

WICKLEWOOD PARISH COUNCIL

Minutes of the Annual Parish Meeting held in the Village Hall at Wicklewood Village Hall on Monday 1st July 2013 at 7.45 pm

Present:	Mike Gamble	(MG) Chairman
	Alan Goodings	(AG)
	Andrew Goodings	(AGo) Vice Chairman
	Richard Goodings	(RG)
	Lorraine Long	(LL)
	Simon Moore	(SM)
In attendance	Karen Bush, Caretaker	(KB)
	Margaret Dewsbury	County Councillor

Action

WELCOME

- 132 MG welcomed everyone to the meeting, in particular M Dewsbury, the County Councillor.

APOLOGIES FOR ABSENCE

- 133 Were received from Jack Hipperson, Anne Panella and Michael Edney.

DECLARATIONS OF INTEREST

- 134 LL declared an interest in the Planning Application No: 2012/1097 which will be considered later in the Agenda.

SM declared an interest in the Farm Business Tenancy item.

PUBLIC FORUM

- 135 MD confirmed she will investigate the repair or replacement of the direction sign at Chapel Bell (coming from Tuttle Lane). Clerk to confirm the location to MD.

APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 3rd June 2013

Resolved: that the Minutes for the meeting held on 13th May be accepted as a true record of the proceedings. Proposed by AG, seconded by LL. All in agreement.

MATTERS ARISING

- 136 Land Registry: MG confirmed he has requested the solicitor, Greenland Houchen Pomeroy, to ensure all Parish Council land is recorded with the Land Registry.
- 137 Asset Register: to be carried forward to the next meeting.
- 138 Spotlights over stage: Kimberley Electrical have been instructed. Clerk to check **AP** when this work is to be carried out.

CORRESPONDENCE

139 Incoming Correspondence

Update from Norfolk Association of Local Councils www.norfolcalc.gov.uk

Oil Groups (to achieve lower prices): energy@broadland.gov.uk

Community Representatives on Community Boards:
<http://www.south-norfolk.gov.uk/haveyoursay/6146.asp>

Norfolk & Suffolk Local Transport Body: www.norfolkandsuffolkltb.org.uk

Your Neighbourhood, Your Choice Road Show dates:
<http://www.south-norfolk.gov.uk/haveyoursay/5962.asp>

Better Broadband for Norfolk Information Sheet 12:
www.betterbroadbandnorfolk.co.uk

Norfolk Rural Community Council: advice on Ash Dieback
Norfolk Constabulary:

- Weekly Crime Summary
- Message for license holders:

Norfolk-Constabulary@policedirect.norfolk.police.uk

Planning Portal: each item contains a separate email address

Standards and Governance Training: Thursday 18th July and Thursday 1st August

140 Outgoing Correspondence

Overpayment on invoice
Non receipt of Agency Payment

ACCOUNTS FOR PAYMENT

141 The following were presented for payment:

Anne Panella	Clerk's Salary	£186.13
Karen Bush	Cleaner and Booking Clerk Salary	£245.38
HMRC	PAYE (June 2013)	£47.80
	TOTAL	£479.31

142 In addition the following invoices were presented at the meeting for payment:

Tim Carver	Agency Grass Cutting	£45.00
Dale Watson	Grass Cutting: Playing Fields	£142.81
	TOTAL	£187.81
	GRAND TOTAL	£667.12

Resolved: that all the accounts, as presented above, be passed for payment.
Proposed by MG, seconded by RG. All in agreement.

MONTHLY INCOME AND EXPENDITURE REPORT

	Current	Deposit	Total
Balance B/Fwd 24 May 2013	£ 5,078.35	£ 7,107.95	£12,186.30
Total Receipts to 20/6/13	£ 4,547.73	1.54	£ 4,549.27
	£ 9,629.08	£ 7,109.49	£16,735.57
Total Outgoings to 20/6/13	£ 2,502.27	£0	£2,502.27
	£ 7,123.81	£0	£14,233.30
Inter-Account Transfers June 2013	£0	£0	£0
Closing Balance 20 June 2013	£7,123.81	£7,109.49	£14,233.30

144 It was noted that the overpayment of £30 on an invoice has been received.
The VAT repayments are now up to date with the receipt of £4,362.24.
The Clerk continues to chase the outstanding Agency Payment of £2,329.03 from **AP**
the County Council.

ANNUAL REIVEW OF CHARGES: Farm Business Tenancies

145 SM left the meeting for this item.

Resolved: not to service a notice of increase in rental for these allotments.
Proposed by AGo, seconded by RG. All in agreement.

HIGHWAYS

- 146 The third urban and second rural cuts have been completed. A complaint had been received from Highways regarding the standard of the cut in Low Street. AG confirmed that this issue has now been resolved and Highways are in agreement that the specification is being adhered to.
- 147 Grit Bin: to be carried forward to the August meeting.

PLANNING

- 148 LL left the meeting for this item
- 149 Planning Application No: 2012/1097: Whitehall Farm, Crownthorpe Road
Discharge of conditions 3, 8, 9, 11 and 12 of planning Permission 2012/2249/F Landscaping, bridge works, odour and noise management and secondary source of ignition. No views or comments were made on this application.
- 150 LL returned to the meeting.
- 151 2013/1001: Hillcrest Farm, Wymondham
Removal of two existing poultry houses and replacement with a new shed for growing mushrooms. No views or comments were made on this application.

PLAYING FIELD

- 152 Two inspections have been carried out on the 11th and 25th June. No issues to report.
- 153 Vandalism has occurred to the toilet block in the Playing Field and a downpipe has been broken.
- 154 SM and RG both volunteered to repair the damage in both areas. **RG, SM**
- 155 The grass cutting has not been carried out to an acceptable standard: the strimming around the wooden posts and children play equipment remains outstanding. RG to speak with the contractor and request this is carried out before issuing payment for the recent invoice. **RG**

WICKLEWOOD VILLAGE HALL

- 156 Booking Report: a few new bookings have been received: puppet theatre for practise on three dates, 19th June, 18th and 24th July. A booking for a children's birthday part on 20th July, a work leaving party on 25th August, a 50th birthday on 7th September and a children's party on 5th October. One cancellation for 30th June.
- 157 Village Hall: the small leak reported in the roof appears to be resolved. The repairs

agreed last month have not yet been carried out as it has not been possible to get a plumber.

- 158 A broken downpipe has been reported, as noted earlier, on the corner of the hall. A second broken pipe has occurred from the kitchen sink to the outside drain. RG will carry out the necessary repairs. **RG**
- 159 The old padlock from the oil tank has been cleaned ensuring it is now much easier to open the tank.
- 160 Two broken blue plastic chairs have been reported; it was agreed to try and make one sound chair from the pieces but if this is not possible to throw them away in order to avoid the possibility of any injury occurring.

ANY OTHER BUSINESS

- 161 No issues were raised.

DATE AND TIME OF NEXT MEETING

- 162 Monday 5th August 2013 at 7.45 pm. Agenda items to Clerk by Friday 25th July 2013.

The meeting ended at 8.10 pm.