

# WICKLEWOOD PARISH COUNCIL

## Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 1<sup>st</sup> August 2016

**Present:**

<b>Mike Gamble</b>	<b>(MG)</b>	<b>Chairman</b>
<b>Alan Goodings</b>	<b>(AG)</b>	
<b>Richard Goodings</b>	<b>(RG)</b>	
<b>Jack Hipperson</b>	<b>(JH)</b>	
<b>John Seville</b>	<b>(JS)</b>	<b>Vice Chair</b>
<b>Sarah Wayne</b>	<b>(SW)</b>	

**In attendance:**

<b>Karen Bush</b>	<b>(KB)</b>	<b>Booking Clerk and Caretaker</b>
<b>Michael Edney</b>	<b>(ME)</b>	<b>District Councillor</b>
<b>Anne Panella</b>	<b>(AP)</b>	<b>Parish Clerk</b>

### Action

#### **APOLOGIES FOR ABSENCE**

170 were received from M Dewsbury and A Goodings.

#### **DECLARATION OF INTERESTS**

171 None were received.

#### **PUBLIC FORUM**

172 Tourist sign to Windmill: County Council have yet to erect this sign.

#### **MINUTES OF THE MEETING HELD ON MONDAY 4<sup>TH</sup> JULY 2016**

173 **Resolved:** to approve the Minutes of the meeting held on 4<sup>th</sup> July. Proposed by AG, seconded by JH. All in agreement.

#### **MATTERS ARISING**

174 Floor in Village Hall: two people have fallen but noted they were participating in a dance class.

175 Driveway to Village Hall: MD has chased this work and Highways understood it had been completed in the previous financial year. Clarification now awaited from Highways as to proposals to implement this work.

176 Cover to Electricity Meter: this has now been fixed and thanks were extended to Les Whitehead.

#### **CORRESPONDENCE**

177

- Norfolk Constabulary: Crime Statistics
- Historic England: the War Memorial in Wicklewood is now Listed Grade II
- National Phone Number to report power cuts (Dial 105)
- Letter of Resignation: Holiday Cover Cleaner

## ACCOUNTS FOR PAYMENT

176	Anne Panella	Clerk's Salary (July and Aug)	£511.44
	Anne Panella	Clerks Expenses	£79.52
	Karen Bush	Caretaker & Booking Clerk Salary (July and Aug)	£476.14
	Gayle Bales	Cover Caretaker Salary (July)	£41.54
	HMRC	PAYE (Months 4 and 5, 2016/17)	£60.40
	Norse Eastern	Grass Cutting (5 of 8)	£191.92
	Tim Carver	Verge Cutting (5 of 6)	£100.00
	Playsafety Ltd	Annual Play Equipment Inspection	£92.40
	South Norfolk Council	Annual Premises License: Direct Debit	£70.00
	Bates Flooring	Cleaning Materials for floor	£68.40
	Npower	Electricity, Village Hall: Direct Debit	£75.73
	Anglian Water	Water for Village Hall: Direct Debit (credit owing of £56.37 from end 2015)	£2.26
	East Fire	Annual fire equipment inspections	£159.60
		<b>TOTAL</b>	<b>£1929.35</b>

**Resolved:** that the accounts, as presented above, be approved for payment. Proposed by JH, seconded by SW. All in agreement.

## FARM BUSINESS TENANCY

- 177 Agreed this item to be discussed in Confidential session as commercially sensitive. Subsequently the tenders were considered and one unanimously agreed. Irelands to confirm with Tenant and arrange signing of Tenancy Agreement.

## MONTHLY INCOME AND EXPENDITURE REPORT

	Current	Deposit	Total
<b>Balance B/Fwd 25 June 2016</b>	£ 4,496.13	£11,125.84	£15,621.97
<b>Total Receipts to 28/07/16</b>	£ 1,892.95	£ 0.00	£ 1,892.95
	£ 6,389.08	£11,125.84	£17,514.92
<b>Total Outgoings to 28/07/16</b>	£ 1,073.98	£ 0.00	£ 1,073.98
	£ 5,315.10	£11,125.84	£16,440.94
<b>Inter-Account Transfers July 2016</b>	0.00	0.00	0.00
<b>Closing Balance 28 July 2016</b>	£ 5,315.10	£11,125.84	£16,440.94

## HIGHWAYS

- 179 Nothing new to report. AG will confirm with contractor to carry out a further cut on parts of the rural verges at an hourly rate.

**AG**

## PLANNING

- 180 No Applications have been received.

## **PLAYING FIELD**

- 181 Two inspections have been conducted, on 14<sup>th</sup> and 30<sup>th</sup> July. No issues to report.
- 182 The RoSPA report has been received and circulated and no issues raised. Agreed that the roundabout may require some work in the next year and the Iglor requires painting. This will be considered in Spring 2017.
- 183 Grass cutting: the specification for the Playing Field grass cutting contract for 2017 was agreed. Clerk to invite quotes from three individuals/organisations for consideration at Precept discussion.
- 184 Use of the Playing Field: it was suggested to put up the other goalposts which may encourage greater use of the field. Alternatively, the Playing Field could be rented out for grazing although the access may not be entirely suitable.

## **WICKLEWOOD VILLAGE HALL**

- 185 The schedule of works required for the Village Hall was presented and agreed. Survey to users was also agreed and will be sent out in September, after the holiday period. The new flooring is starting to rise at the doorways; request the contractor return and check if this could be the effect of the hot weather.
- 186 No new bookings have been received this month although there have been enquiries. All regulars are paid up-to-date.
- 187 Repairs to Storage Room: two quotes have been received and agreed to accept quote for £2,490. This does not allow for new fascias or decoration although that may not be required in a Storage Room.

**Resolved** to accept the quote for £2,490. Proposed by JS, seconded by RG. All in agreement.

## **ANY OTHER BUSINESS**

- 188 No issues were raised.

## **DATE AND TIME OF NEXT MEETING**

- 189 Monday 3<sup>rd</sup> October 2016, commencing at 7.45 pm. Agenda items to the Clerk by 23<sup>rd</sup> September.
- 190 War Memorial Dedication will take place on 28<sup>th</sup> August at 3.00pm.

The meeting closed at 8.45 pm