

You are summoned to a meeting of Wicklewood Parish Council which will be held at Wicklewood Village Hall on **Monday 4<sup>th</sup> March 2019** at **7.45pm**

Helen Frayer  
Parish Clerk  
27<sup>th</sup> February 2019

## A G E N D A

1. WELCOME AND APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST
3. PUBLIC FORUM
4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 4<sup>th</sup> FEBRUARY 2019
5. MATTERS ARISING not included within the Agenda

6. CORRESPONDENCE

6.1	South Norfolk Council	Operation London Bridge
6.2	Xmas Carol on Tour	A Christmas Carol info
6.3	Norfolk County Council	Temporary Traffic Order
6.4	South Norfolk Council	Long Stratton Leisure Centre opening date

7. ACCOUNTS FOR PAYMENT

7.1	Salaries	Clerk and Booking Clerk	350.12
7.2	Expenses	Mileage, homeworking, postage, stationery	74.76
7.3	Cleaning	Norfolk Eco Clean (incl toilet rolls and bin liners	315.00
7.4	R Goodings	Padlock for gate	12.50
		<b>TOTAL</b>	<b>£752.38</b>

8. MONTHLY RECEIPTS AND PAYMENTS REPORT

	Current	Deposit	Total
Balance b/f	7,851.10	5,139.76	12,990.86
Total receipts to 20.2.19	1,329.00	0.00	1,344.00
	<b>9,180.10</b>	<b>5,139.76</b>	<b>14,319.86</b>
Total payments to 20.2.19	867.68	0.00	867.68
Inter Account Transfers	0.00	0.00	0.00
<b>Closing Balance</b>	<b>8,312.42</b>	<b>5,139.76</b>	<b>13,452.18</b>

8.1 To report on Water Rates

9. ANNUAL PAY AWARD

To approve annual pay award for Clerk and Booking Clerk in line with new national pay scales

## **10. HIGHWAYS**

- 10.1 To receive monthly report from Alan Goodings
- 10.2 Updates from Highways Department

## **11. PLANNING**

New planning applications:

- 11.1 2019/0294 102 High Street. Proposed single storey extension, extending 6.9m from the rear wall of the original dwelling house, with a maximum height of 2.95m and an eaves height of 2.95m
- 11.2 Appeal against Refusal: 2018/1529 Land adj to 69 High Street, Wicklewood. Appeal by Mr John Seville
- 11.3 Planning decisions: 2019/0255 2 Hill Cottages, Green Lane, Crownthorpe. Discharge of conditions 3 -levels, 4 - materials and 5 - boundary treatment of permission - Approved
- 11.4 Swainsthorpe development
- 11.5 Correspondence re 2019/0170

## **12. WICKLEWOOD VILLAGE HALL AND PLAYING FIELDS**

- 12.1 Report from Booking Clerk
- 12.2 Repairs and decoration of Bar
- 12.3 Maintenance items in village hall – update re leaking roof
- 12.4 Outside lights
- 12.5 Report from playing field inspection
- 12.6 Report of gate being placed within boundary fence
- 12.7 Maintenance of grounds

## **13. BIG LITTER PICK 2019**

- 13.1 Select date

## **14. PARISH WEBSITE UPDATE**

## **15. ANY OTHER BUSINESS**

## **16. DATE OF FUTURE MEETINGS**

- Monday 1<sup>st</sup> April – Annual Parish Meeting – Agenda items to Clerk by 22<sup>nd</sup> March
- Monday 13<sup>th</sup> May – Annual Parish Council meeting – Agenda items to Clerk by 3<sup>rd</sup> May