

WICKLEWOOD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Village Hall at Wicklewood Village Hall on Monday 2nd December 2013 at 7.45 pm

Present:

Mike Gamble	(MG)	Chairman
Alan Goodings	(AG)	
Andrew Goodings	(AGo)	Vice Chairman
Richard Goodings	(RG)	
Jack Hipperson	(JH)	
Lorraine Long	(LL)	

In attendance

Margaret Dewsbury	(MD)	County Councillor
Michael Edney	(ME)	District Councillor
Anne Panella	(AP)	Parish Clerk

Action

APOLOGIES FOR ABSENCE

290 Were received from Karen Bush, Village Hall Caretaker and Booking Clerk.

DECLARATIONS OF INTEREST

291 No Declarations were received.

PARISH COUNCIL VACANCY

292 Two candidates have registered their interest to become Councillors and both are residents of the village. The number of parish councillors is determined by the population of the village. Agreed the Clerk to check with South Norfolk the formula and report to the next meeting. Either both candidates could become councillors otherwise, as this is a cop-opted vacancy, a council decision will be made in January.

PUBLIC FORUM

293 The new cones provided by the Neighbourhood Board at South Norfolk to be placed outside the school to discourage dangerous parking were stolen within less than a week and unfortunately it had not been possible to mark them 'Wicklewood' before this occurred. It was noted that the cones had been effective in reducing inconsiderate and dangerous parking and further cones are now available. However, the residents who put them in situ each day are concerned they may be assumed to have a duty of care but wish to stress their action is a gesture of goodwill only.

294 MD confirmed that yellow lines would likely be more effective but MD confirmed this is unlikely to be given a high priority by Highways. Any evidence – written and/or pictorial - which residents or the Parish Council can provide will help strengthen the case for

yellow lines.

- 295 MD confirmed she will seek clarification on the overgrown hedge on Church Lane which, it is understood, has been the subject of a high-level consultation.
- 296 A residents' fence has been knocked down on a number of occasions at the junction of Church Lane and High Street; again MD has suggested that evidence is provided to Highways in order for the problems to be recognised and resolved.
- 297 A further incidence of a manhole cover overflowing in heavy rain, at this same junction, has been reported by residents. Photographs have been taken and will be forwarded to Highways.

APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 4th NOVEMBER 2013

Resolved: that the Minutes for the meeting held on 4th November be accepted as a true record of the proceedings. Proposed by JH, seconded by RG. All in agreement.

MATTERS ARISING

- 299 Allotments: Chair to provide an update on the proposal to pipe water to the allotments. A cheque for the outstanding rent on the Farm Business Tenancy has been received, although the tenant has inadvertently forgotten to sign it.

CORRESPONDENCE

300 Incoming Correspondence

- i. Flooding in Wicklewood: emails from Highways.
- i. Anglian Water: the dosing unit has now been installed and although it will take until the end of the year to monitor the correct solution is being used it is hoped that residents should be aware of immediate improvements
- ii. Society of Local Council Clerks; the government is currently debating if electronic payments can be allowed. Currently parish councils can only authorise payments with two signatures on cheques. It is proposed that payments can be authorised at the meeting and then the Clerk actioning electronic BACS payments
- iii. AON Insurance: providing the details of the Parish Council cover in respect of gritting and snow clearance.
- iv. Norfolk Constabulary: update on crime statistics in November

ACCOUNTS FOR PAYMENT

- 301 The following were presented for payment:

Anne Panella	Clerk's Salary	£187.85
Anne Panella	Clerk's Expenses	£21.99

Karen Bush	Cleaner and Booking Clerk Salary	£247.46
Alice McGiveron	Cleaner Expenses	£12.33
HMRC	November 2013	£49.00
	Total	£518.63
In addition, the following invoices were presented for payment:		
Tim Carver	Final Agency urban grass cutting	£45.00
Information Commissioners Office	Annual Data Protection Subscription	£35.00
	Total	£80.00
	GRAND TOTAL	£598.63

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Resolved: that all the accounts, as presented above, be approved for payment. Proposed by JH, seconded by RG. All in agreement.

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It was agreed that the annual Data Protection Subscription should be by Direct Debit.

MONTHLY INCOME AND EXPENDITURE REPORT

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	Current	Deposit	Total
Balance B/Fwd 25 Oct 2013	£ 12,725.83	£7,110.38	£19,836.21
Total Receipts to 25/11/13	£ 1,008.50	£0.00	£ 1,008.50
	£13,734.33	£7,110.38	£20,844.71
Total Outgoings to 25/11/13	£ 4,421.46	£0.00	£ 4,421.46
	£ 9,312.87	£7,110.38	£16,423.25
Inter-Account Transfers Nov 2013	£0	£0	£0
Closing Balance 22 November 2013	£ 9,312.87	£7,110.38	£16,423.25

PRECEPT and BUDGET 2014/15

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Acoustics in Village Hall: Following the work to replace the Village Hall roof there have been a number of complaints that the new material does not absorb sound but rather creates an echo. There are sufficient funds in reserve to carry out remedial work; an initial estimate is not less than £3,600 for acoustic panels only, excluding fitting. Clerk to obtain specialist advice and quotes for consideration.

AP

306

Agency Grass Cutting: It was noted that Tim Carver has done an excellent job in carrying out the agency grass cutting contract. Agreed that his quotation for 2014 offers value for money in addition to work being provided to a local business. Clarification is required that the part of the quote for £45 includes the areas by the church, opposite the school and by the Village Sign. It was noted the agency grass cutting contract is subject to confirmation by the County Council – this is usually

received by May.

- 307 *Subsequent to the meeting clarification was provided that the £45 element of the quote covered the area in front of the church where the seat is, the area around the village sign and the area opposite the school.*

Resolved:

- i. to award the urban agency grass cutting contract to Tim Carver, subject to the clarification above, for 2014. Proposed by AG, seconded by RG. All in agreement.
- ii. To award the 2014 rural agency grass cutting contract to B Clarke. Proposed by AG, seconded by RG. All in agreement
- iii. To award the Playing Fields contract to Norse for 2014. Proposed by JH, seconded by AG. All in agreement.
- iv. To confirm the Precept for 2014/15 as £5,000. Proposed by MG, seconded by JG. All in agreement.
- v. To confirm the Budget for 2014/15 as presented in November. Proposed by MG, seconded by JG. All in agreement.

HIGHWAYS

- 308 Nothing to report.

PLANNING

- 309 No planning applications of decisions have been received.

PLAYING FIELD

- 310 Two inspections were carried out by RG on the 13th and 27th November. No issues to report.

WICKLEWOOD VILLAGE HALL

- 311 The repairs to the leak in the Village Hall roof have now been completed. Bottles have been left in plastic bags by the bottle banks; the Booking Clerk has been putting them in the bank. The field bin has been emptied once this month. The down pipe still is not fixed.
- 312 Two bookings for 2014: Saturday 14th June for a christening and the third Friday of every month (except August and December) for the Cinema Club.

ANY OTHER BUSINESS

- 313 Allotments: R Long is in discussions to pipe gas to Wymondham College and the pipes will cut across the Farm Business Tenancy currently rented by S Moore. No further details are available at this point but the Parish Council will be kept informed of progress.
- 314 Water to Village Hall Allotments: MG has been in discussion with the owner of the chicken farm adjacent to these allotments. Following a preliminary discussion it is

proposed to pipe water from the farm to the allotments; the details and costs will be presented to the Parish Council in due course.

DATE AND TIME OF NEXT MEETING

315 Monday 6th January 2014 at 7.45 pm. Agenda items to Clerk by Friday 27th December 2013.

The meeting ended at 8.15 pm.