

You are summoned to a meeting of Wicklewood Parish Council which will be held at Wicklewood Village Hall on **Monday 3rd June 2019 at 7.45pm.**

Helen Frayer
Parish Clerk
27th May 2019

A G E N D A

- 1 WELCOME AND APOLOGIES FOR ABSENCE
- 2 DECLARATIONS OF INTEREST
- 3 CO-OPTION OF NEW COUNCIL MEMBER
- 4 PUBLIC FORUM
- 5 APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 13th MAY 2019
- 6 MATTERS ARISING not included within the Agenda

7 **CORRESPONDENCE – Available to view from 7.20pm**

| | | |
|-----|--------------------------|--------------------------------------|
| 7.1 | Wymondham Medical Centre | Patient Participation Group |
| 7.2 | Norfolk Police | Norfolk Rural Communities Newsletter |

8 **ACCOUNTS FOR PAYMENT**

| | | | |
|-----|-----------|-----------------------------|------------------|
| 8.1 | Salaries | Clerk and Booking Clerk | 315.84 |
| 8.2 | Expenses | Mileage | 16.20 |
| 8.3 | HMRC PAYE | Month 2 | 46.40 |
| 8.5 | Norse | Half year field maintenance | 931.13 |
| | | TOTAL | £1,309.57 |

9 **MONTHLY INCOME AND EXPENDITURE REPORT**

| | Current | Deposit | Total |
|----------------------------------|-----------------|-----------------|------------------|
| Balance b/f | 7,741.42 | 9,142.32 | 16,883.74 |
| Total Receipts to 24/05/19 | 1,433.00 | 0.00 | 1,433.00 |
| | 9,174.42 | | 9,174.42 |
| Total Outgoings to 24/05/19 | 3,256.85 | 0.00 | 3,256.85 |
| | 5,917.57 | 9,142.32 | |
| Inter-Account Transfers May 2018 | 0.00 | 0.00 | 0.00 |
| Closing Balance | 5,917.57 | 9,142.32 | 15,059.89 |

10 SAVINGS ACCOUNT

To approve opening new account for ring fenced money

11 ANNUAL GOVERNANCE STATEMENT

To approve the Statement for 2018/19

12 FINANCIAL REGULATIONS

To approve amended Financial Regulations

13 COMMUNITY ACTION NORFOLK MEMBERSHIP

To consider renewal level

14 HIGHWAYS

Receive monthly report from Joel Pailes

15 PLANNING

New planning applications

15.1 2019/1018 Applicant: Mr & Mrs Shepherd Location: Land West Of High Street
Wicklewood Proposal: Erection of 3 detached dwellings, access road, associated landscaping
and enabling works

15.2 2019/0960 Location: 85 High Street. Proposal: Demolition of existing garage and rear
extension. Erection of new side extension and entrance porch

15.3 2019/1015 Location Church Manor Farm, 56 Church Lane. Discharge of conditions 1, 7
and 8 from 2017/2361. Noise management strategy, car parking layout and parking bay to be
constructed on access track

15.4 Previous planning decision: None received

16 WICKLEWOOD VILLAGE HALL & PLAYING FIELDS

16.1 Report from Booking Clerk

16.2 Maintenance items in village hall

16.3 Village Hall Roof

16.4 New shelving and redecoration of bar

16.5 Report from playing field inspection – to agree quote for painting equipment

16.6 Maintenance of grounds – review grass cutting contract

17 ANY OTHER BUSINESS

18 DATE OF FUTURE MEETINGS

- Monday 1st July. Agenda items to Clerk by 21st June

19 CONFIDENTIAL ITEM AFTER PUBLIC MEETING

Changes to bank mandate