

WICKLEWOOD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Village Hall at Wicklewood Village Hall on Monday 6th January 2014 at 7.45 pm

Present:	Mike Gamble	(MG)	Chairman
	Alan Goodings	(AG)	
	Andrew Goodings	(AGo)	Vice Chairman
	Richard Goodings	(RG)	
	Jack Hipperson	(JH)	
	Lorraine Long	(LL)	
In attendance	Karen Bush	(KB)	Caretaker
	Margaret Dewsbury	(MD)	County Councillor
	Michael Edney	(ME)	District Councillor
	Anne Panella	(AP)	Parish Clerk

Action

APOLOGIES FOR ABSENCE

316 None were received.

DECLARATIONS OF INTEREST

317 None were received that would impact on the business of the Parish Councils.

PARISH COUNCIL VACANCY

318 Further to the query at the December meeting, South Norfolk confirmed that the Parish Council is permitted to have a maximum of seven councillors on the Parish Council which is consistent with the size of the village.

319 The two candidates who registered their interest to become Councillors, and who are both residents of the village, were interviewed by the Parish Council and both were thanked for their interest. It was agreed that a secret ballot would be held and the candidates informed of the outcome.

PUBLIC FORUM

320 No issues were raised.

APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 2nd DECEMBER 2013

Resolved: that the Minutes for the meeting held on 2nd December be accepted as a true record of the proceedings. Proposed by AG, seconded by LL. All in agreement.

MATTERS ARISING

- 321 The Chair will provide an update on the proposal to pipe water to the allotments in due course.
- 322 The unsigned cheque for the outstanding rent on the Farm Business Tenancy has been received, duly signed.

CORRESPONDENCE

323 Incoming Correspondence

- i. Office of the Police and Crime Commissioner
- i. Norfolk Constabulary Crime Surveys: 29 November to 19 December
- ii. Norfolk Association of Local Councils: winter gritting guidelines
- iii. Historic Towns Forum Annual Report

ACCOUNTS FOR PAYMENT

- 324 The following were presented for payment:

Anne Panella	Clerk's Salary	£188.05
Anne Panella	Clerk's Expenses	£13.19
Karen Bush	Cleaner and Booking Clerk Salary	£264.66
Karen Bush	Cleaner Expenses	£4.89
Alice McGiveron	Cleaner Cover Salary	£65.78
HMRC	December 2013	£31.40
	Total	£567.97

Resolved: that the accounts, as presented above, be approved for payment.
Proposed by LL, seconded by RG. All in agreement.

- 325 In addition:

- i. a quote has been received for £495 plus VAT to conduct a survey to resolve the acoustic issues in the Village Hall. Following discussion it was agreed that JH will contact Vigrass (the contractor that replaced the roof in 2013) to seek advice and report back to the next meeting.
- ii. Two quotes – in addition to the quote received last month - for a new laptop were discussed. Agreed to purchase the ASUS P550 for £449 plus Microsoft Office for £199. Total of £648.00.

JH

Resolved: to agree the purchase of a new laptop for the Parish Council, as above.
Proposed by LL, seconded by RG. All in agreement.

Quotes for a replacement printer to be considered at the February meeting.

AP

MONTHLY INCOME AND EXPENDITURE REPORT

326

	Current	Deposit	Total
Balance B/Fwd 22 Nov 2013	£ 9,312.87	£7,110.38	£19,836.21
Total Receipts to 29/12/13	£ 1,303.79	£0.89	£ 1,304.68
	£1,616.66	£7,111.27	£17,727.93
Total Outgoings to 29/12/13	£ 563.43	£0.00	£ 563.43
	£ 10,053.23	£7,111.27	£17,164.50
Inter-Account Transfers Dec 2013	£0	£0	£0
Closing Balance 29 December 2013	£ 10,053.23	£7,111.27	£17,164.50

PRECEPT

- 327 At the December meeting it was agreed to set a draft Precept of £5,000 for 2014/15. In addition, Parish Councils receive a further payment to compensate for the reduction in Council Tax Support.
- 328 South Norfolk have now provided the figures and Wicklewood will receive £234 in Council Grant during 2014/15. It was noted that this payment is not guaranteed to be offered every year. It was confirmed that the Parish Council will set a Precept of £5,000, thereby receiving a total of £5,234.00 from South Norfolk.
- 329 This will result in Council Tax bills for 2014/15 showing a charge of £14.01 for a Band D property (a reduction from £16.95 in 2013/14).

Resolved: to set the Precept of £5,000 for 2014/15. Proposed by AG, seconded by JH. All in agreement.

HIGHWAYS

- 330 The new Grit Bin in Low Street has not been filled. Clerk to contact Highways and ensure it is on the programme.
- 331 The drain on the High Street has been over-flowing consistently during the past weeks; the County Councillor is aware.

AP

PLANNING

- 332 2013/2091: Land on Hackford Road. Revised application to extend existing buildings to provide holiday accommodation: No views or comments.
- 333 No other planning applications or decisions have been received.

PLAYING FIELD

334 One inspection was conducted on 18th December. No issues to report.

WICKLEWOOD VILLAGE HALL

335 No new bookings have been received in the past month and unfortunately the cycle race booked for July has been cancelled. All regulars are paid up to date.

336 The repairs to the leak in the roof have been successful. The bottle banks, which were over-flowing, have now been emptied. The boiler received its annual service before Christmas and no issues were identified.

337 The fire alarm button in the Ladies is not working; KB will contact Kimberly Electrical to have this repaired. **KB**

ANY OTHER BUSINESS

338 No issues were raised.

DATE AND TIME OF NEXT MEETING

339 Monday 3rd February 2014 at 7.45 pm. Agenda items to Clerk by Friday 25th January.

The meeting ended at 8.05 pm.