

WICKLEWOOD PARISH COUNCIL

Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 7th August 2017

Present:	Mike Gamble	(MG)	Chairman
	Alan Goodings	(AG)	
	Richard Maguire	(RM)	Vice Chair
	John Seville	(JS)	
	Sarah Wayne	(SW)	
In attendance:	Anne Panella	(AP)	Parish Clerk

WELCOME AND APOLOGIES FOR ABSENCE

- 149 Chair welcomed all to the meeting. Apologies were received from Andrew Goodings, Jack Hipperson and Michael Edney

DECLARATION OF INTERESTS

- 150 were received from SW regarding Item 12.1; the appointment of the Booking Clerk

PUBLIC FORUM

- 151 MD stated that with Election and holiday period only one meeting of each committee has met to date. Central theme continues to be delivering services in more cost-effective way.
- 152 Children Services is seeking more foster carers; private companies are often engaged to find carers but they are not always in the local areas.
- 153 Aging population: initiatives on-going to enable elderly to remain in their own homes but with regular contact outside, for social and health services to prevent isolation.

MINUTES OF THE MEETING HELD ON MONDAY 4th JULY 2017

Resolved: to approve the Minutes of the meeting held on 4th July. Proposed by RM, seconded by AG. All in agreement.

MATTERS ARISING

- 154 Flood Sign on Church Lane: Highways have been informed and requested to remove the sign, but it is still in situ.
- 155 High Hedge, Church Lane: a second letter has been sent to the homeowners but the hedge has not been cut. To send to Highways for further action. Also, three further houses have overgrown hedges/trees which are blocking pedestrian access. Letter to be sent highlighting the issue and requesting hedges/trees are cut back.
- 156 Cones outside school: these were provided via MD request some time ago but have now disappeared. To get yellow lines installed will take an unacceptable long time so more cones will be issued.

CORRESPONDENCE

157	Invitation to meet new curate	Thursday 24 th August: RM will attend
	Norfolk Constabulary	Operation Randall Crime Newsletter
	Hornsea Project	Community Newsletter
	No Cold Calling Zone	Email from MD

- 158 With regard to the Cold Calling agreed to place an article in The Net requesting nominations for areas to be included.

ACCOUNTS FOR PAYMENT

159	Anne Panella	Clerk's Salary (Month 4) plus Booking Clerk salary (April to July)	£582.87
	HMRC	PAYE (Month 4, 2017:18)	0.00
	Spotless Homes Norfolk Ltd	Cleaning of Village Hall (July)	£260.00
	Norse	Grass cutting 5 of 8	£142.28
	Tim Carver	Urban cut: 4 of 6	£100.00
	Mike Gamble	Expenses: post for playing field	£24.22
	Aishah Shadi	Expenses: consumables for Village Hall	£14.70
	Excel Electrical	PAT testing in Village Hall	£60.00
	Npower	Electricity at Village Hall (Direct Debit)	£74.30
	South Norfolk Council	Premises License (Direct Debit)	£70.00
	Anglian Water	Water at Village Hall (Direct Debit)	£169.16
	Anne Panella	Expenses; postage, key cut	£21.08
	E-Fire	Annual fire equipment testing	£131.40
		TOTAL	£1,650.01

Resolved: that the accounts, as presented above be approved for payment. Proposed by RM, seconded by JS. All in agreement.

MONTHLY INCOME AND EXPENDITURE REPORT

160		Current	Deposit	Total
	Balance B/Fwd 24.06.17	£ 5,986.77	£11,128.62	£17,115.39
	Total Receipts to 28.07.17	£ 1,260.34	£ 0.00	£ 1,303.53
		£ 7,247.11	£11,128.62	£18,375.73
	Total Outgoings to 28.07.17	£ 852.95	£ 0.00	£ 852.95
		£ 6,394.16	£11,128.62	£17,552.78
	Inter-Account Transfers July 2017	0.00	0.00	0.00
	Closing Balance 28.07.17	£ 6,394.16	£11,128.62	£17,552.78

HIGHWAYS

- 161 Bungalow Corner: Give Way sign not replaced and the 30 mph marker and village name sign on Hackford Road have come off their posts

AP

162 Rangers: none of the work included in this list has been done. Clerk to chase.

PLANNING

163 2017/1761 Brambles Farm, Milestone Lane: Front and rear extensions, demolition of existing outbuildings and construction of timber framed garage. No views or comments.

PLAYING FIELD

164 Painting of goalposts: quote received for £340. Agreed to accept this quote. MG to inform contractor. **MG**

165 Cars on field: the field has been damaged by cars driving across; access was achieved by breaking the chain, an incident of criminal damage. Music was playing early in the morning causing a nuisance to neighbours. Photographs were taken of the substances left behind and pass to the Police who confirmed that the local team would contact the Parish Council. To date, no contact has been made.

166 A number of options were considered to prevent further damage: CCTV, concrete posts, floodlights, gates. Lights may cause nuisance to the nearby houses; gates would likely require someone to open/close and make access difficult for users of the Village Hall. Agenda item for September.

167 Playing Area Inspection: SW to undertake training and conduct monthly inspections.

168 Litter Bins: a new one is required for the play area. Clerk to obtain prices.

WICKLEWOOD VILLAGE HALL

169 Kitchen: MG and SW offered to empty kitchen cupboards in preparation for new kitchen installation. A quote for the tiling is £300 plus VAT, excluding tiles, and can commence 11 September. Then painting will be required and replacement of the existing floor covering. **MG/SW**

Resolved: to accept quote for tiling. Proposed by JS, seconded by AG. All in agreement.

170 Appointment of Booking Clerk: MG and AP interviewed Ann Margand and recommend her appointment, to commence 1st September. Handover with Clerk prior to that date. 10 hours per calendar month at £8.115 per hour = £81.15 per month.

Resolved: to appoint Ann Margand as Booking Clerk. Proposed by JS, seconded by AG. All in agreement.

171 Driveway: this has now been resurfaced but agreed to inform the homeowner whose tree root caused damage to the previous drive that the Parish Council will seek costs to address any further damage that is caused.

ANY OTHER BUSINESS

172 No issues were raised.

173 **DATE AND TIME OF NEXT MEETING:** Monday 4th September. Agenda items to Clerk by 26th August.

The meeting closed at 8.30 pm

