

June 2016

You are summoned to a meeting of Wicklewood Parish Council which will be held at Wicklewood Village Hall on Monday 6th June 2016 at 7.45pm.

Anne Panella

Parish Clerk
28th May 2016

A G E N D A

1 APOLOGIES FOR ABSENCE

2 DECLARATION OF INTERESTS

3 PUBLIC FORUM

4 PARISH COUNCILLOR VACANCY

5. OTHER APPOINTMENTS

5.1 Internal Auditor

6 APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 9TH MAY 2016

7 MATTERS ARISING

7.1 PAT testing has been completed

7.2 Variation to Premises Licence has been submitted to SNC

7.3 Letter to Abel Energy has been sent

7.4 Confirmation from County Council: Agency Grass cutting funding £2,461.77 for 2016/17

8 CORRESPONDENCE: Please note all correspondence is available to view from 7.20pm

8.1	Norfolk Constabulary: Crime Statistics	www.norfolk.police.uk
8.2	Norfolk County Council: community transport options	www.norfolk.gov.uk
8.3	Letter to Abel Energy	
8.4	South Norfolk Council Show	17 th July, 11am – 4.00pm

9 ACCOUNTS FOR PAYMENT

9.1	Anne Panella	Clerk's Salary	£255.72
9.2	Karen Bush	Caretaker & Booking Clerk Salary	£238.07
9.3	HMRC	PAYE (Month 2, 2016/17)	£30.20
9.4	Excel Electrical	PAT Testing in Village Hall	£40.80
9.5	Anne Panella	Parish Clerk Expenses	£61.41
9.6	Norse Eastern	Grass Cutting (3 of 8)	£191.92
9.8	Tim Carver	Verge Cutting (3 of 6)	£100.00
9.9	Rix Petroleum	Heating Oil for Village Hall	£173.35
TOTAL			£1,093.47

10 MONTHLY INCOME & EXPENDITURE REPORT

Parish Clerk: Anne Panella, 2 Five Acres, Stoke Holy Cross, Norwich, NR14 8UF
Tel: 01508 494325 email: wiklewoodpc@aol.com

	Current	Deposit	War Memorial	Total
Balance B/Fwd 22 April 2016	£ 2,947.68	£11,124.43		£14,072.11
			Monies for the war memorial are included in the figures presented but are ring fenced	
Total Receipts to 25/05/16	£ 6,119.74	£ 0.00		£ 6,119.74
	£ 9,067.42	£11,124.43		£20,191.85
Total Outgoings to 25/05/16	£ 4,142.71	£0.00		£ 4,142.71
			£250 SNC	
	£ 4,942.71	£11,124.43	£250 NCF	£ 16,049.14
Inter-Account Transfers May 2016	0.00	0.00	£410 PCC £500 PC £1,490 WMT £100 resident £773.10 Event £27.00 Other	
Closing Balance 25 May 2016	£ 4,924.71	£11,124.43	Balance: £838.10	£16,049.14

11 INTERNAL AUDIT

To receive and approve the internal audit for 2015/16

12 HIGHWAYS

Receive Monthly report form Alan Goodings

13 FARM BUSINESS TENANCY**14 PLANNING**

To receive and consider any Planning Applications received:

15 PLAYING FIELDS

Receive monthly Playing Field and Play Area report.

16 WICKLEWOOD VILLAGE HALL

16.1 Receive monthly report from Vice Chair

16.2 Receive monthly report from Village Hall Caretaker and Booking Clerk

16.3 Cover for Electricity Meter

17 ANY OTHER BUSINESS**18 DATE AND TIME OF NEXT MEETING**

Monday 4th July 2016 at 7.45pm. Agenda items to Clerk by 24th June