

WICKLEWOOD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Village Hall at Wicklewood Village Hall on Monday 2nd June 2014 at 7.45 pm

Present:	Mike Gamble	(MG)	Chairman
	Alan Goodings	(AG)	
	Andrew Goodings	(AGo)	
	Richard Goodings	(RG)	
In attendance	Karen Bush	(KB)	Booking Clerk and Caretaker
	Margaret Dewsbury	(MD)	County Councillor
	Anne Panella	(AP)	Parish Clerk

Action

APOLOGIES FOR ABSENCE

- 93 Apologies were received from Michael Edney, District Councillor, Jack Hipperson, Lorraine Long and Peter Campbell McBride

DECLARATIONS OF INTEREST

- 94 MG declared an interest in the Planning item having provided professional advice to an applicant.

PUBLIC FORUM

- 95 Suggestions for mitigating the noise issues within the Hall were raised.
- 96 MD noted the election results at County Hall with the Leader, George Nobbs, re-elected and a new Chair elected, Hilary Cox.
- 97 The work to resolve the overflow of water at the T Junction are within the programme although no date has been confirmed.

APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 12th MAY 2014

Resolved: that the Minutes for the meeting held on 12th May be accepted as a true record of the proceedings. Proposed by AG, seconded by RG. All in agreement.

MATTERS ARISING

- 98 War Memorial: the Clerk confirmed that, a second, pre-application has been submitted to the War Memorials Trust Norfolk. If this is accepted the Parish Council will be invited to submit a full application for up to 75% of the total cost; funds in this programme are guaranteed until 2015.

APPOINTMENT OF INTERNAL AUDITOR 2014/15

- 99 The Clerk confirmed that the current Internal Auditor has confirmed she is able to conduct this audit 2014/15. This was approved.

CORRESPONDENCE: Incoming

- 100
- i. Office of the Police and Crime Commissioner
 - ii. Norfolk Constabulary Crime Surveys 7 – 20 May
 - iii. Rural Services Network: Sustainable Tourism Strategies
 - iv.

CORRESPONDENCE: Out-going

- v. Pre-Application to War Memorials Trust (see Minute 98)

ACCOUNTS FOR PAYMENT

- 101 The following were presented for payment:

Anne Panella	Clerk's Salary	£187.85
Karen Bush	Cleaner and Booking Clerk Salary	£248.46
HMRC	Month 2: May 2014	£47.80
Norse	Grass Cutting Playing Fields	£171.30
Irelands	Printing of Newsletter	£45.00
L. Whitehead	Repairs to Village Hall	£36.74
J Plunkett	Internal Audit	£188.50
Tim Carver	Delegated urban grass cutting (3 cuts of 6)	£100.00
	Total	£1,025.65

Resolved: that the accounts, as presented above, be approved for payment.
Proposed by AG, seconded by RG. All in agreement.

MONTHLY INCOME AND EXPENDITURE REPORT

102

	Current	Deposit	Total
Balance B/Fwd 2 May 2014	£ 6,598.73	£12,112.23	£18,710.96
Total Receipts to 27/05/14	£ 721.82	£0.00	£ 721.82
	£ 7,320.55	£12,112.23	£19,432.78
Total Outgoings to 27/05/14	£ 3,062.79	£0.00	£ 3,062.79
	£ 4,257.76	£12,112.23	£16,369.99
Inter-Account Transfers May 2014	£ 0.00	£0.00	£0.00
Closing Balance 27 May 2014	£ 4,257.76	£12,112.23	£16,369.99

APPROVAL OF ANNUAL RETURN 2013/14

- 103 The comments from the Internal Auditor were noted in particular the lack of monetary values within the Asset Register. Clerk to raise this with Mazars when submitting the annual return; if values are required the Register will be reviewed and updated.
- 104 The income from the Village Hall was noted as being down against the previous year by £2,500. This is due to a reduced number of bookings and the fact the Hall was closed for one month for the re-roofing work.

Resolved: that the Annual Return be approved for submission. Proposed by RG, seconded by AG. All in agreement.

HIGHWAYS

- 105 A number of the potholes have now been repaired although it is not clear why Highways did not repair them all within the same work programme.
- 106 The hedges again require cutting; AG to contact B Clarke to carry out a second rural cut. It was noted that the County Council has yet to confirm the Delegated Grass Cutting contract; Clerk to contact Highways for confirmation and payment.

AP

PLANNING

- 107 2014/0963: High Oak Works, High Oak Road
Variation of conditions 2 and 11 of planning permission 2011/0664/O
- 2013/1070/O Land north of 69 High Street
Variation of condition 4 of above planning application

No views or comments were recorded for these applications.

PLAYING FIELD

- 108 Two inspections have been conducted; 15th and 22nd May. No issues to report.
- 109 Concerns were expressed on the quality of the grass cutting contract on the Playing Fields. RG has arranged to meet a representative from Norse on 4th June to resolve the issues.
- 110 It was noted that elements of the contract have been carried out by T Carver and therefore a reduction in the Norse contract could be raised. Norse have already confirmed that some parts of the contract, such as the scything, will be carried out in Spring 2015 as there was insufficient time in 2014 to do this work due to the timing of the start of the contract.
- 111 Councillors cleared hedge trimmings from along the High Street allowing the urban grass cutting contract to be carried out.

WICKLEWOOD VILLAGE HALL

- 112 Several new bookings have been received: Hoppers had an extra booking during Half Term whilst a birthday, wedding and a Ju Jitsu have all been booked.
- 113 The issues around bottles being left on the ground by the bottle bank seem to have been resolved.
- 114 Allotments: it has been noted that children have been playing on the Allotments causing some damage to the crops growing. Also, flints and weeds from the Allotments have not been cleared from the walkways causing additional work before mowing of the area can be carried out. It was suggested a reminder to Allotment holders on the need to respect the facility would be sufficient.
- 115 Acoustics Survey:
A meeting has been arranged with T Allchin, who installed the sound system for the Cinema Club, for later this month and report to the next meeting. **MG**

ANY OTHER BUSINESS

- 116 Key Register: KB to compile the Register and provide copy to AP **KB**

DATE AND TIME OF NEXT MEETING

- 117 Monday 7th July at 7.45pm. Agenda items to Clerk by Friday 28th June. The meeting ended at 8.15 pm.