

# WICKLEWOOD PARISH COUNCIL

## Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 2<sup>nd</sup> February 2015 at 7.45 pm

**Present:**

P Campbell McBride (PCM)	Vice Chairman
Alan Goodings	(AG)
Andrew Goodings	(AGo)
Richard Goodings	(RG)
Jack Hipperson	(JH)

**In attendance:**

Karen Bush	(KB)	Booking Clerk and Caretaker
Michael Edney	(ME)	District Councillor
Margaret Dewsbury	(MD)	County Councillor
Anne Panella	(AP)	Parish Clerk

### Action

#### 310 ELECTION OF CHAIR

In the absence of MG agreed that PCM be Chair for this meeting.

#### APOLOGIES FOR ABSENCE

311 Apologies were received from M Gamble and L Long.

213 LL has given written confirmation of her intention to resign as a Parish Councillor and her last meeting with be April 2015.

313 As it is less than six months to council, and General, elections it is not possible to co-opt a new councillor. The Clerk provided details of the election process which is open to all residents of Wicklewood and those who have a business within the village. Much of the information is on the District Council website; an information event is being held on 12 February at Long Stratton; existing parish councillors are required to submit a Nomination Form; the timescales for submission of Nominations will be made available shortly. *(Subsequent to the meeting submission dates were confirmed as between 9.00 am – 4.00pm between 24 March – 9 April)*

#### DECLARATIONS OF INTEREST

314 None were received.

#### PUBLIC FORUM

315 New Homes Bonus: ME confirmed that SNC are in receipt of a government grant of £4.5 million, to be spent within South Norfolk, for achieving the total of 982 new builds in the past year, the fifth highest performing council nationally. It was confirmed that a Labour Government have indicated their policy for such grants, generated in southern counties, will be redirected to northern counties.

**APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 5<sup>th</sup> JANUARY 2015**

316 **Resolved:** that the Minutes of the meeting held on Monday 5<sup>th</sup> January 2015 be accepted as a true record of the proceedings, with the above amendment, and be signed by the Chair. Proposed by AG, seconded by JH. All in agreement.

**MATTERS ARISING**

317 Bollards at junction of Church Lane and High Street: MD confirmed these have been repaired by Highways.

318 New Village Hall roof: the Rainbows and Guides have passed on their compliments for the new roof, which has resulted in a huge reduction in noise.

**CORRESPONDENCE**

- 318
- i. UK PowerNetworks: monitoring of adverse weather conditions
  - ii. Council Tax Referendum update
  - iii. Norfolk Police Crime Summary: 1- 21 January 2015
  - iv. Norfolk Constabulary: match funding PCSO posts
  - v. Norfolk Rural Community Council: support request for continued funding from central government
  - vi. Utility Companies: priority user register

**ACCOUNTS FOR PAYMENT**

320 The following were presented for payment:

Anne Panella	Clerks Salary	£192.01
Anne Panella	Clerks Expenses	£14.12
Karen Bush	Booking Clerk Salary	£256.72
HMRC	PAYE Month 10, February 2015)	£50.80
Anglian Water	Direct Debit	£34.45
	<b>SUB TOTAL</b>	<b>£548.10</b>

321 In addition, the following, received after despatch of papers, were presented for payment:

P Campbell McBride	Materials cost for repairs to toilet	£23.99
Tim Carver	Work to hedge around playing field	£30.00
	<b>SUB TOTAL</b>	<b>£53.99</b>
	<b>GRAND TOTAL</b>	<b>£602.09</b>

322 In addition it was agreed that the TankMaster, which reads the level of oil in the tank requires replacing. PCM to purchase, on-line, up to £55.00

**Resolved:** that the accounts, as presented above, be approved for payment. Proposed by AG, seconded by RG. All in agreement

## MONTHLY INCOME AND EXPENDITURE REPORT

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	Current	Deposit	War Memorial	Total
<b>Balance B/Fwd 29 Dec 2014</b>	£ 12,340.21	£12,116.88	Monies for the war memorial are included in the figures presented but are ring fenced  £250 SNC £250 NCF £410 PCC £1,530 WMT	£24,457.09
<b>Total Receipts to 23/01/15</b>	£ 0.00	£0.00		£ 0.00
	£12,340.21	£12,116.88		£24,457.09
<b>Total Outgoings to 23/01/15</b>	£ 7,739.76	£0.00		£ 1,607.86
	£ 4,600.45	£12,116.88		£16,717.33
<b>Inter-Account Transfers Jan 2015</b>	£0.00	£0.00		£0.00
<b>Closing Balance 23 Jan 2015</b>	£ 4,600.45	£12,116.88	£2,440	£16,717.33

### WAR MEMORIAL

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The War Memorials Trust has confirmed that a grant in the sum of £1,530 will be made available against the cost of £3,042 including VAT, for the works to the memorial.

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In addition to the funds noted above (£2,440) a donation of £100 has been received from a former resident of the village. The Clerk has contacted the three companies that provided quotes for this work and been assured that the quotes, although provided in May and August 2014, remain valid.

**Resolved:** to appoint H Brett and Son to carry out works to the war memorial at a cost of £3,042 (including VAT). Proposed by JH, seconded by AGo. Casting vote by Chair.

### HIGHWAYS

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AG confirmed there is nothing to report this month.

### PLANNING

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Removal of Playing Field hedge adjacent to Newbury Developments:

Work has begun on the construction of 14 new properties complete with access road and car park and footpath to the Windmill.

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As part of the works, CPC Build, principal contractor propose to remove a conifer hedge along the southern half of the eastern boundary and replace with native hedging. A wooden fence will be provided to mark the boundary; CPC confirmed this will have concrete posts to ensure it remains stable, no gates will be built into the fence either now or in the future and it becomes the responsibility of the individual homeowners.

329 A discussion on the age of the hedging to be re-planted. Three year old plants will have a far higher survival rate than two year olds, which could be trampled or eaten by deer. Trees are not suitable to be planted in this area due to the overhead powerlines. It was discussed if a footpath could be placed between the hedging and the fence, to assist with annual hedge trimming; long term the Parish Council require hedging that is easily maintainable and accessible. CPC have confirmed they will be responsible for maintaining the hedge for the duration of the build, approximately 12 months.

**Resolved:** to approve the hedging, as detailed above. Proposed by PCM, seconded by JH. Majority agreed.

#### **PLAYING FIELD**

330 Two inspections have been conducted, on 7<sup>th</sup> and 24<sup>th</sup> January. No issues to report.

331 As last month, some of the trees around the periphery of the field seem to be under stress; to be monitored over the next few months and reviewed again in June.

332 Thanks were extended to Tim Carver for the removal and clearing away of the dead tree wood; the Playing Fields look in very good order.

#### **WICKLEWOOD VILLAGE HALL**

333 No new bookings have been received.

334 The oil is registering 1 on the meter. Agreed Clerk to order 500 litres.

335 A leak has been detected in the roof, over the back storeroom door; to be investigated, along with the leak over the bar.

#### **ANY OTHER BUSINESS**

336 R Carver, who has carried out the PAT testing in the Village Hall for the past few years, is to cease this work. Clerk to find alternative contractor.

#### **DATE AND TIME OF NEXT MEETING**

337 Monday 2<sup>nd</sup> March 2015. Agenda Items to Clerk by 20<sup>th</sup> February.

The meeting closed at 8.30 pm