

March 2017

**You are summoned to a meeting of Wicklewood Parish Council which will be held at Wicklewood Village Hall on Monday 6<sup>th</sup> March 2017 at 7.45pm.**

*Anne Panella*

Parish Clerk

26<sup>th</sup> February 2017

**A G E N D A**

- 1 APOLOGIES FOR ABSENCE**
- 2 DECLARATION OF INTERESTS**
- 3 PUBLIC FORUM**
- 4 APPROVAL OF THE MINUTES OF MEETING HELD ON MONDAY 6<sup>th</sup> FEBRUARY 2017**
- 5 MATTERS ARISING (not included within the Agenda)**
- 6 CORRESPONDENCE: Please note all correspondence is available to view from 7.20pm**

6.1	Trees on Playing Field	Correspondence with UKPowerNetwork contractor
6.2	Norfolk & Norwich Association for the Blind	Letter requesting donation <a href="http://www.nnab.org.uk">www.nnab.org.uk</a>
6.3	South Norfolk Council: clarification on increased charges to Dog Bin emptying service	<a href="mailto:bwade@s-norfolk.gov.uk">bwade@s-norfolk.gov.uk</a>
6.4	Highways Ranger: work carried out on 13/01/17	<a href="mailto:highways@norfolk.gov.uk">highways@norfolk.gov.uk</a>
	Bates Flooring	Action taken to address outstanding issues to Village Hall floor
6.5	Trod Footpath: will meet criteria for 50/50 funding	<a href="mailto:highways@norfolk.gov.uk">highways@norfolk.gov.uk</a>
6.6	NALC: newsletter and update on Better Broadband	<a href="http://www.norfolkalc.gov.uk">www.norfolkalc.gov.uk</a>

- 7 COMMUNITY GOVERNANCE REVIEW**  
To consider Wicklewood response to this Review.

**8 ACCOUNTS FOR PAYMENT**

8.1	Anne Panella	Clerk's Salary (February)	£258.27
8.2	Anne Panella	Clerk's Expenses (Toner Cartridge £49.98, Postage £7.58, Printing £8.00, Soap for Village Hall £3.40)	£68.96
8.3	Karen Bush	Caretaker & Booking Clerk Salary (February)	£251.52
8.4	HMRC	PAYE (Month 11, 2016/17)	£33.60
8.5	Mike Amiss Signs	Village Hall sign	£98.00
8.6	C&R Cleaning Services	Deep Clean to Village Hall	£190.00
<b>TOTAL</b>			<b>£900.35</b>

- **Turtle Mats for Village Hall: £26.72 each. Free Delivery. 120 x 180cm (6x4 feet)**

## 9 MONTHLY INCOME & EXPENDITURE REPORT

	<b>Current</b>	<b>Deposit</b>	<b>Total</b>
<b>Balance B/Fwd 29 January 2017</b>	£ 4,726.82	£11,128.62	£15,855.44
<b>Total Receipts to 18/02/17</b>	£ 0.00	£ 0.00	£ 0.00
	£ 4,726.82	£11,128.62	£15,855.44
<b>Total Outgoings to 18/02/17</b>	£ 942.18	£0.00	£ 942.18
	£ 3,784.64	£11,128.62	£14,913.26
<b>Inter-Account Transfers February 2017</b>	0.00	0.00	0.00
<b>Closing Balance 18/02/17</b>	£ 3,784.84	£11,128.62	£14,913.26

### 10 HIGHWAYS

Receive Monthly report form Alan Goodings

### 11 PLANNING

To receive and consider any Planning Applications received:

- a. 2017/0001: Land off Morley Lane, Morley St. Botolphs. Amended Plans for Proposed anaerobic digestion renewable energy unit, landscaping and vehicular access and associated works.

### 12 PLAYING FIELDS

- 12.1 Receive monthly Playing Field and Play Area report
- 12.2 Costs for painting igloo play equipment

### 13 WICKLEWOOD VILLAGE HALL

- 13.1 Receive monthly report from Vice Chair
- 13.2 Receive monthly report from Village Hall Caretaker and Booking Clerk
- 13.3 Update on Actions following Village Hall user survey
- 13.4 To approve updated Contract for Cleaner of Village Hall
- 13.5 Village Hall Driveway

### 14 ANY OTHER BUSINESS

### 15 DATE AND TIME OF NEXT MEETINGS

- Monday 3<sup>rd</sup> April 2017 at 7.30pm, to include the Annual Parish Meeting. Agenda items to Clerk by 25<sup>th</sup> March 2017
- Monday 8<sup>th</sup> May 2017, to include the Annual Parish Council meeting. Agenda items to Clerk by 29<sup>th</sup> April 2017