

You are summoned to a meeting of Wicklewood Parish Council which will be held at Wicklewood Village Hall on **Monday 2<sup>nd</sup> October 2017 at 7.45pm.**

*Anne Panella*

Parish Clerk  
25<sup>th</sup> September 2016

## A G E N D A

- 1 WELCOME AND APOLOGIES FOR ABSENCE**
- 2 DECLARATIONS OF INTEREST**
- 3 PUBLIC FORUM**
- 4 APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 4<sup>th</sup> SEPTEMBER 2017**
- 5 MATTERS ARISING not included within the Agenda**
  - Chairman change of address/proximity to Wicklewood
  - Attendance at Police Surgery on 22<sup>nd</sup> September

**6 CORRESPONDENCE**

6.1	George Freeman MP	Invitation to Rural Housing Summit: Friday 13 <sup>th</sup> October at Gressenhall
6.2	Norfolk Constabulary	Operation Randall Crime Newsletter
6.3	Wiklewood Brownies	Invitation to Macmillan Coffee & Cake: Thursday 5 <sup>th</sup> October, Village Hall at 6.00-7.00pm
6.4	South Norfolk Council	Proposed collaborative working between SNC and Broadland

**7 ACCOUNTS FOR PAYMENT**

7.1	Anne Panella	Clerks Salary (Month 6)	£258.27
7.2	Ann Margand	Booking Clerk (Month 6)	£64.95
7.3	HMRC	PAYE Month 6, 2017/18	£16.20
7.4	Spotless Homes Norfolk Ltd	Cleaning of Village Hall (September)	£275.00
7.5	Norse	Grass Cutting: 7 of 8	£142.28
7.6	Alan Humphreys	Tiling of Kitchen	£371.00
7.7	Anne Panella	Expenses: litter bin	£131.96
7.8	Aishah Shadi	Expenses: consumables for Village Hall	£11.80
		<b>TOTAL</b>	<b>£1,271.46</b>

**8 MONTHLY INCOME AND EXPENDITURE REPORT**

	<b>Current</b>	<b>Deposit</b>	<b>Total</b>
Balance b/f 23.08.17	£ 5,961.05	£11,128.62	£17,089.67
Total Receipts to 23.09.17	£ 853.61	£0.00	£ 853.61
	<b>£6,814.66</b>	<b>£11,128.62</b>	<b>£17,943.28</b>
Total Outgoings to 23.09.17	£11,702.75	£0.00	£11,702.75
	<b>-£4,888.09</b>	<b>£11,128.62</b>	<b>£ 6,240.53</b>
Inter-Account Transfers September 2017	+ £6000.00	-£6000.00	
<b>Closing Balance 23.09.17</b>	<b>£1,111.91</b>	<b>£5,128.62</b>	<b>£ 6,240.53</b>

**9 HIGHWAYS**

Receive monthly report from Alan Goodings

**10 PLANNING**

**11 WICKLEWOOD VILLAGE HALL & PLAYING FIELDS**

11.1 Electricity Contract: Chair's Action

11.2 Kitchen:

- Wymondham Carpets: quote for flooring £449

- Vic Hubbard: quote for decorating £420

- Fridge: up to £119.99

11.3 UK PowerNetworks: proposed work

11.4 Monthly report from Booking Clerk

**13 ANY OTHER BUSINESS**

**14 DATE OF NEXT MEETING**

Monday 6<sup>th</sup> November. Agenda items to Clerk by 28<sup>th</sup> October