

WICKLEWOOD PARISH COUNCIL

Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 7th December 2015 at 7.45 pm

Present:	P Campbell McBride (PCM)	Vice Chairman
	Mike Gamble (MG)	Chairman
	Alan Goodings (AG)	
	Richard Goodings (RG)	
	Andrew Goodings (AGo)	
	Jack Hipperson (JH)	
	John Seville (JS)	
In attendance:	Karen Bush (KB)	Booking Clerk and Caretaker
	Margaret Dewsbury (MD)	County Councillor
	Anne Panella (AP)	Parish Clerk

Action

APOLOGIES FOR ABSENCE

298 were received from M Edney, District Councillor.

DECLARATIONS OF INTEREST

299 None were received.

PUBLIC FORUM

300 No matters were raised.

APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 2nd NOVEMBER 2015

Minute 288: word misspelt

Resolved: that the Minutes of the meeting held on Monday 2nd November 2015 be accepted as a true record of the proceedings, with the above amendment, and be signed by the Chair. Proposed by JH, seconded by AG. All in agreement.

MATTERS ARISING

301 Minute 279: the work to place cables underground has now been completed. The Easement has been signed and returned to the solicitor who will now register all the Parish Council land with Land Registry.

302 Floor in Village Hall: a number of complaints have been received that the new floor is very slippery. The contractor has suggested a specific cleaning solution; PCMc to report to next meeting. **PCMc**

303 Highway Signs: the poor condition of the 30mph sign near the school has been reported to Highways, and confirmed that this will be inspected. Installation of the brown Tourist sign to the Windmill has been confirmed but with no timescale. Also

noted that the Wicklewood sign, which is also a 30mph sign, on the right-hand side of the road entering Wicklewood from Wymondham is loose

CORRESPONDENCE

- 304 Norfolk Constabulary: Crime Survey www.norfolk.police.uk
 Better Broadland for Norfolk www.betterbroadbandforfolk.co.uk
 Warm and Well in Norfolk www.norfolk.gov.uk/warmandwell
 Email from Resident 30mph sign opposite school in dangerous condition

ACCOUNTS FOR PAYMENT

- 305 The following were presented for payment:

Anne Panella	Clerks Salary	£252.92
Anne Panella	Clerks Expenses	£103.28
Karen Bush	Caretaker and Booking Clerk Salary	£265.87
Karen Bush	Booking Clerk Expenses	£11.25
HMRC	PAYE Month 8, 2015/16	£5.20
Eon (final payment)	Electricity (Direct Debit)	£47.20
The Net	Annual Parish Council Advert	£40.00
	TOTAL	£725.72

Resolved: that the accounts, as presented above, be approved for payment. Proposed by RG, seconded by AG. All in agreement

MONTHLY INCOME AND EXPENDITURE REPORT

	Current	Deposit	War Memorial	Total
Balance B/Fwd 24 Oct 2015	£13,416.57	£12,121.41	Monies for the war memorial are included in the figures presented but are ring fenced	£25,537.98
Total Receipts to 22/11/15	£ 1,602.05	£0.00		£ 1,602.05
	£15,018.62	£12,121.41		£27,140.03
Total Outgoings to 22/11/15	£12,051.64	£0.00		£12,051.64
	£ 2,966.98	£12,121.41	£250 SNC £250 NCF £410 PCC £500 PC £1,490 WMT £100 resident £773.10 Event £27.00 Other	£15,088.39
Inter-Account Transfers November 2015	£0.00	£0.00		£0.00
Closing Balance 22 November 2015	£ 2,966.39	£12,121.41	Balance: £838.10	£15,088.39

- 307 War Memorial: MG will contact the contractor to confirm a date when the work to install the name plaques will be carried out.

MG

308 Rent of the Playing Fields: JH will contact Hardingham Cricket Club with regard to their possible rental of the Playing Fields **JH**

PRECEPT 2016/17

309 Updated proposed budget figures were presented for consideration with a draft Precept of £4,500. This will include £2,000 for capital projects such as the Village Hall driveway, although noted that the section closest to the road is the responsibility of the County Council. The repairs to the Village Hall roof are also included but it was noted that the one quote received to date exceeds £2K.

310 PCMc proposed a Precept, to take account of the above, of £5,000, with Capital expenditure increased to £2,500. Seconded by JH. This was not approved.

311 JS proposed a Precept of £4,500, seconded by AG. Three in agreement. Approved with Chair's Casting Vote.

HIGHWAYS

312 Following the meeting with the Highways Manager in October no work has, to date, been carried out although noted that the Grit Bins have been filled. Clerk to contact Highways and request an update:

- i. Pot Hole at end of Village Hall driveway:
- ii. Milestone Lane fingerpost replacement
- iii. Hedges: a number of homeowners will be receiving letters requesting their hedges are cut back and do not impinge on the public highway
- iv. Church Lane: work to repair the drain
- v. Manhole Cover High Street
- vi. Give Way Sign at junction of Top Road and High Oak Road

PLANNING

313 2015/2540 Warehouse at High Oak Works: Variation of Condition 9 of planning consent 2014/0963. No views or comments.

PLAYING FIELD

314 One inspection has been conducted, on 16th November. No issues to report.

WICKLEWOOD VILLAGE HALL

315 Repairs to the roof over Storage Room: the flat roof has become water logged following the recent heavy rains resulting in failure of the roof and the electrics within the Storage Room. Nothing has been damaged in the room but it cannot be used until the leak is fixed as buckets are now in place to collect water

316 Two companies were approached for a quote; one declined, the other quoted £2,400 but cannot carry out the work until Spring. JH will seek a quote from the contractor for the main roof of the Village Hall. It was also noted that professional electrical work will be required to ensure compliance with Health & Safety regulations and the requirements of the insurance policy. **JH**

317 Boiler Service: BoilerCare are unable to carry out the annual inspection until January whilst TRS have a date scheduled for 11th December; due to timescales agreed to request TRS carry out the work.

318 Heating in Village Hall: agreed to order 500 litres of heating oil.

319 Licensed Bar: PCMc spoke with the licenced premises proprietors and recommend that the Premises License is retained. They would not be interested in small occasions, such as the beginning of the Cinema Club, but would consider large events and, if they were to make a significant profit, would pay part to the Parish Council.

320 It was confirmed that the Cash Register is the property of the Parish Council as are the glasses and fridge.

ANY OTHER BUSINESS

321 No issues were raised.

DATE AND TIME OF NEXT MEETING

322 Monday 4th January 2016 at 7.45 pm. Agenda Items to Clerk by 26th December.

The meeting closed at 8.30pm