

# WICKLEWOOD PARISH COUNCIL

## Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 5<sup>th</sup> March 2018

**Present:**            **Alan Goodings**        **(AG)**  
                         **Andrew Goodings**    **(AGo)**  
                         **John Seville**            **(JS)**        **Vice Chair**  
                         **Sarah Wayne**         **(SW)**

**In attendance:**    **Anne Panella**         **(AP)**        **Parish Clerk**

### **WELCOME AND APOLOGIES FOR ABSENCE**

315 Chair welcomed all to the meeting. Apologies were received from Margaret Dewsbury, Jack Hipperson and Richard Maguire.

316 MG informed the meeting that the Clerk, after six years, has tendered her resignation with a view to May 2018 being her last meeting. Councillors will meet after this meeting to consider and agree an advert for the recruitment of a new Clerk.

### **DECLARATION OF INTERESTS**

317 None were received.

### **PUBLIC FORUM**

318 Greater Norwich Development: consultation is on-going. ME confirmed that the Norwich Policy structure is out of date with regard to individual family homes often not being granted permission for building whilst local or national builders gain permission to build large numbers of properties.

319 South Norfolk Volunteer Awards: SNC is seeking nominations of individuals or groups that have supported their communities, on a volunteer basis.

320 Allotment: three Allotment holders have enquired if, when a plot becomes available, they would like to jointly rent a plot and make it a 'Community Allotment'. In principle, the parish council has no objection but at present there are no vacant plots.

### **MINUTES OF THE MEETING HELD ON MONDAY 5<sup>th</sup> FEBRUARY 2018**

**Resolved:** to approve the Minutes of the meeting held on 5<sup>th</sup> February. Proposed by JS, seconded by AG. All in agreement.

### **MATTERS ARISING**

321 Paper Bank at Wicklewood School: SNC have no objection to this being moved to the Village Hall, beside the current recycling banks. However, they are unable to move it so M W White, the contractor, will have to move it into place. The Headteacher has informed the contractor, and making arrangements and also, that following removal the school will no longer be eligible for the credits.

- 322 High Hedges: the two addresses provided at the last meeting have been requested to cut back the overgrown trees/hedges on their properties. With regard to Church Lane, the contractors were unable to gain access to the land and have, yet again, stated that a multi-agency approach is required. In the past that has resulted in no action. Agreed that MD be informed and seek to resolve this issue.

### CORRESPONDENCE

323	M Edney and Morley Parish Council	Emails regarding possible infringement of Panning consent at Low Road, Wicklewood.  <i>SNC Planning have been working with the owner/resident and a retrospective planning application has been submitted.</i>
	South Norfolk	Data Protection: guidance for the new regulations from May 2018
	Footpath along High Street	A high-level quote from Highways for £25,000 to construct a footpath. Further detail is required so agreed JS/MG to meet with Highways Officer on site, if possible.

### ACCOUNTS FOR PAYMENT

324	Anne Panella	Clerk's Salary (Month 11)	£206.67
	Ann Margand	Booking Clerk Salary (Month 11)	£77.15
	HMRC	PAYE (Month 11, 2017:18)	£55.60
	Spotless Homes Norfolk Ltd	Cleaning of Village Hall (February)	£260.00
	Rix Petroleum	Heating Oil	£260.03
	Anglian Water/WAVE	Water to Village Hall (Direct Debit)	£144.03
		<b>TOTAL</b>	<b>£1,003.48</b>

**Resolved:** that the accounts, as presented above be approved for payment. Proposed by SW, seconded by AGo. All in agreement.

### MONTHLY INCOME AND EXPENDITURE REPORT

	Current	Deposit	Total
Balance b/f 27.01.18	£ 5,413.41	£ 5,129.52	£10,542.93
Total Receipts to 24.02.18	£ 1,415.74	£0.00	£ 1,415.74
	<b>£ 6,829.15</b>	<b>£ 5,129.52</b>	<b>£11,958.67</b>
Total Outgoings to 24.02.18	£ 1,133.49	£0.00	£ 1,133.49
	<b>£ 5,695.66</b>	<b>£ 5,129.52</b>	<b>£10,825.18</b>
Inter-Account Transfers February 2018	£0.00	£0.00	£0.00
<b>Closing Balance 24.02.18</b>	<b>£ 5,695.66</b>	<b>£5,129.52</b>	<b>£10,825.18</b>

## **HIGHWAYS**

- 326 Nothing new to report but confirmed that following the freezing weather more pot holes will emerge.
- 327 Thanks were extended to AGo who spent many hours in the past week assisting residents and visitors during the recent heavy snowfall.

## **PLANNING**

- 328 2018/0056: Fruit Farm Bungalow, 18 High Street: extensions to front and rear of building. No views or comments.

## **VILLAGE HALL and PLAYING FIELD**

- 329 Report from Booking Clerk: a number of new bookings, with the bar, and all regulars are paid up to date.
- 330 Proposed fencing on Playing Field: due to the bad weather contractors have not had the opportunity to visit the site and prepare quotes. AP to contact them all and request to receive by 5<sup>th</sup> April for consideration on 8<sup>th</sup>. If the fencing is erected consideration will have to be given to key holders (Bowls Club, Cinema Club).
- 331 Spraying on Playing Field: JH to contact an Agronomist to give a view. **JH**
- 332 Trees on border of field: the area needs tidying up with broken branches etc. Does not require professional services of a tree surgeon. **JS**
- 333 Plumber: the tap in the disabled toilet, leaking toilet in the Ladies and leaking pipe in the Bar area. Agreed for the plumber to return and provide a professional opinion on the work required with a quote.

## **ANY OTHER BUSINESS**

- 334 Guttering in the front of the hall is inadequate and causing water to spill over onto people entering the Hall.

## **DATE AND TIME OF NEXT MEETING**

- 335 Monday 9<sup>th</sup> April. Agenda items to Clerk by 25<sup>th</sup> March.

The meeting closed at 8.10 pm