

WICKLEWOOD PARISH COUNCIL

Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 4th July 2016

Present: **Mike Gamble** **(MG)** **Chairman**
 Alan Goodings **(AG)**
 Richard Goodings **(RG)**
 Andrew Goodings **(AGo)**
 Jack Hipperson **(JH)**
 John Seville **(JS)** **Vice Chair**
 Sarah Wayne **(SW)** from Item 4

In attendance: **Karen Bush** **(KB)** **Booking Clerk and Caretaker**
 Margaret Dewsbury **(MD)** **County Councillor**
 Anne Panella **(AP)** **Parish Clerk**

Action

APOLOGIES FOR ABSENCE

145 were received from M Edney

DECLARATION OF INTERESTS

146 None were received.

PUBLIC FORUM

147 No issues were raised.

PARISH COUNCILLOR VACANCY

148 The vacancy has been advertised on Notice Boards and the Parish Council website. One application has been received, from Sarah Wayne whom Parish Councillors have already interviewed.

Resolved: to co-opt Sarah Wayne to the vacancy with immediate effect for the remaining period of this Council. Proposed by MG, seconded by RG. All in agreement.

MINUTES OF THE MEETING HELD ON MONDAY 6TH JUNE 2016

149 To note that Jack Hipperson was present for the meeting but omitted on those Present.

Resolved: to approve the Minutes of the meeting held on 9th May with the above amendment. Proposed by AG, seconded by MG. All in agreement.

MATTERS ARISING

150 Minute 133 Farm Business Tenancy: this is being advertised by Irelands and tenders will be made available for consideration at the August meeting.

151 Minute 135 War Memorial: the PCC will be holding a Dedication ceremony at the refurbished Memorial on Sunday 28th August at 3.00pm.

152 Storage Rooms: further complaints have been received that the roof continues to leak in the small Storage Room and into the cupboards destroying much of the materials stored there. Mould is also apparent on the ceiling. JH has been on the roof and has been unable to identify the leak; the contractor is currently on holiday but will be requested to visit as a

matter of urgency. Agreed that the chipboard now needs to be removed as it is too wet to retrieve. Also noted that the bulge on the ceiling in the Storage Room at the back of the Hall has becoming larger but remains dry. Contractor to also check this area for any water that may be entering the building. Clerk to update those clubs/organisations that use the Storage Room.

AP

CORRESPONDENCE

- 153
 - Norfolk Constabulary: Crime Statistics
 - Spire Solicitors: Registration of Title
 - Norfolk Safer Community Awards
 - Greater Norwich Local Plan Sustainability Appraisal Scoping Report
 - Norfolk Safeguarding Adults Board
 - Electoral Review of South Norfolk
 - Abel Energy: confirmation received that the Directors will provide a response in due course

- 154 Spire Solicitors: the plan of the Parish Council land as registered with Land Registry was provided for confirmation. Agreed that the Plan correctly defines the full extent of the Council's land ownership.

- 155 Electoral Review of South Norfolk: the Boundary Commission is carrying out a review to deliver electoral equality for voters across the district. MD confirmed that the proposals for SNC are to maintain the current number of Councillors at 46 but to change some boundaries to ensure each Councillor has approximately 2,500 voters within their Ward. The Commission has no power to change Parish Council boundaries.

ACCOUNTS FOR PAYMENT

156	Anne Panella	Clerk's Salary	£255.72
	Karen Bush	Caretaker & Booking Clerk Salary	£238.07
	HMRC	PAYE (Month 3: 2016/17)	£30.20
	Norse Eastern	Grass Cutting (4 of 8)	£191.92
	Tim Carver	Verge Cutting (4 of 6)	£100.00
	Rix Petroleum	Annual Subscription	£20.00
		Total	£835.91

Resolved: that the accounts, as presented above, be approved for payment. Proposed by JH, seconded by AGo. All in agreement.

- 157 Village Hall Boiler Service Contract: three contractors were requested to provide a quote for a three year contract. Only one, TRS, replied and have offered the annual service at £75 plus VAT for 2016, 2017 and 2018.

Resolved: to agree the three-year contract with TRS. Proposed by AGo, seconded by JH. All in agreement.

158 Costs for War Memorial and Queens 90th Birthday Celebration

- Final costs were provided showing that the War Memorial cost a total of £3,694, under budget by £78.76.
- The Queens 90th Birthday celebration cost £1,385, cost to the Parish Council of £279.

MONTHLY INCOME AND EXPENDITURE REPORT

	Current	Deposit	Total
Balance B/Fwd 25 May 2016	£ 4,924.71	£11,124.43	£16,049.14
Total Receipts to 25/06/16	£ 3,370.82	£ 1.41	£ 3,372.23
	£ 8,295.53	£11,125.84	£19,421.37
Total Outgoings to 25/06/16	£ 3,799.40	£0.00	£ 3,799.40
	£ 4,496.13	£11,125.84	£15,621.97
Inter-Account Transfers June 2016	0.00	0.00	0.00
Closing Balance 25 June 2016	£ 4,496.13	£11,125.84	£15,621.97

HIGHWAYS

160 Nothing new to report. The sign on the ground by High Oak has yet to be repaired but assurance was provided this will be completed shortly.

161 Village Hall Driveway: it was emphasised to MD that this is becoming urgent and she confirmed that she will continue to request the resurfacing work is included within the Work Programme.

PLANNING

162 No Applications have been received.

PLAYING FIELD

163 Two inspections have been conducted, on 14th and 30th June. No issues to report.

164 Grass cutting: again the poor level of service from Norse was raised. However, on raising a complaint the grass was re-cut and has been done again, today. It is suggested that further cuts are done in mid-July, early August and late August to complete the contract of eight cuts. Agreed that the Parish Council clarifies the schedule of work and timings of cuts, at the next meeting, prior to requesting quotes for the 2017 contract.

WICKLEWOOD VILLAGE HALL

165 Several new bookings have been received and all regulars are paid up to date.

166 A plumber has fixed the leaking radiator valve. The new floor has again been a problem being left sticky with spilled drink. Unfortunately, the only way to clean was to use water and detergent but this again left a residue on the floor. Agreed to seek advice from the flooring contractor. **AP**

167 Cover to electricity meter: agreed to go ahead and purchase a new cover. **AP**

ANY OTHER BUSINESS

168 Parish Council old laptop: agreed that this can be given to the Windmill Trust.

DATE AND TIME OF NEXT MEETING

169 Monday 1st August 2016, commencing at 7.45 pm. Agenda items to the Clerk by 22nd July. The meeting closed at 8.45 pm

