

WICKLEWOOD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Village Hall at Wicklewood Village Hall on Monday 3rd March 2014 at 7.45 pm

Present:	Peter Campbell-McBride	(PCM)	
	Alan Goodings	(AG)	
	Andrew Goodings	(AGo)	Vice Chairman
	Richard Goodings	(RG)	
	Jack Hipperson	(JH)	
	Lorraine Long	(LL)	
In attendance	Karen Bush	(KB)	Booking Clerk and Caretaker
	Margaret Dewsbury	(MD)	County Councillor
	Anne Panella	(AP)	Parish Clerk

Action

WELCOME AND APOLOGIES FOR ABSENCE

362 Apologies were received from Mike Gamble and Michael Edney.

DECLARATIONS OF INTEREST

363 None were received that would impact on the business of the Parish Council.

PUBLIC FORUM

364 No issues were raised.

APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 3rd FEBRUARY 2013

Resolved: that the Minutes for the meeting held on 3RD February be accepted as a true record of the proceedings. Proposed by LL, seconded by RG. All in agreement.

MATTERS ARISING

365 Acoustics Survey: JH has met with a local engineer who will provide further information/advice.

Subsequent to the meeting correspondence was received and the engineer is unable to assist further and suggests consulting with a specialist acoustic engineer.

366 The Clerk confirmed that a new printer has yet to be purchased.

CORRESPONDENCE

367 i. Office of the Police and Crime Commissioner

- i. Norfolk Constabulary Crime Surveys: 22 January to 11 February
- ii. Norfolk Association of Local Councils: Finance Settlement Referendum
- iii. Norfolk Association of Local Councils: repeal of Section 150.
- iv. Norfolk Association of Local Councils: local Audit and Accountability Act (impact on local councils)

The Clerk confirmed that the requirement for Parish Councils to have two signatures to every cheque is due to be repealed shortly and is awaiting minister approval. Once this is received the Financial Regulations will require amending to allow electronic payment of all wages and invoices.

ACCOUNTS FOR PAYMENT

368 The following were presented for payment:

Anne Panella	Clerk's Salary	£187.85
Anne Panella	Clerk's Expenses	£7.79
Karen Bush	Cleaner and Booking Clerk Salary	£247.26
Karen Bush	Expenses	£15.60
HMRC	February 2014	£49.00
Kimberley Electrical	Repair faulty fire alarm; carry out test due to water damage	£72.60
	Sub Total	£580.10
In addition the following were presented for payment		
R Goodings	Expenses to fix down pipe	£21.06
TRS Environmental	Annual Boiler Service	£86.34
	Sub Total	£107.40
	GRAND TOTAL	£687.50

Resolved: that the accounts, as presented above, be approved for payment. Proposed by PCMc, seconded by RG. All in agreement.

MONTHLY INCOME AND EXPENDITURE REPORT

369

	Current	Deposit	Total
Balance B/Fwd 29 Jan 2014	£ 9,362.70	£7,111.27	£16,473.97
Total Receipts to 20/02/14	£ 819.61	£0.00	£ 819.61
	£10,182.31	£7,111.27	£17,293.58
Total Outgoings to 20/02/14	£ 524.10	£0.00	£ 524.10
	£ 9,658.21	£7,111.27	£16,769.48
Inter-Account Transfers Feb 2014	£ 5,000.00	£5,000.00	£5,000.00
Closing Balance 22 February 2014	£ 4,658.21	£12,111.27	£16,769.48

HIGHWAYS

- 370 The sign post at Milestone Lane, removed several months ago when damaged, will shortly be replaced. Pot holes are also due to be repaired.
- 371 MD commented that further damage has occurred to the Page's fence; water on the road results in cars skidding on this corner. Discussion was held with regard to Highways assertion that the drains are of insufficient capacity to deal with the high volume of water during the bad weather which was disputed by Parish Councillors, some of whom have personally cleared pipes allowing water to flow off roads into drains.
- 372 MD will arrange a meeting with Highways and Parish Councillor with a view to seeking clarity on the continuing issues with standing water on roads. It was suggested that the EDP is contacted and provided with photographs and a report in order to bring attention to this on-going issue which continues to causing problems.

PLANNING

- 373 2013/0238: 39 Low Street. Single and two-storey rear extension. No views or comments
- 374 2013/0259: High Oak Road. Design and Layout for Plots 1 and 6 and landscaping. The outside finish to these two houses is not in keeping with the remainder of the development.
- 375 2103/0226: Land west of Sheldrake Farm: This application was refused permission in 2013 but the applicant is likely to appeal. On checking with South Norfolk Council, the Planning Dept have confirmed that, to date, the appeal has yet to be lodged but when it is the Parish Council will be invited to comment as part of the usual consultation process.

PLAYING FIELD

- 376 Two inspections have been conducted; 10th and 25th February. No issues to report.

WICKLEWOOD VILLAGE HALL

- 377 Very little to report this month. All regular users are now back from half term and several new bookings in February and April. Thanks were extended to RG for repairing the down pipe
- 378 The roof in the Gent's toilet is still leaking but not only when it rains. Water is now leaking in the Ladies toilet area and from the window in the kitchen. It was noted this latest leak is likely due to the seal between the frame and the brickwork having perished. KB to monitor and report to the next meeting.
- 379 People continue to leave bottles in front of bottle bank even if it is not full. Suggested a notice in the next Newsletter and/or a sign on the bottle bank.
- 380 The oil tank gauge is reading 2 but it was agreed not to purchase any more at this point as it may encourage theft.

ANY OTHER BUSINESS

381 Wicklewood Cricket Club have confirmed that Hardingham no longer sub-let the cricket pitch and have requested annual rent is reduced by 50%. With no reference to the contract documentation it was thought that the contract with the Cricket Club is for £220; if they are unable to sublet part of the rental period then the full amount remains payable. This requires clarification.

AP

382 As reported in the EDP, one of the stolen letter boxes has been taken from Morley. The Post Office are unlikely to replace these boxes as they require an average minimum number of letters posted per week and those boxes in rural areas are unlikely to meet that requirement.

DATE AND TIME OF NEXT MEETING

383 Monday 7th April, to include the Annual Parish Meeting. This will commence at 7.30 pm. Agenda items to Clerk by Friday 29th March.

The meeting ended at 8.20 pm.