

WICKLEWOOD PARISH COUNCIL

Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 2nd November 2015 at 7.45 pm

Present:	P Campbell McBride (PCM)	Vice Chairman
	Mike Gamble (MG)	Chairman
	Alan Goodings (AG)	
	Richard Goodings (RG)	
	Andrew Goodings (AGo)	
	Jack Hipperson (JH)	
	John Seville (JS)	
In attendance:	Karen Bush (KB)	Booking Clerk and Caretaker
	Margaret Dewsbury (MD)	County Councillor
	Michael Edney (ME)	District Councillor
	Anne Panella (AP)	Parish Clerk

Action

APOLOGIES FOR ABSENCE

273 None were received.

DECLARATIONS OF INTEREST

274 None were received.

PUBLIC FORUM

275 Carbon Monoxide Detectors: ME confirmed that 500,000 of these monitors are funded by central government and district councils are only assisting with the distribution to facilitate the new requirement.

276 Use of the Village Hall carpark: a requested was made if a walking group could use the car park on two/three occasions during the winter, on a Wednesday morning, and this was agreed.

277 Brown Signs to Windmill: The Norfolk Mills & Pump Trust have confirmed that the funds for this were sent to them; arrangements will now be made to provide the brown sign.

278 Doggy Bins: following a number of complaints raised about the siting of one of the bins outside the church it was agreed to place an item in the next edition of The Net, seeking suggestions from residents providing these comply with the requirement to be public land and easy for the emptying service from SNC to access. Suggestions will be considered at the February meeting.

279 Electricity Cable: it was noted that the recent work to place the cables underground left deep excavations which were left with no barriers, signs or lights. It is the contractors' responsibility to ensure these H&S requirements are in place.

280 The Net: Clerk to provide a short briefing on the business of the Parish Council to be published bi-monthly

APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 5th OCTOBER 2015

Resolved: that the Minutes of the meeting held on Monday 5th October 2015 be accepted as a true record of the proceedings and be signed by the Chair. Proposed by JH, seconded by AG. All in agreement.

MATTERS ARISING

281 Village Hall driveway: the homeowner by the end of the driveway has confirmed that the Alder tree that is growing through the driveway will be removed.

CORRESPONDENCE

- 282
- i. Norfolk Police Crime Survey www.norfolk.police.uk
 - ii. Email from resident regarding Doggy Bin by church; See Minute 278
 - iii. Email from resident regarding illegal use of the Village Hall Carpark. Councillors visited the car park on a number of occasions and did find evidence of the car park having been used overnight but this seemed to only occur for a few nights. No further activity has been noted in the past week but will be monitored.

ACCOUNTS FOR PAYMENT

283 The following were presented for payment:

Anne Panella	Clerks Salary	£252.92
Anne Panella	Clerks Expenses	£72.54
Karen Bush	Caretaker and Booking Clerk Salary	£265.87
HMRC	PAYE Month 7, 2015/16	£5.20
Mazars	Annual Audit Fee	££150.00
Anglian Water	July - October	£73.35
Eon	Electricity	£135.30
Norse	Grass Cutting (8 cuts of 8)	£182.77
Public Works Loan Board	Loan Repayment	£678.36
	SUB TOTAL	£1,816.31

284 In addition, the following, received after despatch of papers, were presented for payment:

Tim Carver	One extra grass cut to verges	£100.00
Brian Clarke	Two rural cuts	£684.00
Bates Flooring	Village Hall floor	£9546.19
	SUB TOTAL	£10,330.19
	GRAND TOTAL	£12,146.50

Resolved: that the accounts, as presented above, be approved for payment. Proposed by PCMc, seconded by JH. All in agreement

MONTHLY INCOME AND EXPENDITURE REPORT

285

	Current	Deposit	War Memorial	Total
Balance B/Fwd 24 Sept 2015	£ 8,813.43	£12,121.41	Monies for the war memorial are included in the figures presented but are ring fenced	£20,939.84
Total Receipts to 24/10/15	£ 9,965.88	£0.00		£ 9,965.88
	£18,784.31	£12,121.41		£30,905.72
Total Outgoings to 24/10/15	£ 5,367.74	£0.00		£ 5,367.74
	£13,416.57	£12,121.41		£25,537.98
Inter-Account Transfers October 2015	£0.00	£0.00	£250 SNC £250 NCF £410 PCC £500 PC £1,490 WMT £100 resident £773.10 Event £27.00 Other	£0.00
Closing Balance 24 October 2015	£13,416.57	£12,121.41	Balance: £838.10	£25,537.98

PRECEPT 2016/17

286 Draft information was provided for information and will be discussed at the December meeting.

HIGHWAYS

287 Parish Councillors met with the Highways Manager during the month to highlight specific issues. However, it was noted that a day prior to this meeting a number of pot holes within the village were repaired.

- i. Pot Hole at end of Village Hall driveway: this is the responsibility of Highways and will be placed on the programme for repair
- ii. 30mph extension from Top Road to Hospital Road: the area does not meet any criteria and no extension will be considered
- iii. Milestone Lane fingerpost: this will be replaced shortly
- iv. Hedges: a number of homeowners will be receiving letters requesting their hedges are cut back and do not impinge on the public highway
- v. Church Lane: work to repair the drain is in hand

PLANNING

288 2015/2933 29 Church Lan: Variation of Condition 2 of planning consent 2014/0093/F. No views or comments.

PLAYING FIELD

289 Two inspections have been conducted, on 3rd and 31st October. No issues to report.

290 Norse have confirmed that the scarifying will be carried out once the grass cutting programme is completed.

WICKLEWOOD VILLAGE HALL

- 291 The flooring in the main hall has been installed and suggested that consideration be given to extending into the Committee Room. The valves on some of the radiators are leaking: a plumber will attend shortly. It was confirmed that no contract exists with any plumber for the annual service of the boiler which is due during November.
- 292 A new regular for a music therapy group will commence in January. A large amount of litter was left after a recent booking following a misunderstanding on the requirements of the hire but all was resolved.
- 293 The alarm was recently set off by the flooring contractors and they were unable to switch it off. It was confirmed that all other users of the Hall are aware of the code to turn off the alarm, if required.
- 294 Bar Supervisor: following N Goodings notice to relinquish this post in February 2016 it was agreed that, as there are very few occasions during the year when the bar is required, the licence will not be renewed in 2016. If any hirer wishes to have a bar they can make arrangements directly with local businesses that provide an Occasional Licence service.
- 295 N Goodings has agreed that she will provide a bar, if requested, anytime up to February 2016.

ANY OTHER BUSINESS

- 296 Laptop: Clerk to obtain quotes for a new laptop.

DATE AND TIME OF NEXT MEETING

- 297 Monday 7th December 2015 at 7.45 pm. Agenda Items to Clerk by 27th November.

The meeting closed at 8.30pm