

You are summoned to a meeting of Wicklewood Parish Council which will be held at Wicklewood Village Hall on **Monday 7<sup>th</sup> January 2019 at 7.45pm**

*Helen Frayer*  
Parish Clerk  
1<sup>st</sup> January 2019

## A G E N D A

1. WELCOME AND APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST
3. PUBLIC FORUM
4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 3<sup>rd</sup> DECEMBER 2018
5. MATTERS ARISING not included within the Agenda

6. CORRESPONDENCE

6.1	Mr & Mrs Poore	Re hedge in Church Lane
6.2	Norfolk County Council	Recruitment to Norfolk Local Access Forum
6.3	Norfolk Citizens Advice	Request for donation
6.4	Norfolk Police	Rural Communities Newsletter
6.5	Ward, Gethin Archer	Offer for council legal support/advice

7. ACCOUNTS FOR PAYMENT

7.1	Salaries	Clerk and Booking Clerk	329.96
7.2	Expenses	Mileage, homeworking, annual fee for payroll site, key cut, 1 <sup>st</sup> aid supplies, cleaning materials, tea towels	144.62
7.3	Cleaning	Norfolk Eco Clean	337.50
7.4	S & C Window Repairs	Repairs to emergency exit door	65.00
7.5	TRS (Environmental) Ltd	Boiler Service	90.00
		<b>TOTAL</b>	<b>£</b>

8. MONTHLY INCOME AND EXPENDITURE REPORT

	Current	Deposit	Total
Balance b/f	9,494.11	5,137.20	14,631.31
Total receipts to 31.12.18	1,465.80	2.56	1,468.36
	<b>10,959.91</b>	<b>5,139.76</b>	<b>16,099.67</b>
Total outgoings to 1.10.18	2,724.23	0.00	2,724.23
	<b>8,235.68</b>	<b>5,139.76</b>	<b>13,375.44</b>
Inter Account Transfers	0.00	0.00	0.00
<b>Closing Balance</b>	<b>8,235.68</b>	<b>5,139.76</b>	<b>13,375.44</b>

9. 2019/20 PRECEPT

- 10.1 To sign 2019/20 Precept claim

## **10. HIGHWAYS**

- 10.1 To receive monthly report from Alan Goodings
- 10.2 Updates from Highways Department

## **11. NORWICH WESTERN LINK CONSULTATION**

- 11.1 To consider Council's response

## **12. PLANNING**

New planning applications:

- 12.1 2018/2800 Wicklewood House, The Green, amendment to permission 2018/0713 – Change of roofing material
- 12.2 2018/2465 Green Farm, The Green. Listed building – Reduction in height of unstable chimney stack by approx. 1m
- 12.3 2018/2726 Bucks Lane Barn. Variation of 2014.1908/F to allow for changes to roof pitch and window layout and revise garage design

Planning decisions:

- 12.4 2018/2039 Land north of 69 High St – Discharge of conditions 3, 5 and 6. Approved

## **13. WICKLEWOOD VILLAGE HALL AND PLAYING FIELDS**

- 13.1 Report from Booking Clerk
- 13.2 To consider increase in hall hire charges
- 13.3 Repairs and decoration of Bar
- 13.4 Maintenance items in village hall – update re leaking roof
- 13.5 To agree quote for remedial work on fire alarm system
- 13.6 To agree quote to extend Boiler Service Contract for 3 years
- 13.7 Report from playing field inspection
- 13.8 Report of gate being placed within boundary fence
- 13.9 Maintenance of grounds – to agree decision on car park lock

## **14. ANY OTHER BUSINESS**

## **15. DATE OF FUTURE MEETINGS**

- Monday 4<sup>th</sup> February. Agenda items to Clerk by 25<sup>th</sup> January
- Monday 4<sup>th</sup> March. Agenda items to Clerk by 22<sup>nd</sup> February