

WICKLEWOOD PARISH COUNCIL

Minutes of the meeting held at Wicklewood Village Hall on Monday 4th March 2013 at 7.45 pm

Present:	Mike Gamble	(MG)	Chairman
	Alan Goodings	(AG)	
	Andrew Goodings	(AGo)	
	Richard Goodings	(RG)	
	John Hipperson	(JH)	
	Lorraine Long	(LL)	
	Simon Moore	(SM)	
In attendance	Anne Panella, Clerk	(AP)	

Action

APOLOGIES FOR ABSENCE

330 Were received from M Edney and K Bush.

DECLARATIONS OF INTEREST

331 None were noted

PUBLIC FORUM

332 Grit Bins: clarification was provided that the item on the agenda was for the purchase of a third grit bin, not for the purchase of salt, which is provided free by the County Council.

333 Planning Application for Village Hall: clarification was provided that the Parish Council has to pay a Planning Fee, although only 50% of the usual fee at £97.50.

APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 4th FEBRUARY 2013

334 Minute 305: Urban verge cutting contract: Although a third cut was not carried out due to weather AG confirmed that additional works were carried out, by the hour, when required and to a satisfactory standard.

Resolved: that the Minutes for the meeting held on 7th January be accepted as a true record of the proceedings, with the amendment above. Proposed by LL,

seconded by JH. All in agreement.

MATTERS ARISING

335 No specific items were raised that are not on the Agenda for the current meeting.

CORRESPONDENCE

336 Incoming Correspondence

- i Bussens & Vigrass re: Village Hall roof
- ii NALC: Putting Communities First Conference (various dates)
- iii Rural Services Network: funding for rural local authorities
- iv Norfolk Constabulary: Weekly crime summary 1-7 February and 8 – 14 Feb
- v Community Infrastructure Levy (CIL)
- vi Climate Change Seminar: 7th March
- vii Planning Application Decisions: 15th February

337 Out-going Correspondence

- i Planning Application for Village Hall roof

ACCOUNTS FOR PAYMENT

338 The following were presented for payment:

Anne Panella	Clerks Salary	£180.68
Karen Bush	Caretaker and Booking Clerk Salary	£239.06
HMRC	PAYE (February 2013)	£45.50
Goff Petroleum	Oil for Village Hall	£412.49
Anglian Water	Set up Direct Debit: paid half yearly	
	TOTAL	£877.73

Resolved: that the accounts above be passed for payment. Proposed by AG, seconded by SM. All in agreement.

MONTHLY INCOME AND EXPENDITURE

339		<u>Current</u>	<u>Deposit</u>	<u>Total</u>
	Balance B/Fwd 25/01/12	22,7788.28	14,106.19	36,884.15
	Total Receipts to 23 Feb 2013	772.15	0.00	772.15
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		23,550.43	14,106.19	37,656.62
	Total Outgoings to 23 Feb 2013	(2,113.75)	0.00	(2,113.75)
	Inter Account Transfers Feb 2013	0.00	0.00	0.00
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	Closing Balances 23 Feb 2013	21,436.68	14,106.19	35,542.87

HIGHWAYS

- 340 Grit Bins: Clerk to check with the resident their preferred site for placing this third grit bins. Until confirmation is received purchase of the bin to be postponed so that it can be placed in site on delivery. **AP**
- 341 Verge Damage: Clerk to contact Highways to request that the verge along the High Street be repaired. Also on Church Lane, which has been used as the site for storing materials whilst carrying out works; grass is rutted by vehicles and requires making good. **AP**
- 342 Pot Holes: by junction with ROAD. Clerk to report the deteriorating state. **AP**

AGENCY GRASS CUTTING

- 343 This contract is renewed annually with the County Council; when confirmation is received the Parish Council is then able to confirm, annually, with contractors for carrying out the work.
- 344 Three quotes for both Urban and Rural grass cutting were received. It was agreed that the preferred option is to award contracts to local businesses.

Resolved: to award the Urban cut to Tim's Gardening Services (6 cuts for £270 total) and award the Rural cut to B Clarke (3 cuts for £1,050 total) subject to confirmation from the County Council that the Agency agreement will be continued during 2013/14. Proposed by JH, seconded by SM. All in agreement.

PLANNING

- 345 2013/0226: Land west of Sheldrake Farm, Low Road, Wicklewood
Proposed new residential dwelling and access.

No views or comments.

PLAYING FIELD

- 346 B Clarke will cut the conifers around the playing field, if approved, for £35.00. MG suggested that the small triangle to the left of the Village Hall entrance requires cutting and to include in the work.

Resolved: to approve the works for £35.00. Proposed by LL, seconded by JH. All in agreement.

- 347 Tree trimming: this work will be carried out shortly, dependent on weather.
- 348 Wire Netting Cricket Club: this has fallen down and may cause an obstruction to the

grass cutting equipment. The Cricket Club confirm that the netting will either be repaired or removed in the near future.

- 349 Two inspections have been carried out to the play equipment on 11th and 25th February. Nothing to report.

WICKLEWOOD VILLAGE HALL

- 350 No reports were available from the Booking Clerk or Caretaker.

351 Replacement of Village Hall Roof

The Cinema Group have requested confirmation that the Parish Council will pay for the removal and replacement on their equipment. Costs will amount to £433.36. LL will speak with Kimberley Electrical, who included this work in their quotations, to seek a revised quotation.

Resolved: that the Parish Council will pay the costs associated with the removal and replacement of the cinema equipment as per costs provided, £433.36 as part of the works to the Village Hall. Proposed by LL, seconded by JH. All in agreement.

- 352 Wooden Floor: One quotation has been received. Clerk is meeting a second contractor on to obtain a further quote for consideration. Agreed that MG and JH will make this decision on receipt of the second quotation. All in agreement.

**MG &
JH**

- 353 Allotments: Clerk to contact all those on the waiting list to enquire if they still wish to rent an allotment. A further enquiry/request to rent the available plot has recently been received. It was noted that the tenant on No. 3 plot has expanded into the neighbouring plot. Allocation of allotments to be discussed further in April on receipt of responses.

AP

ANY OTHER BUSINESS

- 354 No items were raised.

DATE AND TIME OF NEXT MEETING

- 355 Annual Parish Meeting: Monday 8th April 2013 at 7.30pm followed by the Parish Council meeting at 7.45 pm. Agenda items to the Clerk by 29th March. Due to expected building works the meetings will be held in the Bowls Club.

The meeting ended at 8.15 pm.

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Signed: Mike Gamble
Chairman of Parish Council

Date: 8th April 2013