

WICKLEWOOD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Village Hall at Wicklewood Village Hall on Monday 3rd November 2014 at 7.45 pm

Present:	Peter Campbell McBride	(PCM)	Vice Chairman
	Mike Gamble	(MG)	Chairman
	Alan Goodings	(AG)	
	Richard Goodings	(RG)	
	Jack Hipperson	(JH)	
	Lorraine Long	(LL)	
In attendance	Karen Bush	(KB)	Booking Clerk and Caretaker
	Margaret Dewsbury	(MD)	County Councillor
	Michael Edney	(ME)	District Councillor
	Anne Panella	(AP)	Parish Clerk

Action

APOLOGIES FOR ABSENCE

223 Apologies were received from A Goodings.

DECLARATIONS OF INTEREST

224 RG declared an interest in the a planning application to be considered.

PUBLIC FORUM

225 Anglian Water appear to be carrying out repairs to the burst water main at the end of the High Street.

226 ME confirmed that SNC is the only local authority in Norfolk to decide to keep the recycling centres in places hosted by Parish Councils but this may change in the coming months as these centres are used less.

227 Acoustics Grant Application: ME has not yet received the email correspondence from the Clerk in order to make this application to the Members Ward Budget. It was confirmed that the IT capacity at SNC is likely at fault; Clerk to send to personal email address.

228 Signpost to the Windmill: member of the Windmill Trust enquired how to get a direction sign in place. If the sign is placed on private land permission would not normally be required, dependent on the size of the sign; if attached to an existing local authority sign it will likely be removed. County Councillor will advise.

Highways Issues:

229 With regard the manhole cover at the corner of High Street and Church Lane, Highways have 'jetted' the system. However, root infestation is reported and work will be undertaken to remove the blockage this is causing, although noted that this is not often

successful, long term. In addition, some of the gullies on Church Lane will be hand cleared

APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 6th OCTOBER 2014

Resolved: that the Minutes for the meeting held on 6th October be accepted as a true record of the proceedings, with the above amendment. Proposed by AG, seconded by RG. All in agreement.

MATTERS ARISING

- 230 VAT query: HMRC have confirmed that as the Parish Council is not registered for VAT such organisations are ineligible for the late payment of a VAT claim; claims are normally settled within 30 days, the recent VAT claims have not been settled within that timescale.
- 231 Minute 203: Acoustics Grant: see Minute 227 above.
- 232 Minute 220: estimate for work to the storage cupboard to be considered under Village Hall.
- 233 Minute 214: the campers on the Playing Field deposited a quantity of litter in the ditch. MG and RG will remove.

CORRESPONDENCE: Incoming

- 234
- i. Norfolk County Council: Budget priorities 2015/16
 - ii. Norfolk County Council: correspondence from County Councillor re: issues in Wicklewood
 - iii. Norfolk Rural Community Council: e-newsletter
 - iv. Norfolk Constabulary Crime Surveys October 2014
 - v. South Norfolk Council: Gypsies and Travellers Consultation

ACCOUNTS FOR PAYMENT

- 235 The following were presented for payment:

Anne Panella	Clerk's Salary	£188.05
Anne Panella	Clerk's Expenses	£102.24
Karen Bush	Cleaner and Booking Clerk Salary	£248.66
HMRC	Month 7: 2014	£47.40
Eon	Direct Debit	£150.23
Public Works Loan Board	Direct Debit	£678.36
Norse	Grass Cutting (8 of 8 cuts)	£129.70
	Sub Total	£1,544.64

- 236 In addition the following invoices, received after despatch of papers, were approved for payment:

Tim Carver	Extra urban cut	£100.00
Mrs Sherriffs	Damage Deposit Return	£50.00
The Net	Parish Council advert in publication	£40.00
	GRAND TOTAL	£1,734.64

Resolved: that the accounts, as presented above, be approved for payment.
Proposed by LL, seconded by JH. All in agreement.

MONTHLY INCOME AND EXPENDITURE REPORT

237

	Current	Deposit	Total
Balance B/Fwd 25 Sept 2014	£ 6,145.34	£12,115.37	£18,260.71
Total Receipts to 24/10/14	£ 4,617.27	£ 0.00	£ 4,617.27
	£10,762.61	£12,115.37	£22,877.98
Total Outgoings to 24/10/14	£ 1,344.74	£0.00	£ 1,344.74
	£ 9,417.87	£12,115.37	£21,533.24
Inter-Account Transfers October 2014	£ 0.00	£ 0.00	£ 0.00
Closing Balance 24 October 2014	£ 9,417.87	£12,115.37	£21,533.24

PRECEPT 2015/16

238 Papers provided for discussion at December meeting. It was noted that, to date, Norse have not provided a quotation for the cutting of the Playing Fields. T Carver has enquired if he can provide a quotation: Clerk to supply the specification.

AP

HIGHWAYS

239 The Highways Manager was due to meet with AG but the meeting has yet to be scheduled. The oak cornerpost for Milestone Lane has not been replaced, after almost 12 months. The signpost at the corner of Church Lane/High Street also needs replacing.

PLANNING

240 2014/1882: Mere View, Milestone Lane
Construction of a bedroom above an existing first floor areas and an enlarged porch area. No views or comments.

241 2014/2119: High Oak Works, Oak Road
Reserved matters following 2011/0664/A access, appearance, landscaping, layout and scale of Plot 5. No views or comments.

PLAYING FIELD

242 One inspection has been conducted, on 23rd October. No issues to report.

243 The see-saw is squeaking a little but otherwise appears in good condition.

WICKLEWOOD VILLAGE HALL

244 Acoustics:

The Clerk has informed the contractors that Option 2 is accepted and that the work must be carried out between 15th – 24th December only. To date no further correspondence has been received. Clerk to contact CP Ceilings to confirm that the contract has been accepted.

245 The Tank Master, which indicates the level of oil in the tank, is now working. However, the manufacturers confirm that as this equipment ages it becomes susceptible to changes in temperature. A new Tank Master will cost in the region of £59.00, when required.

246 Booking Clerk Report: the month has seen few bookings; a toddler birthday party is booked for 7th December.

247 Storage Room: Hoppers raised concerns over the dampness and the potential impact on the children using the toys stored in these conditions. A Kerridge has provided a quotation to carry out remedial work at £373 plus VAT.

Resolved: to accept the written quotation and request the work is carried out as soon as practicable. Proposed by JH, seconded by RG.

248 Cover Cleaner: Gayle Bales has confirmed she is able to provide cover cleaner service for the Village Hall when KB is on holiday or unavailable. Clerk to provide written confirmation and a contract; pay will be at the rate of £6.924 per hour.

ANY OTHER BUSINESS

249 Recycling: confirmed that those organisations that currently raise funds from the recycling will, with the change in the practice, see a reduction in their funds.

250 War Memorial: a coffee morning will be held at the Cherry Tree on 12 November in aid of the fund raising.

DATE AND TIME OF NEXT MEETING

251 Schedule of meetings for 2015 was provided and will be posted on the website.

252 Monday 1st December at 7.45pm. Agenda items to Clerk by Friday 21st November. The meeting ended at 8.15 pm.