – Approved with conditions

15. WICKLEWOOD VILLAGE HALL AND PLAYING FIELDS

- 15.1 Report from Booking Clerk
- 15.2 Maintenance items in village hall – Approve purchase of replacement hand dryers
- 15.3 Village hall roof
- 15.4 Report from playing field inspection
- 15.5 Maintenance of grounds – review grass cutting contract

16. REQUEST FROM SCHOOL TO FUND CABINET FOR DEFIBRILLATOR

17. ANY OTHER BUSINESS

18. DATE OF FUTURE MEETINGS

- Monday 3RD June – Agenda items to Clerk by 24th May