

WICKLEWOOD PARISH COUNCIL

Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 3rd July 2017

Present:

Mike Gamble	(MG)	Chairman
Alan Goodings	(AG)	
Andrew Goodings	(AGo)	
Jack Hipperson	(JH)	
Richard Maguire	(RM)	
John Seville	(JS)	Vice Chair
Sarah Wayne	(SW)	

In attendance: **Anne Panella** **(AP)** **Parish Clerk**

Action

WELCOME AND APOLOGIES FOR ABSENCE

125 Chair welcomed all to the meeting. Apologies were received from Margaret Dewsbury and Michael Edney

PARISH COUNCILLOR VACANCY

126 It was proposed by MG, seconded by JS and agreed unanimously that Dr Richard Maguire be co-opted to the Parish Councillor vacancy.

DECLARATION OF INTERESTS

127 None were received. RM will complete the statutory Declaration of Interests form and return to the Clerk. **RM**

PUBLIC FORUM

128 No issues were raised.

MINUTES OF THE MEETING HELD ON MONDAY 5th JUNE 2017

Resolved: to approve the Minutes of the meeting held on 5th June. Proposed by JH, seconded by AG. All in agreement.

MATTERS ARISING

129 Map of Village to identify blocked drains: colour copies of the map provided and current known blocked drains identified for forwarding to Highways. **AP**

130 Community Governors of Wicklewood School: vacancies exist for such governors; if anyone aware of someone who would be interested to let them know.

131 High Hedges: the resident who was requested to cut his hedge replied that his house boundary extended to the end of the road. This is incorrect as the first metre from the edge of the road is generally in the ownership of Highways. The distance may vary but

house boundaries very rarely extend to the actual road. Clerk to write and inform resident and again request that the hedge be cut back to allow pedestrians to walk on the verge. **AP**
Ensure Parish Council High Hedges Policy is on the website.

CORRESPONDENCE

132	Norfolk Constabulary: Operation Randall Crime Newsletter plus Scam Alert	www.norfolk.police.uk
	Highway Rangers	List of works requesting be undertaken
	Draft Open Space Consultation	www.south-norfolk.gov.uk/open-space.spg
	Community Action Norfolk	Invitation to AGM on 12 th July

ACCOUNTS FOR PAYMENT

133	Anne Panella	Clerk's Salary (Month 3)	£258.27
	HMRC	PAYE (Month 3, 2017:18)	0.00
	Spotless Homes Norfolk Ltd	Cleaning of Village Hall (June)	£260.00
	Norse	Grass cutting 4 of 8	£142.28
	Tim Carver	Urban cut: 3 of 6	£100.00
		TOTAL	£760.55

134 In addition, the annual playground inspection has been undertaken; RoSPA invoice £92.40.
Grand Total £852.95

Resolved: that the accounts, as presented above be approved for payment. Proposed by JH, seconded by JS. All in agreement.

MONTHLY INCOME AND EXPENDITURE REPORT

135		Current	Deposit	Total
	Balance B/Fwd 26/05/ 2017	£ 7,006.42	£11,128.62	£18,135.094
	Total Receipts to 24/06/17	£ 1,153.23	£ 0.00	£ 1,153.23
		_____	_____	
		£ 8,159.65	£11,128.62	£19,288.27
	Total Outgoings to 24/06/17	£ 2,172.88	£ 0.00	£ 2,171.88
		_____	_____	_____
		£ 5,986.77	£11,128.62	£17,115.39
	Inter-Account Transfers June 2017	0.00	0.00	0.00
	Closing Balance 24/06/2017	£ 5,986.77	£11,128.62	£17,115.39

HIGHWAYS

- 136 Potholes on Milestone Lane: report to Highways **AP**
- 137 Flood sign at recent works on junction of Church Lane/Low Street: Request Highways to now remove. **AP**

PLANNING

- 138 2016/2186: High Oaks Works An appeal has been lodged against refusal to build two detached dwellings with garages and gardens.

PLAYING FIELD

- 139 The RoSPA Annual Report did not identify any issues that require immediate attention other than the bearings on the carousel require attention/greasing. The overall rating for the site was LOW.
- 140 Goalposts: these have now been re-installed in the field but require painting. MG will ask Vic Hubbard for a quote to do the work. **MG**
- 141 Access to field by cars: the temporary posts to deter cars have been removed. Two replacement wooden posts will be securely installed. **MG/JH**
- 142 Grass cutting: an additional cut may be required in the Spring together with weed treatment. To be confirmed in April/May

WICKLEWOOD VILLAGE HALL

- 143 Kitchen: agreed to have the matte finish in cream at a total cost of £4,115.21 including VAT. Before confirming the order JH will seek to obtain a further discount. The work will take approximately one week and suggested it is done in September.

Resolved: to accept Quote for £4,115.21 subject to obtaining a further discount. Proposed by JH, seconded SW. All in agreement.

- 144 Driveway: Highways have agreed to pay for the 17 sq metres at the road end at a cost of £877.76 on receipt of an invoice from the Parish Council. The remainder of the work will cost £4,612.44

Resolved: to accept the quotation from MW Surfacing. Proposed by JS, seconded by AGo. Agreed with one abstention.

- 145 Wheelie Bins: the Village Hall Cleaner has responsibility for placing these on the kerb each Tuesday; Clerk to send reminder. **AP**
- 146 Contract for Cleaner of Village Hall following amendment that was agreed at the June meeting the Contract was approved and signed.

ANY OTHER BUSINESS

- 147 No issues were raised.

DATE AND TIME OF NEXT MEETING:

- 148 Monday 7th August 2017. Agenda item to Clerk by 29th July. The meeting closed at 9.00 pm

