

# WICKLEWOOD PARISH COUNCIL

## Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 6<sup>th</sup> November 2017

**Present:**                **Mike Gamble**                **(MG)**                **Chairman**  
                                 **Jack Hipperson**                **(JH)**  
                                 **John Seville**                **(JS)**                **Vice Chair**

**In attendance:**        **Anne Panella**                **(AP)**                **Parish Clerk**

### **WELCOME AND APOLOGIES FOR ABSENCE**

224 Chair welcomed all to the meeting. Apologies were received from Margaret Dewsbury, Michael Edney, Alan Goodings, Andrew Goodings, Richard Maguire, and Sarah Wayne.

### **DECLARATION OF INTERESTS**

225 None were received.

### **PUBLIC FORUM**

226 Planning Application 2017/2361: Church Farm, 8 tents on lower field for camping and mixed-use barn for charity and other functions: a number of residents attended and raised objections to the application for camping/glamping on the site. Church Lane is a narrow road with no pavement or street lighting and not wide enough for two cars to pass; the road is totally inadequate to accommodate such volumes of traffic as have been witnessed when functions have been held there in recently. A walkie-talkie arrangement has apparently been put in place forcing motorists to wait to allow traffic in the opposite direction to pass but with no refuges along the road or access road for either cars or pedestrians the arrangement is dangerous.

227 With regard to the functions held recently the nuisance caused to residents has been significant in terms of noise and light pollution from the event itself and the congestion caused by the inadequate road. In the event of an emergency there is likely to be delays in reaching the site.

228 Concerns raised that a change of use does not appear to have been sought from Agricultural to Commercial use. The issue of rubbish not been disposed of properly was raised but noted this may be part of the requirements but not clear from the application. Clarification on '2 charity' functions and '8 other' functions; what would be the difference in terms of attendance, noise and traffic?

### **MINUTES OF THE MEETING HELD ON MONDAY 2<sup>nd</sup> OCTOBER 2017**

**Resolved:** to approve the Minutes of the meeting held on 2<sup>nd</sup> October. Proposed by JH, seconded by JS. All in agreement.

### **MATTERS ARISING**

229 All issues addressed within the Agenda.

## CORRESPONDENCE

230	George Freeman MP	Invitation to Rural Housing Summit: Friday 13 <sup>th</sup> October at Gressenham
	Norfolk Constabulary	Public Enquiry Police Structure Review
	NALC	Consultation on proposed change to Councillor Disqualification criteria
	Barclays Bank	Changes to Terms and Conditions: creation of Open Bank

- 231 MG and AP attended the meeting at Police HQ regarding the removal of all PCSOs from the police staffing structure. Money saved will be used to provide an additional 82 full-time police officers and some admin staff. Whilst commentary at the meeting was to save money it was noted that there are often excessive numbers of police cars attending minor accidents on the A11.
- 232 The incidents at the Playing Field were raised with the Chief Inspector and the fact that no response was received when residents and parish councillors contacted the emergency number when cars and individuals were on the fields in real-time.
- 233 The recent incident of car theft on Church Lane was noted and what was regarded as a completely inadequate response from the Police when no further action was taken.

## ACCOUNTS FOR PAYMENT

234	Anne Panella	Clerk's Salary (Month 7)	£258.27
	Ann Margand	Booking Clerk Salary (Month 7)	£97.35
	HMRC	PAYE (Month 7, 2017:18)	£0.00
	Spotless Homes Norfolk Ltd	Cleaning of Village Hall (September)	£260.00
	Norse	Grass cutting 8 of 8	£142.28
	Anne Panella	Expenses: fridge £109.99 Postage £29.60	£139.59
	Aishah Shadi	Expenses: consumables for Village Hall	£8.00
	Public Works Loan Board	Laon Payment (Direct Debit)	£678.36
	The Net	Annual Advert	£40.00
	Npower	Electricity (Direct Debit)	£73.94
	Tim Carver	Grass Cutting: 6 of 6	£100.00
	T J Foster	Flooring in kitchen	£449.00
		<b>TOTAL</b>	<b>£2,246.79</b>

**Resolved:** that the accounts, as presented above be approved for payment. Proposed by JS, seconded by JH. All in agreement.

- 235 Review of Village Hall charges: these have not been reviewed for several years and Wicklewood is now significantly cheaper than many of the neighbouring Halls. Agreed to increase the fees, as follows, with effect from April 2018

	<u>Current</u>	<u>New</u>
Hourly day rate	£4.75	£5.00
Hourly evening rate (after 6.00pm)	£7.20	£8.00
Saturday and Sunday day rate (no bar)	£7.20	£8.00
All day (with bar)	£190.00	£210.00
Evening (any day) 6.00pm to Midnight with bar	£95.00	£110.00

**Resolved:** that the proposed new charges, as presented above, be approved for implementation from 1<sup>st</sup> April 2018. Proposed by JH, seconded by JS. All in agreement.

### MONTHLY INCOME AND EXPENDITURE REPORT

236

	<b>Current</b>	<b>Deposit</b>	<b>Total</b>
<b>Balance B/Fwd 23.09.17</b>	£ 1,111.91	£ 5,128.62	£ 6,240.53
<b>Total Receipts to 27.10.17</b>	£ 8,092.26	£ 0.00	£ 8,092.26
	<b>£ 9,204.17</b>	<b>£ 5,128.62</b>	<b>£14,332.79</b>
<b>Total Outgoings to 27.10.17</b>	£ 1,829.34	£ 0.00	£ 1,829.34
	<b>£ 7,374.83</b>	<b>£ 5,128.62</b>	<b>£ 6,240.53</b>
<b>Inter-Account Transfers October 2017</b>	£0.00	£0.00	£0.00
<b>Closing Balance 27.10.17</b>	<b>£ 7,374.83</b>	<b>£ 5,128.62</b>	<b>£12,503.45</b>

### PRECEPT

237 Received First Draft. Agreed to discuss in more detail at December meeting with more/all Parish Councillors present.

### HIGHWAYS

238 Drains and Grups: A works team was recently clearing out some of the drains/grups. However, they confirmed that the Depot had only permitted no more than 9 be cleared on this occasion within Wicklewood.

### PLANNING

239 2017/2361: Church Farm, 8 tents on lower field for camping and mixed-use barn for charity and other functions: agreed to forward to SNC residents objections raised on the major issues of traffic and inadequate access road, noise and light pollution and disturbance in early hours.

### VILLAGE HALL and PLAYING FIELD

240 Electricity Contract: the new contract with npower commenced on 29<sup>th</sup> October.

241 Kitchen: the issues regarding the electric sockets here have now been resolved and they are now safely connected. A new door mat is required for the kitchen/back door. **AP**

242 Decorating: will be done 10/11 November.

243 Leaking pipes in Ladies toilet: thanks extended to Les Whitehead for the repairs he carried out to fix the leak and securely fasten the pipes to the external wall. It was noted that

water damage has been caused to the front of the vanity unit as a result of the leak and replacement should be considered on 2018.

- 244 Bar: this has been left in an unacceptable state following recent functions. The licensee should clear up completely at the end of each function. Clerk to write to License Holder requesting that the bar be left in a clean condition after each booking. The floor behind the bar should be replaced; to be considered in 2018. **AP**
- 245 Septic Tank: this is emptied annually; it was suggested that the sludge from the two gullies in the car park are also cleared. Following recent heavy rainfall a lot of debris was left on the carpark as the drains were unable to cope. **JH**
- 246 Booking Clerk Report: a number of new bookings during October have been received. All regulars are paid up to date.
- 247 Hedge trimming: B Clarke has yet to carry out the annual hedge cutting at the back of Playing Field.

**ANY OTHER BUSINESS**

- 248 No issues were raised.
- 249 **DATE AND TIME OF NEXT MEETING:** Monday 4<sup>th</sup> December. Agenda items to Clerk by 25<sup>th</sup> November

The meeting closed at 8.30 pm