

WICKLEWOOD PARISH COUNCIL

Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 6th June 2016

Present: **Mike Gamble** **(MG)** **Chairman**
 Alan Goodings **(AG)**
 Richard Goodings **(RG)**
 Andrew Goodings **(AGo)**
 Jack Hipperson **(JH)**
 John Seville **(JS)** **Vice Chair**

In attendance: **Margaret Dewsbury** **(MD)** **County Councillor**
 Michael Edney **(ME)** **District Councillor**
 Anne Panella **(AP)** **Parish Clerk**

Action

APOLOGIES FOR ABSENCE

111 were received from K Bush

DECLARATION OF INTERESTS

112 None were received.

PUBLIC FORUM

113 Housing development on High Street: it was noted that work has ceased on this site and houses are no longer being offered for sale although the affordable housing continues, with work commencing on the footings. It is understood the builders are awaiting for Reserved Matters to be resolved but no timescale is available.

114 Devolution: ME confirmed that discussions continue between Norfolk and Suffolk and Cambridge with Peterborough. ME is now Deputy Leader of SNC.

115 County Council: the Conservative group now hold the Administration following three years of the 'Rainbow' alliance.

116 Parish Partnership: MD confirmed that the County Council are, for the sixth consecutive year, offering Parishes up to 50% of the cost of any Highways improvements within villages.

117 Highways in Wicklewood: a Notice in the EDP confirmed that work to resolve the issues with flooding on the High Street will go ahead this financial year.

118 Complaints: MD chairs the Committee at County Council that oversees complaints. County Councillors have requested to receive regular lists of the number, location and reason for complaints.

PARISH COUNCILLOR VACANCY

119 Following the resignation of P Campbell-McBride one application has been received. The Parish Councillors have interviewed this candidate. It was agreed to advertise the vacancy with applications to be received by 27th June, for consideration at the July meeting.

OTHER APPOINTMENTS

- 120 Internal Auditor: The current Internal Auditor has confirmed she is able to continue for a further year. Proposed by AG, seconded by JH. All in agreement.

MINUTES OF THE MEETING HELD ON MONDAY 9TH MAY 2016

Resolved: to approve the Minutes of the meeting held on 9th May. Proposed by RG, seconded by AG. All in agreement.

MATTERS ARISING

- 121 Solar Panels: Abel Energy have acknowledged the letter from the Parish Council and a response is awaited.
- 122 Doggy Bin by Church: confirmed this is now being used
- 123 Agency Grass Cutting with NCC: confirmed that the cheque, for £2,461.77 has been received.
- 124 Queens 90th Celebrations: thanks were expressed to those who helped make the evening such a success. Letters of thanks to be sent. One letter of complaint was received from a resident who was unable to purchase a ticket: a letter of apology and explanation to be sent.

CORRESPONDENCE

- 125
- Norfolk Constabulary: Crime Statistics
 - Norfolk County Council: Community Transport options
 - South Norfolk Council Open Day: 17th July

ACCOUNTS FOR PAYMENT

126

Anne Panella	Clerk's Salary	£255.72
Karen Bush	Caretaker & Booking Clerk Salary	£238.07
HMRC	PAYE (Month 2: 2016/17)	£30.20
Excel Electrical	PAT Testing in Village Hall	£40.80
Anne Panella	Clerks Expenses	£61.41
Norse Eastern	Grass Cutting (3 of 8)	£191.92
Tim Carver	Verge Cutting (3 of 6)	£100.00
Rix Petroleum	Heating Oil	£173.35
	Sub Total	£1,093.47

In addition, five late invoices have been received:

127

J Plunkett	Internal Audit	£188.50
H Brett & Son	War Memorial (plaque)	£1,320
Tim Carver	Filling in ruts within the village	£95.00
Dann's	Ice-cream for Queens 90 th	£82.00
H V Graves	Hog Roast for Queens 90 th	£1,237.50
	GRAND TOTAL	£4,016.47

Resolved: that the accounts, as presented above, be approved for payment. Proposed by JH, seconded by AGO. All in agreement.

MONTHLY INCOME AND EXPENDITURE REPORT

	Current	Deposit	Total
Balance B/Fwd 22 April 2016	£ 2,947.68	£11,124.43	£14,072.11
Total Receipts to 25/05/16	£ 6,119.74	£ 0.00	£ 6,119.74
	£ 9,067.42	£11,124.43	£20,191.74
Total Outgoings to 25/05/16	£ 4,142.71	£0.00	£ 4,142.71
	£ 4,924.71	£11,124.43	£16,049.14
Inter-Account Transfers May 2016	0.00	0.00	0.00
Closing Balance 25 May 2016	£ 4,924.71	£11,124.43	£16,049.14

INTERNAL AUDIT

129 The Internal Audit has been completed and the report presented with no issues raised.

Resolved: to approve the Internal Audit for 2015/16. Proposed by JH, seconded by AGo. All in agreement.

HIGHWAYS

130 The 30mph sign by the school has now been replaced but the sign by High Oak is still lying in the grass.

131 Overgrown Hedges on Church Lane: it is now five months since Highways confirmed they would be writing to all residents in Church Lane but the hedges remain across the pathways.

132 Agency Grass Cutting: As funds have now been received AG will contact contractor to arrange the rural cutting. **AG**

FARM BUSINESS TENANCY

133 The tenant gave one years' notice as required in the contract, from October 2015; agreed to request that Irelands undertake the advertisement of the land and invite tenders for consideration by the Parish Council in August.

PLANNING

134 No Applications have been received.

WAR MEMORIAL

135 Bretts have now completed the work. Final costings to be provided to July meeting. A service of Dedication will be organised with the PCC. **AP**

PLAYING FIELD

136 Two inspections have been conducted, on 16th and 30th May. No issues to report.

137 RG confirmed that the roundabout will be re-greased at the next inspection. The annual RoSPA inspection will be conducted in June.

- 138 Grass cutting: again the poor level of service from Norse was raised, in particular, the areas in between the play equipment have not been cut. Agreed that at the next review of grass cutting contract the timing of cuts will be detailed more specifically.

WICKLEWOOD VILLAGE HALL

- 139 Several new bookings have been received and all regulars are paid up to date. The ceiling in the bar is very mouldy and the freezer in the back store room is not working

- 140 Storage Room and Bar: Quote is required for putting up plasterboards in Storage Room and removal of mould in bar **JS**

- 141 This month the Hall was taken over by the Police for a day, resulting in cancellation of bookings that day. The Hirers were understanding of the situation and an invoice has not been submitted to the Police.

- 142 Cover to electricity meter: the new meter has now been installed and agreed to go ahead and purchase a new cover. **AP**

ANY OTHER BUSINESS

- 143 No issues were raised.

DATE AND TIME OF NEXT MEETING

- 144 Monday 4th July 2016, commencing at 7.45 pm. Agenda items to the Clerk by 24th June.

The meeting closed at 8.45 pm