

# WICKLEWOOD PARISH COUNCIL

## Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 9<sup>th</sup> April 2018

**Present:**            **Mike Gamble**            **(MG)**    **Chairman**  
                         **Alan Goodings**        **(AG)**  
                         **Andrew Goodings**    **(AGo)**  
                         **John Seville**            **(JS)**        **Vice Chair**  
                         **Richard Maguire**      **(RM)**  
                         **Sarah Wayne**          **(SW)**

**In attendance:**    **Anne Panella**            **(AP)**        **Parish Clerk**

### **WELCOME AND APOLOGIES FOR ABSENCE**

336 Chair welcomed all to the meeting. Apologies were received from Michael Edney.

### **DECLARATION OF INTERESTS**

337 None were received.

### **PUBLIC FORUM**

338 No issues were raised.

### **MINUTES OF THE MEETING HELD ON MONDAY 5<sup>th</sup> MARCH 2018**

**Resolved:** to approve the Minutes of the meeting held on 5<sup>th</sup> March. Proposed by AGo, seconded by JS. All in agreement.

### **MATTERS ARISING**

339 Cleaner: the Cleaner informed the Parish Council that as she was now employed directly in her other employment she was discontinuing her Public Liability Insurance cover as of 9<sup>th</sup> April and asked to be employed direct by Wicklewood Parish Council.

340 The Chairman took Chair's Action in the interests of ensuring continuity of service; the Cleaner is now employed direct on SCP10 (£8.115 per hour).

341 Trees on border of Playing Field: Tim Carver to be asked to remove broken and dead branches.

### **CORRESPONDENCE**

342 South Norfolk Council: Boundary Review	<a href="https://www.south-norfolk.gov.uk/residents/elections-and-registration/community-governance-review-parish-boundary-review#open">https://www.south-norfolk.gov.uk/residents/elections-and-registration/community-governance-review-parish-boundary-review#open</a>
Zurich Insurance	Regarding damage to Village Sign
Environment Agency	Maintenance work and floor prevention during 2018/19

	<a href="http://www.gov.uk">www.gov.uk</a> and search for 'river and coastal maintenance programmes'
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### ACCOUNTS FOR PAYMENT

343	Anne Panella	Clerks Salary (Month 12)	£206.67
	Anne Panella	Clerks Expenses	£41.79
	Ann Margand	Booking Clerk (Month 12)	£73.35
	Spotless Homes	Cleaning of Village Hall	£260.00
	HMRC PAYE	Month 12, 2017/18	£59.40
	South Norfolk: Green and Recycling Bin emptying	2017/18 £58.99 2018/19 £58.99	£117.98
	Anglian Water/WAVE (Direct Debit)	Water to Village Hall	£234.47 credit
		<b>TOTAL</b>	<b>£759.19</b>

A further invoice for NALC annual subscriptions was received, for £226.99

**GRAND TOTAL: £986.18**

**Resolved:** that the accounts, as presented above be approved for payment. Proposed by SW, seconded by RM. All in agreement.

### MONTHLY INCOME AND EXPENDITURE REPORT

	Current	Deposit	Total
Balance b/f 24.02.18	£ 5,695.66	£ 5,129.52	£10,825.18
Total Receipts to 31.03.18	£ 933.01	£2.56	£ 935.66
	<b>£ 6,628.67</b>	<b>£ 5,129.52</b>	<b>£11,760.84</b>
Total Outgoings to 31.03.18	£ 926.33	£0.00	£ 926.33
	<b>£ 5,702.34</b>	<b>£ 5,132.08</b>	<b>£10,834.51</b>
Inter-Account Transfers March 2018	£0.00	£0.00	£0.00
<b>Closing Balance 31.03.18</b>	<b>£ 5,702.34</b>	<b>£5,132.08</b>	<b>£10,834.51</b>

345 In addition, Highways have confirmed the annual payment for the verge cutting, £2,614.97; VAT claim has been submitted, £2,533.54.

### HIGHWAYS

346 Highways Dept indicted that potholes in the area would be repaired as a matter of urgency; to date, a few holes have been repaired in Wood Lane and High Oak but many remain unrepaired.

347 Ditches in the area of The Green, by the Village Sign, need to be urgently cleared.

**AP**

348 Van parked on Hillside Crescent: in the first instance to request driver to not park and cause obstruction to the path. If this is unsuccessful, take photographs and inform Police.

- 349 Village Sign: following the recent accident when a car hit the sign, it has now been fenced off to prevent access. Zurich insurance have noted the incident and requested photographs and two quotes. One has been obtained; MG will seek a second quotation. **AGo**

### **PLANNING**

- 350 2018/0555. 2 Hill Cottages, Green Lane, Crownthorpe: demolition of 2 semi-detached houses and erection of five dwellings (2 semis, 1 detached) to include agricultural occupancy restrictions on 2 semis. Noted that the access should be changed as currently it is on a blind corner.
- 351 2018/0712, Land south of Milestone Lane: outline planning permission for one detached self-build. Objection as this is outside the planning development boundary.
- 352 2018/0547, Greenacres, Low Road: use of land for stationing of caravans for residential purposes with hardstanding and dayrooms ancillary to that use. Objection as this is outside the planning development boundary.

### **VILLAGE HALL and PLAYING FIELD**

- 353 Report from Booking Clerk: an increase in the number of new bookings for either on-off events of a series of bookings. All regulars are paid up to date.
- 354 Proposed fencing on Playing Field: agreed to accept quote from Tim Carver. JS to confirm acceptable for the Parish Council to purchase the materials and the quote to be amended accordingly. Proposed by MG, seconded by JS. All in agreement.
- 355 Spraying on Playing Field: JH to contact an Agronomist to give a view. **JH**
- 356 Plumber: cost of replacing the tap in the disabled toilet is £444.00 including VAT. Agreed.
- 357 Bins in play area: these have yet again not been emptied. Discussion with Cleaner as to ensuring this is carried out on a regular basis. **AP**

### **ANY OTHER BUSINESS**

- 358 No issues were raised.

### **DATE AND TIME OF NEXT MEETING**

- 359 Monday 14<sup>th</sup> May. Agenda items to Clerk by 16<sup>th</sup> May.

The meeting closed at 8.00 pm