

# WICKLEWOOD PARISH COUNCIL

## Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 2<sup>nd</sup> October 2017

**Present:**                **Mike Gamble**                **(MG)**                **Chairman**  
                                 **Alan Goodings**                **(AG)**  
                                 **Jack Hipperson**                **(JH)**  
                                 **Richard Maguire**                **(RM)**  
                                 **John Seville**                **(JS)**                **Vice Chair**  
                                 **Sarah Wayne**                **(SW)**

**In attendance:**        **Anne Panella**                **(AP)**                **Parish Clerk**

### **WELCOME AND APOLOGIES FOR ABSENCE**

200 Chair welcomed all to the meeting. Apologies were received from Andrew Goodings and Michael Edney

### **DECLARATION OF INTERESTS**

201 None were received.

### **PUBLIC FORUM**

202 Bollards outside school: MD had obtained a number of bollards two years ago to place outside the school. However, they have now been lost or stolen but Highways have agreed to make continuous yellow lines or zig-zag lines along the front of the school.

203 NCC Budget: discussions are on-going but very likely some services will be significantly reduced or cease completely. Detail has yet to be confirmed.

204 Road repairs: recent work has been of a higher standard than previously when water was removed from an area before tarmac was laid.

### **MINUTES OF THE MEETING HELD ON MONDAY 4<sup>th</sup> SEPTEMBER 2017**

**Resolved:** to approve the Minutes of the meeting held on 4<sup>th</sup> September. Proposed by SW, seconded by JH. All in agreement.

### **MATTERS ARISING**

205 Chairman change of address: MG now lives in Hingham; criteria for membership of the Parish Council is to live either within three miles of the boundary or to own land, have a business within the village. The distance from the parish boundary to the Higham address is less than three miles. Parish Council agreed this is the case and thanked MG for continuing in the role of Chairman.

206 Hedges Policy: since the Parish Council adopted the Policy earlier in the year three households have been requested to trim or cut back overgrow hedges or trees; two have responded and work has been carried out. The third hedge is now growing into the road

and causing a significant hazard to pedestrians. Informing Highways was not resulted in a response. Clerk to pass correspondence to MD to take up with Highways Officer. **AP**

207

'Beware Children' sign on Norwich Road: confirmed this was put up many years ago by the Parish Council of the time; it's now probably not of a recognised design and when it falls into disrepair will not be replaced.

### CORRESPONDENCE

208

George Freeman MP	Invitation to Rural Housing Summit: Friday 13 <sup>th</sup> October at Gressenham
Norfolk Constabulary	Operation Randall Crime Newsletter
Wicklewood Brownies	Invitation to MacMillan Coffee & Cake: Thursday 5 <sup>th</sup> October, Village Hall at 6.00pm
South Norfolk Council	Proposed collaborative working between SNC and Broadland

### ACCOUNTS FOR PAYMENT

209

Anne Panella	Clerk's Salary (Month 6)	£258.27
Ann Margand	Booking Clerk Salary (Month 6)	£64.95
HMRC	PAYE (Month 6, 2017:18)	£16.20
Spotless Homes Norfolk Ltd	Cleaning of Village Hall (September)	£260.00
Norse	Grass cutting 7 of 8	£142.28
Anne Panella	Expenses: litter bin	£131.96
Aishah Shadi	Expenses: consumables for Village Hall	£11.80
Rix Petroleum	Heating Oil	217.88
	<b>TOTAL</b>	<b>£1,489.34</b>

**Resolved:** that the accounts, as presented above be approved for payment. Proposed by SW, seconded by JS. All in agreement.

### MONTHLY INCOME AND EXPENDITURE REPORT

210

	Current	Deposit	Total
<b>Balance B/Fwd 23.08.17</b>	£ 5,961.05	£11,128.62	£17,089.67
<b>Total Receipts to 23.09.17</b>	£ 853.61	£ 0.00	£ 853.61
	<b>£ 6,814.66</b>	<b>£11,128.62</b>	<b>£17,943.28</b>
<b>Total Outgoings to 23.09.17</b>	£ 11,702.75	£ 0.00	£ 11,702.75
	<b>-£ 4,888.09</b>	<b>£11,128.62</b>	<b>£ 6,240.53</b>
<b>Inter-Account Transfers September 2017</b>	+£ 6,000.00	-£ 6,000.00	0.00
<b>Closing Balance 23.09.17</b>	<b>£ 1,111.91</b>	<b>£ 5,128.62</b>	<b>£ 6,240.53</b>

### HIGHWAYS

211 Nothing further to report

## **PLANNING**

212 No applications nor decisions have been received.

## **VILLAGE HALL and PLAYING FIELD**

213 Electricity Contract: npower sent through new pricings which had to be confirmed by end September. Chair's Action to obtain better rate, through Anglia Farmers, but still with npower.

214 Proposed New Rates:  
Weekday 19.8 pence. Other Times: 18.0 pence Standing Charge: 23.8 pence  
Anglia Farmers New Rates:  
Weekday 13.04 pence. Other Times: 10.76 pence. Standing Charge: 6.83 pence

215 Kitchen: a quote for new flooring, which must be industrial quality R10 rated: £449. If also do the Basil Cook room will be an additional £620.

216 Decoration: quote of £420, brilliant white.

217 Fridge: larder fridge £119.00

**Resolved:** to accept the quotes for the kitchen flooring only at £449, decorating at £420 and fridge at £120. Proposed by AG, seconded by SW. All in agreement.

218 Gates: to be carried forward to next meeting. JS/RM to obtain quotes for different options. **JS/RM**

219 UKPowerNetworks: JS liaised with UKPN regarding proposed works that will see cables placed underground along the Playing Field closest to houses. Agreed to accept and sign the amended plans; a Wayleave payment will be received but the amount has yet to be confirmed.

220 Booking Clerk Report: a number of new bookings have been received: children's parties, Golden Wedding, School Carol Service. All regulars are paid up to date.

221 Hedge trimming: Agreed B Clarke to carry out the annual hedge cutting at the back of Playing Field.

## **ANY OTHER BUSINESS**

222 No issues were raised.

223 **DATE AND TIME OF NEXT MEETING:** Monday 6<sup>th</sup> November. Agenda items to Clerk by 28<sup>th</sup> October.

The meeting closed at 8.30 pm