

You are summoned to a meeting of Wicklewood Parish Council which will be held at Wicklewood Village Hall on **Monday 3rd September 2018** at **7.45pm**.

Helen Frayer

Parish Clerk

28th August 2018

A G E N D A

- 1 **WELCOME AND APOLOGIES FOR ABSENCE AND INTRODUCTION OF NEW BOOKING CLERK**
- 2 **CO-OPTION OF NEW COUNCIL MEMBERS**
- 3 **DECLARATIONS OF INTEREST**
- 4 **PUBLIC FORUM**
- 5 **APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 4th JULY 2018**
- 6 **MATTERS ARISING not included within the Agenda**

7 **CORRESPONDENCE**

7.1	Norfolk Constabulary	Ref re access to grounds
7.2	Norfolk Constabulary	New local contact for Op Randall
7.3	Norfolk Constabulary	Police Connect newsletter
7.4	Norfolk County Council	Better Broadband for Norfolk Project
7.5	The Rural Bulletin	Newsletter

8 **STATEMENT OF ACCOUNTS PAID IN AUGUST UNDER CHAIR'S DELEGATED POWERS**

8.1	Salaries	Clerk, Booking Clerk and Cleaner	568.43
8.2	Expenses	Mileage and backdated homeworking allowance	67.20
8.3	Tim Carver	Grass cutting	100.00
8.4	Community Action Norfolk	Annual membership subscription	20.00
8.5	Norse	Grass cutting at playing field	145.85
		TOTAL	£901.48

9 **ACCOUNTS FOR PAYMENT**

9.1	Salaries	Clerk, Booking Clerk and Cleaner	585.28
9.2	Expenses	Mileage, postage, homeworking allowance, cleaning materials	77.45
9.3	Jeremy Neave	Electrical testing in village hall	216.00

9.4	EFire	Fire extinguisher testing	133.20
9.5	SV Harvey	Repair of Village Sign	1,177.20
9.6	SV Harvey	Repair of village hall roof	1,591.20
9.7	Norse	Grass cutting at playing field	145.85
		TOTAL	£3,926.18

10 MONTHLY INCOME AND EXPENDITURE REPORT – for AUGUST

	Current	Deposit	Total
Balance b/f	10,304.80	5,134.64	15,439.44
Total Receipts to 2.8.18	1,065.50	0.00	1,065.50
	11,370.30	5,134.64	16,504.94
Total Outgoings to 2.8.18	2,533.59	0.00	2,533.59
	8,836.71	5,134.64	13,971.35
Inter-Account Transfers	0.00	0.00	0.00
Closing Balance 02.08.18	£8,836.71	£5,134.64	£13,971.35

11 MONTHLY INCOME AND EXPENDITURE REPORT – for SEPTEMBER

	Current	Deposit	Total
Balance b/f	8,836.71	5,134.64	13,971.35
Total Receipts to 26.08.18	893.00	0.00	893.00
	9,729.71	5,134.64	£14,864.35
Total Outgoings to 26.08.18	901.48	0.00	901.48
	8,828.23	5,134.64	13,962.87
Inter-Account Transfers	0.00	0.00	0.00
Closing Balance	£8,828.23	£5,134.64	£13,962.87

12 HIGHWAYS

- 12.1 Receive monthly report from Alan Goodings
- 12.2 Proposed footpath
- 12.3 Village Sign: insurance claim following road traffic collision
- 12.5 To consider request for village entry signs

12 PLANNING

- 12.1 New Planning applications

Application 2018/1607 Land West Of High Street Wicklewood Norfolk
Residential development of up to 3no. detached dwellinghouses (all matters reserved except for access).

13 WICKLEWOOD VILLAGE HALL & PLAYING FIELDS

- 13.1 Report from Booking Clerk
- 13.2 Appoint new playing field inspector
- 13.3 Repairs to Hall roof
- 13.4 Electrical safety report

- 13.5 Internal safety checks
- 13.6 Grass cutting
- 13.8 Cleaning arrangements
- 13.7 To consider purchase of public defibrillator

14 ALLOTMENTS

- 14.1 Upkeep of allotments
- 14.2 New hedge

15 TRAINING

- 15.1 Courses available

16 ANY OTHER BUSINESS

17 DATE OF FUTURE MEETINGS

- Monday 1st October. Agenda items to Clerk by 21st September
- Monday 12th November (not usual date). Agenda items to Clerk by 2nd November