

# WICKLEWOOD PARISH COUNCIL

## Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 4<sup>th</sup> March 2019

**Present:**            **Mike Gamble**                    **(MG) Chair**  
                         **John Seville**                    **(JS) Vice Chair**  
                         **Nick Kemp**                      **(NK)**  
                         **Richard Goodings**            **(RG)**  
                         **John Hipperson**                **(JH)**

**In attendance:**    **Helen Frayer**                    **(HF) Parish Clerk**

### **631 WELCOME AND APOLOGIES FOR ABSENCE**

The Chair welcomed all to the meeting. Apologies were received from Andrew Goodings, Alan Goodings, Michael Edney and Margaret Dewsbury

### **632 DECLARATION OF INTERESTS**

John Seville declared an interest in agenda item 11.2  
Mike Gamble declared an interest in agenda item 11.4

### **633 PUBLIC FORUM**

Local resident, Alan Coombe said that the Minutes said that “he was not prepared to pay for the hall” for the proposed quiz for the Red Cross. He said he would be arranging the quiz on behalf of the Council. MG stated that the Council had previously agreed that free hall hire would not be allowed for good causes. It is hoped the event would fund the costs. Agreed to remove that line from the Minutes.

Mr Coombe also asked about the proposed pavement. He was concerned that as previously stated, it was part of a 3 year plan to ring-fence money each year to pay for this but would the costs then have risen and had a loan been considered. JS said the discussions and decisions about this were all Minuted from previous meetings. HF said that Highways had indicated that the costs were unlikely to rise significantly. Mr Coombe also asked if every new development contributed to the CIL. MG said there were various exemptions including self build.

### **634 MINUTES OF MEETING HELD ON MONDAY 7<sup>th</sup> JANUARY**

After the removal of the line relating to the quiz, as recorded above, the minutes of the last meeting were agreed as correct

**Resolved: to agree and sign the minutes as correct. Proposed JS, Seconded JH, all agreed**

**635 MATTERS ARISING** not included in Agenda

NK said he had spoken to the Cinema Club re the chair feet and they were checking them. He will check what they are then doing about them as they haven't been identified for repair.

Highways have cleared the flytipping in Hackford Road

**636 CORRESPONDENCE**

South Norfolk Council	Update on Operation London Bridge which is the plans in place following the death of a senior member of the Royal family. Full plan is available online
Xmas Carol on Tour	Offer to perform A Christmas Carol - noted
Norfolk Council Council	Temporary Traffic Order, closure of B1108 Watton Rd 11 <sup>th</sup> March to 15 <sup>th</sup> March - noted
South Norfolk Council	Information about the reopening of Long Stratton Leisure Centre - noted

**637 ACCOUNTS FOR PAYMENT**

Salaries	Clerk and Booking Clerk	350.12
Expenses	Mileage, homeworking, postage and stationery	74.76
Cleaning	Norfolk Eco Clean (incl toilet rolls and bin liners)	315.00
R Goodings	Padlock for gate	12.50
	<b>TOTAL</b>	<b>£752.38</b>

Salaries includes an additional 2 hours for the Clerk for the training attended last month. Booking Clerk salary has been split 25% to Clerk and 75% to Booking Clerk due to absence.

**Resolved: That all accounts as presented be paid. Proposed JS, seconded JH. All agreed**

**638 MONTHLY RECEIPTS AND PAYMENTS REPORT**

	Current	Deposit	Total
Balance b/f	7,851.10	5,139.76	12,990.86
Total receipts to 20.2.19	1,329.00	0.00	1,329.00
	<b>9,180.10</b>	<b>5,139.76</b>	<b>14,319.86</b>
Total outgoings to 29.01.19	867.68	0.00	867.68
Inter Account Transfers	0.00	0.00	0.00
<b>Closing Balance</b>	<b>8,312.42</b>	<b>5,139.76</b>	<b>13,452.18</b>

**639** HF reported that the latest Water Rates bill showed a very big increase in usage with a High Consumption Alert. There had been a water leak at the entrance to the Village Hall during this period which was reported by both a councillor and local

resident. HF had contacted WAVE but was told that there was only a 12 week window from the date of the leak to claim the money back and also they had no record of it being reported. They stated it must have been reported to the Wholesaler and they were the Retailer. JS stated that the workmen had said the leak was on their side of the water meter which raises concerns that water is being lost elsewhere.

**RG agreed to read the meter weekly for a while to monitor the rate.**

- 640** NALC have agreed new payscales for 2019-2020 to be implemented from 1 April 2019. This will increase the hourly rate for the Clerk from 10.08 to 10.37 and the Booking Clerk from 8.74 to 9.39.

**Proposed: To agree increases accordingly. Proposed JH, seconded NK**

### **HIGHWAYS**

- 641** HF reported that the potholes mentioned at the last meeting were reported to Highways and have been dealt with
- 642** It has been reported to the Council that the householder of the property in Church Lane has planted 3 saplings along the verge. JS asked that we get Highways to verify the boundary of the verge as the parish council cut the verges  
**HF to report to Highways**
- 643** It has been reported to the Council that at 56 Hackford Road, bushes planted by the boundary are obstructing the view when trying to exit from Church Lane  
**HF to write to householder and send copy of Council's hedge policy**

### **PLANNING**

- 644** New planning application: 2019/0294. Noted with no comments
- 645** Appeal against refusal: 2018/1529. Noted with no comments
- 646** Planning decisions: 2019/0255. Noted. It was commented how much mud had been left on the road
- 647** Swainsthorpe development. This was discussed but considered that it was too far away from Wicklewood for it to be appropriate for the council to comment
- 648** An email has been received from the neighbouring property to application 2019/0170 which last month the council had decided to make no comment on. Michael Edney had replied that he agreed with the correspondent. The parish council's decision had been that they did not object to the application as it currently stood.

## **WICKLEWOOD VILLAGE HALL AND PLAYING FIELDS**

- 649** Report from Booking Clerk: It is working well with Rachael dealing with bookings remotely, assisted by HF. No problems. Hire fees received this month £1,144
- 650** Repairs and decoration to bar – No further update re the new shelving. The mold on the ceiling has been treated with bleach
- 651** Maintenance items in village hall – The builders have attended and sealed further areas following the further leaks last month.
- 652** Outside lights – A complaint has been received from Mr Cooper, whose property backs onto the car park, that the outside lights are often being left on for days and nights at a time and are too bright and set at a position that shines light through his bedroom window. He had on occasions tilted the lights down. This had been noticed by JS who had reset them thinking they were being tampered with. Actions taken so far include all regular users have been reminded of the need to switch the lights off when they leave. Guides had asked that the light over the door be repaired as it was too dark to see to lock up. JS has reset the position of the lights so that they reached just short of the back fence of the car park and Mr Cooper has been asked not to adjust them again himself. Mr Cooper has since emailed to say that he still considers the lights shine into his property. The council upgraded the lights some time ago in response to how dangerous the dark car park was and has a duty of care under Health and Safety to ensure that the hall users are able to safely access the car park. The Council will consider a timer on the lights to ensure they are not left on.
- Les Whitehead agreed to put new bulb in outside light. HF to write to Mr Cooper. HF to get quote for timer on lights**
- 653** Report from playing field inspection: NK reported that inspection had taken place. The swings had been greased by RG. No other issues
- 654** Report of gate being placed in boundary fence: The developers have now paid for the hedge cutting but have still not responded to the question of whether it was ever put as a covenant when the houses were sold that gates into the field were not allowed. HF has written again to the householder by Recorded Delivery and he has ignored this letter as well. Agreed that it will be monitored if the gate is actually being used and damaging our hedge.
- NK will monitor when he does the field inspection**
- 655** Maintenance of grounds – JH reported that he will arrange spraying of the field when conditions are right as previously agreed

**656 BIG LITTER PICK 2019**

HF reported that the date agreed at last meeting, the equipment was not available. Dates in May were. Suggested 12<sup>th</sup> May. However, a local Wicklewood Facebook group had already made arrangements to do a litter pick along Hackford Road on March 10<sup>th</sup>. Would it be best to combine forces. Agreed to link with this date.

**HF to book equipment. NK will be liaison. Facebook group to be notified the council is supporting their venture.**

**657 PARISH WEBSITE UPDATE**

HF reported this is ongoing

**HF to action**

**658 ANY OTHER BUSINESS** HF reported she had now received the electoral roll so that councillors can get the voting numbers of their nominators. MG announced that he will not be standing for re-election. Now that he no longer lives in the village he feels he is no longer as closely connected as a councillor should be. JH said he wanted to thank MG for all the work he has done. The other councillors echoed this.

**659 DATE OF FUTURE MEETING**

Monday 1<sup>st</sup> April. This is the Annual Parish meeting to be followed by the monthly parish meeting. **The meeting will start at 7.30.** Agenda items to Clerk by 22<sup>nd</sup> March

The meeting was closed at 8.30pm