

WICKLEWOOD PARISH COUNCIL

Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 6th July 2015 at 7.45 pm

Present: P Campbell McBride (PCM) Vice Chairman
Mike Gamble (MG) Chairman
Alan Goodings (AG)
Richard Goodings (RG)
Jack Hipperson (JH)

In attendance: Karen Bush (KB) Booking Clerk and Caretaker
Anne Panella (AP) Parish Clerk

Action

APOLOGIES FOR ABSENCE

161 Apologies were received from A Goodings and M Edney.

DECLARATIONS OF INTEREST

162 None were received.

PUBLIC FORUM

163 No issues were raised.

APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 1st JUNE 2015

164 **Resolved:** that the Minutes of the meeting held on Monday 1st June 2015 be accepted as a true record of the proceedings and be signed by the Chair. Proposed by PCMc, seconded by JH. All in agreement.

MATTERS ARISING

165 No matters that are not already included in the Agenda.

CORRESPONDENCE

166 i. South Norfolk Council: posters for upcoming events
ii. Norfolk Police Crime Surveys
iii. Highways Improvements Partnership Bids
iv. Norfolk ALC Newsletter

ACCOUNTS FOR PAYMENT

167 The following were presented for payment:

Anne Panella	Clerks Salary	£255.72
Anne Panella	Postage and Printing	£29.79
Karen Bush	Booking Clerk Salary	£263.07
HMRC	PAYE Month 3, 2015	£5.20

Kimberley Electrical	LED Lights for Village Hall	£126.60
P Campbell McBride	Cleaning Materials for Village Hall	£40.44
Norse Eastern	Grass Cutting: 4 of 8 cuts	£182.77
	SUB TOTAL	£903.59

In addition, the following, received after despatch of papers, were presented for payment:

Tim Carver	Grass cutting: 3 and 4 of 6	£200.00
	GRAND TOTAL	£1103.59

Resolved: that the accounts, as presented above, be approved for payment. Proposed by AG, seconded by JH. All in agreement

MONTHLY INCOME AND EXPENDITURE REPORT

168

	Current	Deposit	War Memorial	Total
Balance B/Fwd 22 May 2015	£ 8,481.17	£12,118.27	Monies for the war memorial are included in the figures presented but are ring fenced £250 SNC £250 NCF £410 PCC £500 PC £1,530 WMT £100 resident £773.10 Event £27 Donation	£20,599.44
Total Receipts to 20/06/15	£ 1,827.70	£1.63		£ 1,829.33
	£10,308.87	£12,119.90		£22,428.77
Total Outgoings to 20/06/15	£ 1,167.48	£0.00		£ 1,167.48
	£ 9,141.39	£12,119.90		£21,261.29
Inter-Account Transfers June 2015	£0.00	£0.00		£0.00
Closing Balance 20 June 2015	£ 9,141.39	£12,119.90	£3,840.10	£21,261.29

Noted that that Agency Agreement with Norfolk County Council has been confirmed, in the sum of £2,430.18

OTHER PROPOSED EXPENDITURE

170 Solar Panels: two quotations have been received: £5,595.87 and £4,504.46. Both include VAT and are to the same specification with a total benefits over a 20-year period. Documents to be circulated and on the Agenda for the next meeting.

AP

171 Doggy Bins: SNC have confirmed that dog waste, in limited amounts, is permissible in black bins. However, in response to resident requests it was considered that approximately seven bins may be required around the village. However, it was noted that neighbouring villages each have two.

Resolved: to approve the purchase of two doggy bins. Proposed by PCMc seconded by MG. Two approved, two against. The proposal was carried with the Chairman's

casting vote. Agreed to seek parishioners views as to sitting most probably via the news letter

172 Donation to the School Adventure Trail: the Parish Council does not have the power to make such a donation but can implement Section 137; this amounts to £7.36 per person on the electoral roll per annum and must be noted as being of benefit to all or some of the community. Discussion around the percentage of children from the village who attend the local school and noted it is likely to be less than 50%. It was queried if donating to the school does constitute a sufficiently broad cross-section of the community. Before making any decision on this suggestion further information, such as the Budget and Business Plan, is required. It was also noted that there is one charity within the village that could be in a position to make a grant towards such a project.

173 Flooring for Village Hall: quotes have been received from reputable companies for vinyl and engineered oak. It was noted that the floor, due to the heat, has again come loose and could cause a hazard to users of the hall. A temporary measure of isolating the loose mosaic is in place and it was agreed that repairs are required as a matter of urgency.

MG/PCMc

174 MG proposed that a sub-committee be formed to view the different flooring options in situ and bring proposals to the August meeting.

175 War Memorial: it has not been possible to complete the lettering in black; the stone is too soft and the ink will causing 'bleed'. MG will meet with Bretts on site to discuss the two options: a panel in Crown Stone with the lettering cut and painted in black and either fixed to the existing memorial or laid on the ground in front of the memorial. It is unlikely the War Memorial Trust will agree to the first option. The PCC have stated they are in agreement with placing at the base of the memorial. As this is new work no grants would be available for this additional work.

HIGHWAYS

176 It was agreed to raise a complaint with Highways regarding the recent road diversion to allow repairs to the mains water system. This was made without any consultation with the Parish Council who would have informed Highways of a preferable route with passing places. AG phoned Highways and was informed that the diversion would be amended but this was not actioned

PLANNING

177 No views or comments were noted on the applications received:

PLAYING FIELD

178 Two inspections have been conducted on 15th and 29th June. No issues to report.

179 The contractor has cleared the area around the fence and hedge, which continues to grow well. Norse have now cut the grass around the overspill car park; the scarifying, which had been omitted from the recent works, will be carried out twice in the Autumn.

RG

WICKLEWOOD VILLAGE HALL

180 No new bookings have been received this month but all regulars are paid up to date and most will be finished for the summer in the next two/three weeks.

181 The new TankMaster monitor has been fitted to the oil tank. There is a broken soil pipe in the gents toilets and the plumber has been called. It was confirmed that in an emergency Financial Regulations allows for the Clerk to authorise expenditure up to

£250 to carry out immediate repairs. The cost of the LED lights was noted as expensive; when calling out an electrician the cost should perhaps be confirmed before requesting the work is carried out. Plastic, internal, signage will be ordered for the Village Hall

ANY OTHER BUSINESS

- 182 The damage to the tarmac at the end nearest the carpark by a tree in a neighbouring garden has yet to be addressed.

DATE AND TIME OF NEXT MEETING

- 183 Monday 3rd August at 7.45 pm. Agenda items to the Clerk by 24th July.

The meeting closed at 8.45 pm