

WICKLEWOOD PARISH COUNCIL

Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 3rd October 2016

Present:

Mike Gamble	(MG)	Chairman
Alan Goodings	(AG)	
Richard Goodings	(RG)	
Jack Hipperson	(JH)	
John Seville	(JS)	Vice Chair
Sarah Wayne	(SW)	

In attendance:

Karen Bush	(KB)	Booking Clerk and Caretaker
Margaret Dewsbury	(MD)	County Councillor
Anne Panella	(AP)	Parish Clerk

Action

APOLOGIES FOR ABSENCE

191 were received from M Edney.

DECLARATION OF INTERESTS

192 None were received.

PUBLIC FORUM

193 Wiklewood Primary School: Julia Brooks, newly appointed Head Teacher of the School introduced herself and is seeking greater engagement between the school, Parish Council and the local community.

194 Norfolk County Council: MD confirmed that work continues on seeking 'efficiencies' within all budgets. A query was raised on the value of work carried out by NCC employees as there seems little progress in a number of projects, particularly the Northern Distributor Road. Confirmed that the County Council is seeking clarification on a number of issues with regard to the NDR. However, ME confirmed that the work to alleviate flooding on the High Street, Wicklewood will be commissioned shortly.

195 Windmill Cottages: It was confirmed that the prospective tenant for the cottages has withdrawn following the Windmill Trust failure to address a number of issues regarding the properties within a reasonable timescale. At present, there appears to be no further options for the future of the two cottages. It was agreed the parish council to write to the Windmill Trust enquiring of their plans for the future of the cottages. **AP**

MINUTES OF THE MEETING HELD ON MONDAY 1st AUGUST 2016

196 **Resolved:** to approve the Minutes of the meeting held on 1st August. Proposed by SW, seconded by RS. All in agreement.

MATTERS ARISING

197 Floor in Village Hall: the cleaning materials have been delivered and the contractor will return in the next few weeks to carry out remedial work to the floor in the doorways.

198 Farm Business Tenancy: this has been provided and requires signature of the Parish Council.

CORRESPONDENCE

199

Norfolk Constabulary: Crime Statistics	www.norfolk.police.uk
Neighbourhood Planning Bill; letter from Minister for Housing	www.gov.uk/dclg
Local Government Boundary Review of District Ward Boundaries	www.south-norfolk.gov.uk/boundary review
2017/18 Consultation on Local Government Finance Settlement	https://www.gov.uk/government/consultations/local-government-settlement-2017-to-2018-technical-consultation
Community Update from South Norfolk Police	
CPRE: opposition to damaging new housing targets	www.cprenorfolk.org.uk
Closure of right of way on Vicarage Farm, Wicklewood	Ordnance Survey Grid Reference TG 0 75016

ACCOUNTS FOR PAYMENT

200

Anne Panella	Clerk's Salary (Sept)	£255.72
Karen Bush	Caretaker & Booking Clerk Salary (Sept)	£238.07
Karen Bush	Caretaker Expenses	£16.69
HMRC	PAYE (Month 6, 2016/17)	£30.20
Norse Eastern	Grass Cutting (6 of 8)	£191.92
Tim Carver	Verge Cutting (6 of 6)	£100.00
	TOTAL	£832.60

In addition, four further invoices were considered. £100 for Tim Carver (an additional cut agreed by Chairman during September), £191.92 for Norse (7 cut of 8), £270 for Mazars External Auditor and £3,738.39 for SV Harvey Ltd, repairs to Storage Room in Village Hall.
Grand Total £5,132.91

Resolved: that the accounts, as presented above, be approved for payment. Proposed by SW, seconded by JH. All in agreement.

MONTHLY INCOME AND EXPENDITURE REPORT

201

	Current	Deposit	Total
Balance B/Fwd 28 July 2016	£ 5,315.10	£11,125.84	£16,440.94
Total Receipts to 24/09/16	£ 2,523.00 _____	£ 1.39 _____	£ 2,524.39
	£ 7,838.10	£11,127.23	£18,965.33
Total Outgoings to 24/09/16	£ 1,929.35 _____	£ 0.00 _____	£ 1,929.35
	£ 5,908.75	£11,127.23	£17,035.98
Inter-Account Transfers September 2016	0.00	0.00	0.00

Closing Balance 24 September 2016	£ 5,908.75	£11,127.23	£17,035.98

ANNUAL EXTERNAL AUDIT REPORT

202 The Audit is confirmed as being in accordance with proper practice with no matters of concern raised. The relevant section of the Audit, in accordance with requirements, is available on the Parish Council website.

HIGHWAYS

203 AG confirmed that the rural Verge cutting has been undertaken. Highways had confirmed to the Parish Council in November 2015 that owners with overgrown hedges would receive a letter requesting the hedges be cut back or Highways would undertake and invoice individual households; this does not appear to have happened. **AG**

PLANNING

204 The following applications were considered and no views or comments were noted for any:

- i. 2016/2186 High Oaks Works, High Oak Road:
Two detached dwellings with garages and gardens
- ii. 2016/2114 Warehouse at High Oaks Works, High Oak Road
Variation of Condition 2 of Planning Permission 2016/1088 reserved matters

for

landscaping, layout and scale

205 2016/1236 Cherry Tree Inn. Outline application for erection of four bedroom, two storey dwelling with attached garage to include means of access only. This was REFUSED.

PLAYING FIELD

206 Two inspections have been conducted, on 15th and 30th August and 15th and 23rd September. No issues to report. Broken glass was found under the Play Area equipment and on the Carpark and it was cleared away immediately.

207 Norse have confirmed that the scarifying will be carried out early November.

208 Cricket Club Storage Container: the Cricket Club have confirmed that this will be removed from the Playing Field very soon.

209 Grass Cutting Contracts for 2017: the quotes for the Playing Field, Rural and Urban Agency Grass Cutting Contracts were presented.

Resolved: to accept Norse for Playing Fields, Tim Carver for Urban and B Clarke for the Rural Grass Cutting Contracts 2017. Confirmed that the Rural and Urban will not commence until confirmation is received from NCC that the Agency Agreement remains in place. Proposed by JS, seconded JH. All in agreement.

WICKLEWOOD VILLAGE HALL

210 Village Hall Report: an update confirmed that the majority of items have been actioned. With regard to water in the Bar area it has not been possible to identify where it is entering the building but there is no water at present but will continue to monitor.

211 JS/MG will investigate a sign to go over the entrance to the Hall. Hire Charges will be reviewed and the cost of a new external Noticeboard will be considered at the November meeting. **JS/MG
AP**

212 Complaints of Noise from Village Hall: a resident on the High Street have complained of excessive noise from the Village Hall on two occasions in August and September. There was previously a noise limiter installed but this appears to have been removed or

disconnected. The T&Cs for those who hire the Village Hall do not include any specific restriction of noise levels nor state that speakers should remain within the Hall; it was agreed that the conditions are reviewed in November.

AP

213 Several new bookings have been received for October and all regulars are paid up-to-date.

214 Friends of Wicklewood School: a request was made for a December booking in the Village Hall to be discounted or provided free. It was noted that policy has been not to offer free hire of the Village Hall as the majority of users are local and would impact significantly on income. However, suggested an application is made to the Old Village Hall Trust.

215 Abel Energy/Solar Panels: Abel have replied stating they do not believe their service was in any way responsible for the reduction in the FIT rate but will meet with representatives of the Parish Council to discuss.

ANY OTHER BUSINESS

216 Allotments It was noted that some of the allotments have not been tended this year which is impacting on neighbouring plots. Suggested a review of the T&Cs for Allotments be undertaken.

217 War Memorial: a request to remove lichen from the Memorial has been received. As this is now listed advice is required from War Memorial Trust or the approved contractor that carried out the recent refurbishment work.

AP

218 Wiklewood Archive: the display is in the Basil Cook Room and proposed to change on a regular basis, every 8/12 weeks. The Wicklewood Workhouse display, provided by NCC, is now in the main Village Hall.

219 Music Group: have requested funding to purchase four uplighters, in place of candles, for the Christmas event. On Agenda for November meeting.

220 Footpath from Cherry Tree Pub to new housing development on High Street: suggestion to complete the footpath along the existing green verges on the High Street. The Parish Partnership scheme, which has been run by NCC for several years, can provide 50% of funding. For inclusion in Precept discussion at November meeting.

DATE AND TIME OF NEXT MEETING

221 Monday 7th November 2016, commencing at 7.45 pm. Agenda items to the Clerk by 28th October.

The meeting closed at 9.00 pm