

# WICKLEWOOD PARISH COUNCIL

## Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 6<sup>th</sup> March 2017

<b>Present:</b>	<b>Mike Gamble</b>	<b>(MG)</b>	<b>Chairman</b>
	<b>Alan Goodings</b>	<b>(AG)</b>	
	<b>Andrew Goodings</b>	<b>(AGo)</b>	
	<b>Richard Goodings</b>	<b>(RG)</b>	
	<b>Jack Hipperson</b>	<b>(JH)</b>	
	<b>John Seville</b>	<b>(JS)</b>	<b>Vice Chair</b>
	<b>Sarah Wayne</b>	<b>(SW)</b>	
<b>In attendance:</b>	<b>Karen Bush</b>	<b>(KB)</b>	<b>Booking Clerk and Caretaker</b>
	<b>Margaret Dewsbury</b>	<b>(MD)</b>	<b>County Councillor</b>
	<b>Michael Edney</b>	<b>(ME)</b>	<b>District Councillor</b>
	<b>Anne Panella</b>	<b>(AP)</b>	<b>Parish Clerk</b>

### Action

#### WELCOME AND APOLOGIES FOR ABSENCE

324 Chair welcomed all to the meeting in particular the Head Teacher of Wicklewood School.

325 No apologies were received

#### DECLARATION OF INTERESTS

326 None were received.

#### PUBLIC FORUM

327 Planning Application 2017/0001 Anaerobic Digester at land off Morley Lane: ME confirmed that, to date, over 300 objections have been received, the majority material planning considerations and, together with the employment issues that are part of the application, it will be decided by the Planning Committee. Parish Councils will be able to make representation at the Committee meeting and it was suggested that the Parish Councils that have objected co-ordinate their responses in order to prevent duplication. Agreed that Wicklewood objection letter sets out the issues that concern the local community and are also reflected in other objections.

328 Best Council in the Country: ME confirmed that SNC is in the Top 6 to receive this Award which, to date, has not yet been awarded to a District Council. The final presentations will be made on 8<sup>th</sup> March.

329 County Council: have set the Budget at 4.8% above last year, 3% of the rise will be to support Adult Services.

330 Parking at School: the Head Teacher confirmed that the bollards placed near the school are working well; letters and reminders are regularly sent to parents/carers.

331 Drain at junction of Church Lane/High Street: Highways have stated to ME and also George Freeman MP, that the work will be completed in the current financial year. However, as this will require road closures they have yet to be applied for it seems very unlikely this work will even commence before end March. It would appear that Highways

have provided incorrect and/or misleading information with regard to these proposed works.

### **MINUTES OF THE MEETING HELD ON MONDAY 6<sup>th</sup> FEBRUARY 2017**

- 332 **Resolved:** to approve the Minutes of the meeting held on 6<sup>th</sup> February. Proposed by JS, seconded by SW. All in agreement.

### **MATTERS ARISING**

- 333 Bates Flooring: the humidity monitor is showing readings of above 50 which will account for the problems with the floor raising and sometimes become a little slippery. A fan above the stage has been blocked in; understood this was done to allow the cinema screen to be positioning here. To seek advice from the contractor on measures to address humidity.
- 334 Trod Footpath: awaiting confirmation from Highways that the 50/50 partnership between NCC and Parish Councils will be in place for 2017/18. If so, a Trod footpath would very likely succeed in receiving funding. More detailed designs and costings can be requested at this stage.
- 335 Plumber: to date the plumber has yet to complete the work required in Mens and Disabled Toilets. KB will continue to seek an update.

### **COMMUNITY GOVERNANCE REVIEW**

- 336 The presentation provided by South Norfolk Council was provided; the review on Parish Councils is to determine the creation, merger, altering or abolishing any that may no longer be viable. Agreed that Wicklewood continues to reflect the interests of the community; delivers effective local services; governance and finances are robust and transparent and is able to maintain the full complement of 7 Parish Councillors. There have been contested elections within the past 10 years indicating a high level of engagement with the community.
- 337 At SNC it is proposed that every District Councillor will have approx. 2,500 electors per Ward while at Westminster up to 50 MP Divisions will be abolished at the next General Election.
- 338 ME confirmed that, contrary to some statements made, no Parish Councils will be forced to merge or alter their working arrangements unless with the full approval of the local community and the council.
- 339 Agreed that MG will speak with Morley and Deopham Parish Chairmen to ascertain if they are interested in pursuing different working arrangements. AP to contact Clerk at Kimberly. Report back to April meeting. It was noted that the church, several years ago, implemented the High Oak Parish, comprising Wicklewood, Morley and Deopham. **MG/AP**

### **CORRESPONDENCE**

340	Trees on Playing Field	Correspondence with UKPowerNetwork contractor
	Norfolk & Norwich Association for the Blind	Letter requesting donation <a href="http://www.nnab.org.uk">www.nnab.org.uk</a>
	South Norfolk Council: clarification on increased charges to Dog Bin emptying service	<a href="mailto:bwade@s-norfolk.gov.uk">bwade@s-norfolk.gov.uk</a>
	Highways Ranger: work carried out on 13/01/17	<a href="mailto:highways@norfolk.gov.uk">highways@norfolk.gov.uk</a>
	Bates Flooring	Action taken to address outstanding issues to Village Hall floor
	Trod Footpath: will meet criteria for 50/50 funding	<a href="mailto:highways@norfolk.gov.uk">highways@norfolk.gov.uk</a>

### ACCOUNTS FOR PAYMENT

341	Anne Panella	Clerk's Salary (February)	£258.27
	Anne Panella	Clerk's Expenses	£68.96
	Karen Bush	Caretaker & Booking Clerk Salary (February)	£251.52
	HMRC	PAYE (Month 11, 2016/17)	£33.60
	Mike Amiss Signs	Village Hall sign	£98.00
	C&R Cleaning Services	Deep Clean to Village Hall	£190.00
	Les Whitehead	Decorating and repairs to Village Hall	£150.00
		<b>TOTAL</b>	<b>£1,050.35</b>

342 Turtle Mats for Village Hall Entrance: £26.72 each, with free delivery.

**Resolved:** that the accounts, as presented above, and the mats for the Village Hall. be approved for payment. Proposed by JH, seconded by AGo. All in agreement.

### MONTHLY INCOME AND EXPENDITURE REPORT

	Current	Deposit	Total
<b>Balance B/Fwd 29/01/ 2017</b>	£ 4,726.82	£11,128.62	£15,855.44
<b>Total Receipts to 18/02/17</b>	£ 0.00	£ 0.00	£ 0.00
	£ 4,726.82	£11,128.62	£15,855.44
<b>Total Outgoings to 18/02/17</b>	£ 942.18	£ 0.00	£ 942.18
	£ 3,784.64	£11,128.62	£14,913.26
<b>Inter-Account Transfers February 2017</b>	0.00	0.00	0.00
<b>Closing Balance 18/02/2017</b>	£ 3,784.84	£11,128.62	£14,913.26

### HIGHWAYS

344 Overgrown Hedges: still no response from Highways on their assurance that letters would be sent to those homeowners whose hedges posed a nuisance and obstruction to traffic and pedestrians. AGo provided a draft Policy used by another Parish Council for consideration; to be placed on Agenda for April for discussion/approval.

### PLANNING

345 2017/0001: Land off Morley Lane, Morley St. Botolphs. Although an amended application has been received this will be considered by the Planning Committee (Minute 327)

## **PLAYING FIELD**

- 346 Two inspections have been conducted, on 11<sup>th</sup> and 28<sup>th</sup> February. No issues to report but costs for painting the igloo remain outstanding. **RG**
- 347 The scaring has been carried out but noted that the new grass requires to be harrowed to ensure it becomes level with the remainder of the field. RG to ask B Clarke if he has the equipment and a price to carry out this work. **RG**
- 348 Two sections of the new fencing erected between the playing field and the new development were damaged by storm Doris which have now have been repaired. In doing so contractors accessed by the playing field, causing some damage to the grass. The contractors have promised RG that they will make good the damage caused. It was understood the new fencing would go all the way along the boundary but a section of concrete wall has been retained on part and this area is out of keeping with the rest of the boundary fence. The Clerk to write to the developers asking for a fence to be erected to screen the concrete block wall. Storm Doris brought down a significant number of small branches. RG/MG will clear. **AP**  
**MG/RG**
- 349 Goalpost: discussion has to putting this back in position although it was noted that the hooks for attaching the net to the posts were removed some time ago.

## **WICKLEWOOD VILLAGE HALL**

- 350 Thanks to Les Whitehead for the decorating and maintenance work he has recently done in the Village Hall; it is much appreciated. The stage appears to be in need of some repair; JS will seek quotes for the work. The carpet on the stage has a long tear which could become a trip hazard.
- 351 Sand used by the Toddlers will have to be prohibited inside the Hall; it is causing a potential slip hazard and also scratching the new floor. **AP**
- 352 Agreed to order heating oil as the tank is almost empty. **AP**
- 353 Flat roof on Village Hall: water is running down the fascia and brickwork and not going into the gutter possibly resulting in the damp patches found on the ceiling and may also be adding to the humidity problem in the Hall. JS will inspect further with regard to finding solution. **JS**
- 354 Driveway: the actual driveway (not the carpark) has not been resurfaced for many years. Quotes to be obtained for work from High Street (including area that Highways are responsible for) to the beginning of the car park. **AP**
- 355 Bookings: several new bookings for March and April with a potential regular booking for Yoga starting in May.
- 356 Cover Cleaner: it has not been possible to find anyone who wishes to provide cleaning for the few days each year. KB is away Friday 10<sup>th</sup> to Monday 13<sup>th</sup> March. MG/JS/AGo will provide cover as required over this period. **MG/JS/AGo**
- 357 User Survey: noted that most of the crockery in the kitchen is rarely used and suggested this could be donated elsewhere. Agenda for future meetings to consider options with regard to the kitchen units.
- 358 Cleaner Contract: this has been amended to reflect slight reduction in hours and up-to-date payscale. All in agreement this is approved.

**ANY OTHER BUSINESS**

359 No issues were raised.

**DATE AND TIME OF NEXT MEETINGS: to commence at 7.30 pm**

350 Monday 3<sup>rd</sup> April 2017, includes Annual Parish Meeting: Agenda item to Clerk by 25<sup>th</sup> March.

The meeting closed at 9.00 pm