

# WICKLEWOOD PARISH COUNCIL

## Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 4<sup>th</sup> September 2017

**Present:**

<b>Mike Gamble</b>	<b>(MG)</b>	<b>Chairman</b>
<b>Alan Goodings</b>	<b>(AG)</b>	
<b>Andrew Goodings</b>	<b>(Ago)</b>	
<b>Jack Hipperson</b>	<b>(JH)</b>	
<b>Richard Maguire</b>	<b>(RM)</b>	
<b>John Seville</b>	<b>(JS)</b>	<b>Vice Chair</b>
<b>Sarah Wayne</b>	<b>(SW)</b>	

**In attendance:** **Anne Panella** **(AP)** **Parish Clerk**

### **WELCOME AND APOLOGIES FOR ABSENCE**

174 Chair welcomed all to the meeting. Apologies were received from Margaret Dewsbury and Michael Edney

### **DECLARATION OF INTERESTS**

175 None were received.

### **PUBLIC FORUM**

176 Disturbances on Playing Field: further late-night incidents have been reported of cars on the field, apparent use of Class A drugs, alcohol consumption with possible driving under the influence, noise nuisance for many of the residents along High Street in the early hours with back/conservatory doors been pelted with fruit and torchlights shone into houses.

177 The Police are notified although this involved been 'put on hold' for up to 20 minutes before able to report the incident. When the Police do arrive – if they do arrive – those on the field have moved on.

178 The chain across the overflow part of the car park has been broken (criminal damage); this is where the cars gain access to the field. Windows at the Village Hall were damaged in the past; broken glass and batteries left in the children's play area, which constitute a serious hazard.

179 Police have been called eight times in two months although there is no discernible pattern on when people arrive at the field. Dates and information/pictures of drug equipment left on the field have been sent to the police but there has been no response.

180 Discussion as to what actions the Parish Council can implement to make access to the field more difficult; if put a gate at the end of the driveway this will require volunteers to open/close. Also, to provide a key for the gate to all regular users and request they open/close when they arrive and leave.

- 181 School: vacancies exist for school governors. It would be helpful if the zig-zag lines outside the school were joined up, thereby preventing parking on the road. The Parish Council will write to Highways to enquire if/when this can be done.

**MINUTES OF THE MEETING HELD ON MONDAY 7<sup>th</sup> AUGUST 2017**

**Resolved:** to approve the Minutes of the meeting held on 7<sup>th</sup> August. Proposed by JS, seconded by JH. All in agreement.

**MATTERS ARISING**

- 182 Flood Sign on Church Lane: this is still in situ.
- 183 High Hedges, junction of High Street and Church Lane: some cutting back of these trees has taken place but access is still difficult for pedestrians.

**CORRESPONDENCE**

184	High Hedges	reply
	Norfolk Constabulary	Operation Randall Crime Newsletter Campaign to target speeding drivers Cuckooing
	Police Surgeries	Wymondham 22 <sup>nd</sup> September 9 – 11am: Market Place 1 – 3 pm: Morrisons
	Dereham Town Council	Request to support policy to protect land along the Mid Norfolk Railways

- 185 With regard to the latter more information is required with regard to specific areas that the Town Council is seeking to protect
- 186 RM will attend Police Surgery and raise the issue of late-night visitors to the Playing Field.

**ACCOUNTS FOR PAYMENT**

187	Anne Panella	Clerk's Salary (Month 5)	£258.27
	HMRC	PAYE (Month 5, 2017:18)	0.00
	Spotless Homes Norfolk Ltd	Cleaning of Village Hall (August)	£260.00
	Norse	Grass cutting 6 of 8	£142.28
	Tim Carver	Urban cut: 5 of 6	£100.00
	Mazars	Annual External Audit	£270.00
	Longwater Construction	Kitchen at Village Hall	£3,752.75
	Anne Panella	Expenses; stationery	£22.05
	MW Surfacing	Driveway to Village Hall	£6,588.24
	Mike Gamble	Tiles for kitchen	£70.00
	Vic Hubbard	Painting of goal posts	£340.00
		<b>TOTAL</b>	<b>£11,803.59</b>

**Resolved:** that the accounts, as presented above be approved for payment. Proposed by RM, seconded by JS. All in agreement.

## MONTHLY INCOME AND EXPENDITURE REPORT

188

	Current	Deposit	Total
<b>Balance B/Fwd 28.07.17</b>	£ 6,394.16	£11,128.62	£17,522.78
<b>Total Receipts to 23.08.17</b>	£ 977.74	£ 0.00	£ 977.74
	<b>£ 7,371.90</b>	<b>£11,128.62</b>	<b>£18,500.52</b>
<b>Total Outgoings to 23.08.17</b>	£ 1,410.85	£ 0.00	£ 1,410.85
	<b>£ 5,961.05</b>	<b>£11,128.62</b>	<b>£17,089.67</b>
<b>Inter-Account Transfers August 2017</b>	0.00	0.00	0.00
<b>Closing Balance 23.08.17</b>	<b>£ 5,961.05</b>	<b>£11,128.62</b>	<b>£17,089.67</b>

## ANNUAL AUDIT REPORT

189 This has now been completed and in the opinion of Mazars the annual return is in accordance with proper practices and no matters give cause for concern.

## HIGHWAYS

190 Nothing to report

## PLANNING

191 2017/0001 Anaerobic digestion renewable energy unit: Permission Refused.

## VILLAGE HALL and PLAYING FIELD

192 Kitchen: completed. Tiling to be done in September; quote already approved. Quote for painting to be obtained. **MG**

193 Litter Bin: cost to replace the existing bin by play area, with galvanised liner and fixing kit £100. Agreed to purchase:

194 Bookings: handover to the new Booking Clerk is now complete. Few bookings in August due to holidays.

195 Oil: agreed to purchase 500 litres.

196 Security Floodlights could be fixed to the old BT telegraph pole. Likely cost £500 plus VAT and would operate dusk to dawn and have no impact on neighbouring properties.

197 Gates: to be placed at end of Driveway but would also require further gates/barrier to be placed on access to Allotments on Norwich Road. This would prevent unauthorised access to the field by cars but necessitate a system of opening and closing for other users which may prove untenable if manually operated. Agreed JS/RM to investigate options with regard to gates and report to next meeting. **JS/RM**

## ANY OTHER BUSINESS

198 No issues were raised.

199 **DATE AND TIME OF NEXT MEETING:** Monday 2<sup>nd</sup> October. Agenda items to Clerk by 23<sup>rd</sup> September.

The meeting closed at 8.45 pm