

# WICKLEWOOD PARISH COUNCIL

## Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 1<sup>st</sup> February 2016 at 7.45 pm

<b>Present:</b>	<b>P Campbell McBride (PCM)</b>	<b>Vice Chairman</b>
	<b>Mike Gamble (MG)</b>	<b>Chairman</b>
	<b>Alan Goodings (AG)</b>	
	<b>Richard Goodings (RG)</b>	
	<b>Andrew Goodings (AGo)</b>	
	<b>John Hipperson (JH)</b>	
	<b>John Seville (JS)</b>	
<b>In attendance:</b>	<b>Karen Bush (KB)</b>	<b>Booking Clerk and Caretaker</b>
	<b>Margaret Dewsbury (MD)</b>	<b>County Councillor</b>
	<b>Michael Edney (ME)</b>	<b>District Councillor</b>
	<b>Anne Panella (AP)</b>	<b>Parish Clerk</b>

### Action

#### **APOLOGIES FOR ABSENCE**

349 None were received.

#### **DECLARATIONS OF INTEREST**

350 None were received.

#### **PUBLIC FORUM**

351 No issues were raised.

#### **APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 4<sup>th</sup> JANUARY 2016**

352 Minute 341: clarified that three quoted be sought for consideration before August and implementation of a service contract for the boiler by October.

**Resolved:** that the Minutes of the meeting held on Monday 4<sup>th</sup> January 2016 be accepted as a true record of the proceedings and be signed by the Chair. Proposed by RG, seconded by JS. All in agreement.

#### **MATTERS ARISING**

353 Minute 307/327: A proof of the wording for the plaque has now been provided. MG/RG will check and provide confirmation to Bretts before any work commences. **MG/RG**

Minute 308: JH will contact Hardingham Cricket Club to confirm if they are interested in renting the Playing Field. **JH**

#### **CORRESPONDENCE**

- 354
- Norfolk Constabulary: Crime Survey and new South Norfolk District Commander
  - Office of the Police Commissioner: monthly newsletter
  - Norfolk ALC newsletter
  - Changes to Planning Consultations
  - Norfolk County Council: Norfolk Extra
  - Clerks & Councils Direct magazine

## ACCOUNTS FOR PAYMENT

355 The following were presented for payment:

Anne Panella	Clerks Salary	£252.92
Karen Bush	Caretaker and Booking Clerk Salary	£265.87
Gayle Bales	Caretaker Cover Salary	£55.39
HMRC	PAYE Month 10, 2015/16	£5.20
J A Wilson	Repair to storage room roof	£730.80
Anglian Water	Credit	(£18.27)
TRS Environmental Ltd	Boiler Service (additional work to boiler)	£54.00
S Goode	Booking refund	£28.50
	<b>TOTAL</b>	<b>£1,458.68</b>

**Resolved:** that the accounts, as presented above, be approved for payment. Proposed by AG, seconded by RG. All in agreement

## MONTHLY INCOME AND EXPENDITURE REPORT

	Current	Deposit	War Memorial	Total
<b>Balance B/Fwd 27 Dec 2015</b>	£ 2,478.45	£12,122.92	Monies for the war memorial are included in the figures presented but are ring fenced	£14,601.37
<b>Total Receipts to 23/01/16</b>	£ 0.00	£ 0.00		£ 0.00
	£ 2,478.45	£12,122.92		£14,601.37
<b>Total Outgoings to 23/01/16</b>	£ 741.69	£ 0.00		£ 741.69
	£ 1,736.76	£12,122.92	£250 SNC £250 NCF £410 PCC £500 PC £1,490 WMT £100 resident £773.10 Event £27.00 Other	£13,859.68
<b>Inter-Account Transfers January 2016</b>	£ 0.00	£ 0.00		£ 0.00
<b>Closing Balance 23 Jan 2016</b>	£ 1,736.76	£12,122.92	Balance: £838.10	£13,859.68

## SITING OF DOGGY BINS

357 Following the consultation period seeking views of residents, six responses were received with regard to the Bin on the green outside the church, with no strong views either way so it was agreed not to move the Doggy Bins

## ACCESS TO ALLOTMENTS

358 Two quotes have been received to repair or replace this access:  
 Repair: £800 plus VAT requiring 20 tonnes of crushed concrete  
 New: £6,000 plus VAT requiring 160 tonnes

359 Agreed to obtain further quotes and consider at next meeting.

JH

## QUEEN'S 90<sup>TH</sup> BIRTHDAY CELEBRATIONS

360 SNC have made a fund available of up to £400 per parish for an event held between 21 April and 12 June (official birthday). Suggested a Hog roast, as was provided at the Jubilee, together with the beacon used at that occasion and remains in good condition, can be used. Clerk to get details on the SNC fund. Agenda for next meeting.

AP

## HIGHWAYS

- 361 It was noted that the response from Highways continues to be poor; with no replies to any of the queries raised. MD confirmed that the budget for Highways for 2016/17 is likely to be better than previously anticipated and may be accompanied by an improvement in service. Repairs to the Village Hall driveway cannot be actioned until Highways confirm the extent of their responsibility for the end of the driveway.

## PLANNING

- 362 2015/2860: Plot 2, High Oak Works: Variation of Condition 2 from App. 2014/2357/D  
2015/0056: Land North of the Green: Increase in caravan pitches from 5 to 10
- 363 No views or comments on any of the above.
- 364 SNC will no longer provide hard copies of planning applications. In future it was suggested they could be projected, from the parish council laptop, using the cinema group projector.

## PLAYING FIELD

- 365 Two inspections have been conducted, on 21<sup>st</sup> and 28<sup>th</sup> January. No issues to report.

## WICKLEWOOD VILLAGE HALL

- 366 Repairs to the roof over Storage Room: the work has been completed and confirmed that the water from the roof will now drain away correctly. Electrician is required to check the electrics; KB will contact Kimberly Electricals. It was suggested to remove the plasterboard and insulation, during Easter when groups are not in the Hall, and allow everything to dry and, if left like this, any re-occurrence of leaks can be immediately detected. **KB**
- 367 Boiler Service: TRS returned to check the suspected leak. New seals and nozzle have been installed; these items are not included in the annual service so incurred a further charge of £54.
- 368 Licensed Bar: the agreement between the Buck Inn and the Parish Council will be drawn up and in place by end May. MG/JS will address this and also draw up an Inventory. N Goodings will do a handover with the Buck Inn before end of May. **MG/JS**
- 369 Floor in Village Hall: further comments regarding the floor becoming very slippery have been received. A meeting has been held with the Hall user and the activities of other uses noted to see if any materials used may be causing the problem. The issue will continue to be monitored.
- 370 Booking Clerk report: a number of new bookings between February and June have been received. The plumber has not yet repaired the leaking radiator; agreed to find an alternative plumber.
- 371 Norfolk Museums Service have enquired about putting a display in the Hall, probably on the stage, for three weeks in October about the Workhouse. Agreed that further detail would be required about when people would have access, taking into account other village hall users, and who would be responsible for the security of the display

## ANY OTHER BUSINESS

- 371 No issues were raised.

## DATE AND TIME OF NEXT MEETING

- 372 Monday 7<sup>th</sup> March 2016 at 7.45 pm. Agenda Items to Clerk by 26<sup>th</sup> February.

The meeting closed at 8.45pm