

January 2014

You are summoned to a meeting of Wicklewood Parish Council which will be held at Wicklewood Village Hall on **Monday 6<sup>th</sup> January 2014 at 7.45pm.**

*Anne Panella*

Anne Panella  
Parish Clerk  
31<sup>st</sup> December 2013

## A G E N D A

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATION OF INTERESTS**
3. **PARISH COUNCILLOR VACANCY**
4. **PUBLIC FORUM**
5. **APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 2<sup>nd</sup> DECEMBER 2013**
6. **MATTERS ARISING AND THOSE NOT SHOWN ELSEWHERE ON THIS AGENDA**
7. **CORRESPONDENCE: All correspondence will be available to view from 7.20pm**

### INCOMING CORRESPONDENCE

7.1	Office of the Police and Crime Commissioner	<a href="mailto:opccn@norfolk.pnn.police.uk">opccn@norfolk.pnn.police.uk</a>
7.2	Norfolk Constabulary: Crime Surveys	29 November to 19 December <a href="http://www.norfolk.police.uk">www.norfolk.police.uk</a>
7.3	Norfolk Association of Local Councils	FAQs re: winter gritting <a href="http://www.norfolkalc.gov.uk">www.norfolkalc.gov.uk</a>
7.4	Historic Towns Forum	Annual Report 2012-13. <a href="http://www.historictownsforum.org">www.historictownsforum.org</a>
7.5	Citizens Advice Bureau	Appeal Letter

### 8. ACCOUNTS FOR PAYMENT

8.1	Anne Panella	Clerk's Salary	£188.05
8.2	Anne Panella	Clerk's Expenses	£13.19
8.3	Karen Bush	Cleaner and Booking Clerk Salary	£264.66
8.4	Karen Bush	Expenses	£4.89
8.5	Alice McGiveron	Cleaner Cover Salary	£65.78
8.6	HMRC	December 2013	£31.40
		<b>TOTAL</b>	<b>£567.97</b>
8.7	Village Hall	Acoustic Survey: quotation attached	£495 ex. VAT)
8.8	Laptop	<b>1. ASUS X551 15.6 ins</b> £349 plus Office (£199) <b>2. ASUS P550 15.6</b> £449 plus Office (£199)	

## 9. MONTHLY INCOME & EXPENDITURE REPORT

	<b>Current</b>	<b>Deposit</b>	<b>Total</b>
<b>Balance B/Fwd 22 Nov 2013</b>	£ 9,312.87	£7,110.38	£16,423.25
<b>Total Receipts to 29/12/13</b>	£ 1,303.79	£0.89	£ 1,304.68
	£ 10,616.66	£7,111.27	£17,727.93
<b>Total Outgoings to 29/12/13</b>	£ 563.43	£0.00	£ 563.43
	£ 10,053.23	£7,111.27	£17,164.50
<b>Inter-Account Transfers Dec 2013</b>	£0	£0	£0
<b>Closing Balance 29 December 2013</b>	£10,053.23	£7,111.27	£17,164.50

## 10. HIGHWAYS

10.1 Monthly report (Alan Goodings)

## 11. PLANNING

11.1 Land off Low Street: Wicklewood Fishery, Hackford Road. Extension of existing facilities to form holiday accommodation (revised application)

## 12. PLAYING FIELD

12.1 Receive monthly playing field report (R Goodings)

## 13. WICKLEWOOD VILLAGE HALL

13.1 Receive monthly report from Village Hall Caretaker

13.2 Receive monthly report from Booking Clerk

## 14. ANY OTHER BUSINESS

## 15. DATE AND TIME OF NEXT MEETING:

**MONDAY 3<sup>rd</sup> FEBRUARY 2014 at 7.45 pm (agenda items to Clerk by Friday 25<sup>TH</sup> January 2014)**