

# WICKLEWOOD PARISH COUNCIL

## Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 5<sup>th</sup> October 2015 at 7.45 pm

Present:	P Campbell McBride (PCM)	Vice Chairman
	Mike Gamble (MG)	Chairman
	Alan Goodings (AG)	
	Richard Goodings (RG)	
	Andrew Goodings (AGo)	
	Jack Hipperson (JH)	
	John Seville (JS)	
In attendance:	Karen Bush (KB)	Booking Clerk and Caretaker
	Margaret Dewsbury (MD)	County Councillor
	Michael Edney (ME)	District Councillor
	Anne Panella (AP)	Parish Clerk

### Action

#### APOLOGIES FOR ABSENCE

247 None were received.

#### APPOINTMENT OF CO-OPTED PARISH COUNCILLOR

248 Resolved: to appoint John Seville as co-opted Parish Councillor with effect from 5<sup>th</sup> October until the next elections in 2019. Proposed by MG, seconded by JH. All in agreement.

#### DECLARATIONS OF INTEREST

249 None were received.

#### PUBLIC FORUM

250 Carbon Monoxide Detectors: the District Council is apparently giving these detectors away free to landlords. At a time of cutbacks should not landlords been purchasing these for their own properties (price £22.00) and not expecting to receive for free. (*Subsequent to the meeting ME confirmed that 500,000 of these monitors are funded by central government and district councils are assisting with the distribution to facilitate the new requirement*).

251 Access to Allotments: it was requested if access could be improved; as water is not available it would ease the transport of water containers. Two of the plots are very overgrown and the weeds on them are transferring to neighbours. The Tenancy Agreement does state that plots must be kept in good order. Clerk to contact the current tenants to remind them of this requirement.

252 Brown Signs to Windmill: Clerk to check with SNC when the funds were transferred to the County Council who have stated they have not received monies for this item.

**APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 7<sup>th</sup> SEPTEMBER 2015**

- 253 **Resolved:** that the Minutes of the meeting held on Monday 7<sup>th</sup> September 2015 be accepted as a true record of the proceedings and be signed by the Chair. Proposed by RG, seconded by AG. All in agreement.

**MATTERS ARISING**

- 254 Minute 224: the current tenant of the Farm Business Tenancy has confirmed he will continue to rent for one further year and will quit the tenancy October 2016.
- 255 Minute 232: Solar Panels to Village Hall: JH to seek written confirmation from the roofing contractors that guarantees on the roof remain valid with the installation of solar panels.
- 256 Wayleave: the wayleave payment of £540 has now been paid; the funds were been held by the solicitor; instructions have been issued to proceed with the registration of all Parish Council land/assets.

**CORRESPONDENCE**

- 257
- i. Norfolk Police Crime Survey [www.norfolk.police.uk](http://www.norfolk.police.uk)
  - ii. Clerk Magazine
  - iii. Transparency Code for Smaller Councillors  
[www.nalc.gov.uk/transparency-code](http://www.nalc.gov.uk/transparency-code)

**ACCOUNTS FOR PAYMENT**

- 258 The following were presented for payment:

Anne Panella	Clerks Salary	£252.92
Karen Bush	Caretaker and Booking Clerk Salary	£265.87
HMRC	PAYE Month 6, 2015/16	£5.20
Norse	Grass Cutting (7 cuts of 8)	£182.77
	<b>SUB TOTAL</b>	<b>£706.76</b>

- 259 In addition, the following, received after despatch of papers, were presented for payment:

R Goodings	Materials for repair to potholes on Village Hall driveway	£21.22
Abel Energy	Solar Panels	£4,504.46
	<b>GRAND TOTAL</b>	<b>£5,232.44</b>

**Resolved:** that the accounts, as presented above, be approved for payment. Proposed by PCMc, seconded by JH. All in agreement

- 260 Easement: the terms of this have now been agreed with the parties and a Deed of Grant provides £2,700 for the Parish Council. The work will be carried out whilst the weather remains good.
- 261 Cricket Club: have given notice of their intention to cease to rent the playing fields due to the close proximity of the new housing development and the possibility of damage been caused to people and/or property.

## MONTHLY INCOME AND EXPENDITURE REPORT

262

	Current	Deposit	War Memorial	Total
<b>Balance B/Fwd 27 Aug 2015</b>	£ 8,531.19	£12,119.90	Monies for the war memorial are included in the figures presented but are ring fenced	£20,651.09
<b>Total Receipts to 24/09/15</b>	£ 1,490.00	£1.51		£ 1,491.51
	£10,021.19	£12,121.41		£22,142.60
<b>Total Outgoings to 24/09/15</b>	£ 1,202.76	£0.00		£ 1,202.76
	£ 8,818.43	£12,121.41	£250 SNC £250 NCF £410 PCC £500 PC £1,490 WMT £100 resident £773.10 Event £27.00 Other	£20,939.84
<b>Inter-Account Transfers Sept 2015</b>	£0.00	£0.00		£0.00
<b>Closing Balance 24 September 2015</b>	£ 8,818.43	£12,121.41	Balance: £838.10	£20,939.84

263 External Audit Report: the Auditors are requesting that values are put on the Asset Register. The original assets were purchased from the Kimberley Estate for approximately £700 but the paperwork is no longer available.

264 War Memorial: following a meeting with the contractor the cost to provide the plaques will be approximately £1,500 plus VAT. It was agreed that the size of the plaques to be increased. It is hoped the work can be completed before the end of the year.

### HIGHWAYS

265 The issues raised since August have yet to be resolved. In addition the problems associated with the increasing number of f pot holes and overgrown hedges are not been addressed. MD will seek to arrange a meeting, in Wicklewood, with the Highways Engineer so he can view the problems and, hopefully, arrange work to be undertaken.

### PLANNING

266 2015/2012 Land North of Low Farm, Low Road: Proposed new stables on paddock field. No views or comments.

### PLAYING FIELD

267 Two inspections have been conducted, on 15<sup>th</sup> and 28<sup>th</sup> September. No issues to report. 11<sup>th</sup> and 29<sup>th</sup> August

### **WICKLEWOOD VILLAGE HALL**

- 268 A party on 8<sup>th</sup> November has been booked and the school have booked the Hall for their Christmas Carol Service on 16<sup>th</sup> December. The booking with candles was agreed. All regulars are paid up to date. No repairs have been required this month.
- 269 The Allotment invoices for annual rent have been sent but the issue of weeds impinging onto neighbouring plots was raised. Clerk to check the wording in the Tenancy Agreement.
- 270 The boiler service is due shortly; agreed to contact Boiler Care in Wymondham. The clock has now been replaced on the all above the stage.

### **ANY OTHER BUSINESS**

- 271 Driveway to Village Hall: repairs have been carried out to the potholes but not yet been possible to meet with the homeowner regarding the tree root that is growing under the driveway.

### **DATE AND TIME OF NEXT MEETING**

- 272 Monday 2<sup>nd</sup> November 2015 at 7.45 pm. Agenda Items to Clerk by 23<sup>rd</sup> October.

The meeting closed at 8.20pm