

September 2015

You are summoned to the Parish Council of Wicklewood Parish Council which will be held at Wicklewood Village Hall on **Monday 7th September 2015** at **7.45pm**.

Anne Panella

Parish Clerk

1st September 2015

A G E N D A

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATION OF INTERESTS**
3. **PUBLIC FORUM**
4. **APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 3rd AUGUST 2015**
5. **MATTERS ARISING NOT SHOWN ELSEWHERE ON THIS AGENDA**
 - 5.1 Parish Councillor Vacancy
6. **CORRESPONDENCE: Please note all correspondence is available to view from 7.20pm**

INCOMING CORRESPONDENCE

6.1	Norfolk Constabulary: Crime Surveys and Police Commissioner Annual Report	www.norfolk.police.uk
6.2	Play area Inspection Report	

7. ACCOUNTS FOR PAYMENT

7.1	Anne Panella	Clerk's Salary	£252.92
7.2	Karen Bush	Caretaker & Booking Clerk Salary	£265.67
7.3	Gayle Bales	Caretaker Cover Salary	£105.14
7.4	HMRC	PAYE (Month 5: 2015/16)	-£2.80
7.5	Playsafety Ltd	Annual play area inspection	£88.80
7.6	East Fire	Annual fire equipment inspection	£122.40
TOTAL			£834.93

Electricity Contract at Village Hall: the current three year contract with Eon expires on 28 October 2015. Two quotes, below, have been received for consideration and approval

	npower	Eon
3 year: costs per day	10.70p weekdays 8.89p weekends 23.80p standing charge	12.54p weekdays 10.97p weekends 27p standing charge
2 year: costs per day	10.31p weekdays 8.56p weekends 23.80p standing charge	12.65p weekdays 11.20 weekends 27p standing charge

8. ALLOTMENTS AND FARM BUSINESS TENANCIES

- 8.1 Annual Review of FBT rents (currently £1620.80 and £105 respectively)
- 8.2 Annual Review of Allotment rents
- 8.3 Notice to terminate tenancy agreement on Farm Business Tenancy
- 8.4 Electricity Cable: to agree the terms of the Wayleave

9. MONTHLY INCOME & EXPENDITURE REPORT

	Current	Deposit	War Memorial	Total
Balance B/Fwd 23 July 2015	£ 7,924.81	£12,119.90	Monies for the war memorial are included in the figures presented but are ring fenced	£20,044.71
Total Receipts to 27/08/15	£ 4,635.85	£0.00		£ 4,362.97
	£12,560.66	£12,119.90		£24,680.56
Total Outgoings to 27/08/15	£ 4,029.47	£0.00		£ 4,029.47
	£ 8,531.19	£12,119.90		£20,651.09
Inter-Account Transfers August 2015	£0.00	£0.00	£250 SNC £250 NCF £410 PCC £500 PC £1,530 WMT £100 resident £773.10 Event £27.00 Other	£0.00
Closing Balance 27 August 2015	£ 8,531.19	£12,119.90	Balance: £878.10	£20,651.09

10 OTHER PROPOSED EXPENDITURE

- a. Solar Panels to Village Hall (update on guarantees available)

11. WAR MEMORIAL

- 11.1 Proposed plaque

12. HIGHWAYS

- 12.1 Receive Monthly report: Alan Goodings

13. PLANNING

- 2015/1723: Woodview Farm: change of use from mushroom farm to light commercial storage

14. PLAYING FIELD

- 13.1 Receive monthly playing field report (R Goodings)

15. WICKLEWOOD VILLAGE HALL

- 15.1 Receive monthly report from Vice Chair, to include Bar Supervisor
 15.2 Receive monthly report from Village Hall Caretaker and Booking Clerk
 15.3 Emergency repairs to driveway entrance to Village Hall
 15.4 Annual Review of Charges: current charges as follows:

- Daytime Hire: up to 6.00pm (£4.75 p/hr)
- Evening Hire: after 6.00pm plus Weekends (£7.20 p/hr)
- Kitchen Supplement: £10.00
- Evening Function: inc Bar (£95.00)
- All Day Function inc Bar (190.00)

16. ANY OTHER BUSINESS**17. DATE AND TIME OF NEXT MEETING:**

- Monday 5th October at 7.45pm. Agenda Items to Clerk by 25th September