

# WICKLEWOOD PARISH COUNCIL

## Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 5<sup>th</sup> February 2018

**Present:**            **Alan Goodings**        **(AG)**  
                         **Andrew Goodings**    **(AGo)**  
                         **Jack Hipperson**        **(JH)**  
                         **John Seville**            **(JS)**        **Vice Chair**  
                         **Sarah Wayne**            **(SW)**

**In attendance:**    **Anne Panella**        **(AP)**        **Parish Clerk**

### **WELCOME AND APOLOGIES FOR ABSENCE**

293 Chair welcomed all to the meeting. Apologies were received from Mike Gamble, Michael Edney and Richard Maguire. JS to chair the meeting.

### **DECLARATION OF INTERESTS**

294 None were received.

### **PUBLIC FORUM**

295 Wicklewood School: the Headteacher informed that the school will shortly take receipt of more general waste bins and will, therefore, have no space for the paper bank; would the parish council want to locate the bank at the Village Hall. Agreed Clerk to contact SNC and request the paper bank is moved from the school; revenue collected to also be paid to the Parish Council. **AP**

296 Yellow lines outside school: MD confirmed these will be painted before the end of the current financial year.

297 Flooding on school playground: the centre of the playarea has become a semi-permanent pond in recent weeks, preventing the children from use the area. Surveyors and engineers have inspected the area and the cost to resolve may be up to £24K. It was noted that some of the problem may be the result of drainage ditches being blocked or partially blocked at the time of house building. Suggest the school speak to local landowners to ascertain if other ditches could be drained to help alleviate the flooding. Previous work carried out by Highways, which resulted in a culvert being set too high, may also be contributing to the problem. The Headteacher has been informed by the farmer that it is believed that UK Power Networks laid the 33,000 volt electricity cable in the ditch and then filled it in.

298 The Head Teacher said it was suggested "drainage ditches being blocked or partially blocked at the time of house building". We made a comment that there had not been house building on the route of flow from the school, which was understood to be towards Milestone Lane. Vice Chairman JS said that Mr Coldham of Mere Farm had contacted him during the summer regarding the Mere not receiving the normal amount of water it normally did due to blocked ditches and a pipe under Milestone Lane, which had been

replaced by Highways at a considerably higher level than the original pipe. Highways have dealt with the roadside ditch, which has collapsed into the ditch, so the ditch running back towards the School may be the issue together with the pipe under the Highway

**MINUTES OF THE MEETING HELD ON MONDAY 8<sup>th</sup> JANUARY 2018**

**Resolved:** to approve the Minutes of the meeting held on 8<sup>th</sup> January. Proposed by SW, seconded by JH. All in agreement.

**MATTERS ARISING**

- 299 High Hedges on Church Lane: to date no further action has been taken by Highways. Clerk to request update. Noted that other hedges have been trimmed. **AP**
- 300 Minute 291: trees along border of Playing Field: update required, include on March agenda. **AP**

**CORRESPONDENCE**

301	NAO	Update on new format of annual Governance and Accountability Return
	Greater Norwich Local Plan Consultation	20 roadshows during period of consultation (8th Jan – 15th March) on future housing growth in Broadland, Norwich City and South Norfolk. See <a href="http://www.gnlp.org.uk">www.gnlp.org.uk</a> for dates and venues
	CPRE	Pledge to see existing housing sites built on before allocation of new sites
	Norfolk County Council	Norwich Western Link: Member Working Group seeking support and/or comments on this project. Public Consultation on strategic objectives during Spring 2018. <a href="mailto:norwichwesternlink@norfolk.gov.uk">norwichwesternlink@norfolk.gov.uk</a>
	Footpath along High Street	Highway Engineer will visit site to measure and provide estimate. Footpaths are no longer funded by NCC but from external funding or Parish Partnership scheme (50/50)

**ACCOUNTS FOR PAYMENT**

302	Anne Panella	Clerk’s Salary (Month 10)	£258.27
	Ann Margand	Booking Clerk Salary (Month 10)	£81.15
	HMRC	PAYE (Month 10, 2017:18)	£0.00
	Spotless Homes Norfolk Ltd	Cleaning of Village Hall (January)	£260.00
	Aishad Shadi	Expenses: cleaning materials	£3.58
	Anne Panella	Expenses: Postage: £13.00 Stationery £13.49	£26.49
	AF Affinity Ltd	Electricity at Village Hall (Direct Debit)	£78.08
		<b>TOTAL</b>	<b>£707.57</b>

- 303 Invoice received after despatch: Jeremy Neave, lighting around the Village Hall. An increase on the quotation, agreed by JS, to install an additional gang switch. £504.00

**GRAND TOTAL: £1,211.57**

**Resolved:** that the accounts, as presented above be approved for payment. Proposed by JS, seconded by SW. All in agreement.

## MONTHLY INCOME AND EXPENDITURE REPORT

304

	<b>Current</b>	<b>Deposit</b>	<b>Total</b>
<b>Balance B/Fwd 31.12.17</b>	£ 6,405.57	£ 5,129.52	£ 11,535.09
<b>Total Receipts to 27.01.18</b>	£ 273.60	£ 0.90	£ 273.60
	<b>£ 6,679.17</b>	<b>£ 5,129.52</b>	<b>£11,808.69</b>
<b>Total Outgoings to 27.01.18</b>	£ 1,265.76	£ 0.00	£ 1,265.76
	<b>£ 5,413.41</b>	<b>£ 5,129.52</b>	<b>£10,542.93</b>
<b>Inter-Account Transfers January 2018</b>	£0.00	£0.00	£0.00
<b>Closing Balance 27.01.18</b>	<b>£ 5,413.41</b>	<b>£ 5,129.52</b>	<b>£10,542.93</b>

### HIGHWAYS

- 305 Dangerous bend on Wymondham Road: yet another car has taken the bend at the junction with Hospital Lane and Green Lane too fast and ended up in the ditch, the fifth in two months. With these statistics Clerk to enquire if Highways will consider putting a warning sign both sides of the bend. **AP**
- 306 High Hedges: two further hedges within the village are causing obstruction to both pedestrians and motorists. Letter to be sent to bring attention to the impact of these hedges and requesting they be cut back.
- 307 B1135 Chapel Bell Bridge to Kimberley Green: flooding in this area where the water is prevented from draining back into the river.

### PLANNING

- 308 The following has been approved:  
2017/0056: 46 Hackford Road: non-material amendment to Permission 2017/1694. Fenestration and widening of extension by one metre.
- 309 Low Road, opposite Morter Garage: it was noted that permission has previously been granted for stabling on the plot with iron gates but there appears to be a more substantive building and it is lived in permanently. Clerk to enquire of SNC Planning if this is a legal use of the land. **AP**

### VILLAGE HALL and PLAYING FIELD

- 310 Report from Booking Clerk: a number of new bookings and all regulars are paid up to date.
- 311 Dog Fouling along the grass verge on driveway to Village Hall: agreed to put up 'Please do not allow your dog to foul' signs.
- 312 Proposed fencing on Playing Field: agreed to amend the plans to take along the northern end of the carpark with double gates to the overspill carpark which will only be opened for large events. This will remove the need for fencing down the side of the field. The specification to be changed prior to inviting quotations for the installation. **JS**

**Resolved:** to accept the amended specification and seek Quotations for consideration at March meeting. Proposed by JS, seconded by JH. All in agreement.

**ANY OTHER BUSINESS**

313 No issues were raised.

**DATE AND TIME OF NEXT MEETING**

314 Monday 5<sup>th</sup> March. Agenda items to Clerk by 25<sup>th</sup> February.

The meeting closed at 8.30 pm