

WICKLEWOOD PARISH COUNCIL

Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 3rd August 2015 at 7.45 pm

Present:

P Campbell McBride (PCM)	Vice Chairman
Mike Gamble (MG)	Chairman
Alan Goodings (AG)	
Richard Goodings (RG)	
Jack Hipperson (JH)	

In attendance:

Margaret Dewsbury (MD)	County Councillor
Anne Panella (AP)	Parish Clerk

Action

APOLOGIES FOR ABSENCE

184 Apologies were received from K Bush, A Goodings and M Edney.

DECLARATIONS OF INTEREST

185 None were received.

PUBLIC FORUM

186 Windmill Tourist Sign: M Edney had paid for a brown tourist sign to be installed at the junction at the top of the High Street by the Cherry Tree pub; it has yet to be provided. Clerk to follow-up with Highways.

187 Manhole cover junction of High Street and Church Lane; after four years this continues to lift at times of heavy rain. Clerk to contact Highways.

188 Agricultural vehicles within the village: numerous complaints have been raised regarding the number of contractor vehicles being driven above the speed limit for vehicles of this size, heavily overladen and drivers clearly using mobile phones when driving. Also, the number of vehicles associated with the bio-mass plant that are driving through the village outside of the operation hours within the Planning Permission.

189 It was noted that the Police have been informed but provided evidence can be difficult. It is understood that similar issues with agricultural vehicles have been raised at Hingham. Following a discussion on a number of courses to pursue it was agreed to seek advice from DVLA.

190 Norfolk County Council: MD confirmed that NCC continues to work with the District Councils to identify further savings and efficiencies as 25% of last years budget is required to be saved over the next three years.

APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 6th JULY 2015

- 191 **Resolved:** that the Minutes of the meeting held on Monday 6th July 2015 be accepted as a true record of the proceedings and be signed by the Chair. Proposed by PCMc, seconded by JH. All in agreement.

MATTERS ARISING

- 192 Asset Register: the External Auditor has contacted the clerk and noted that valuations are required to be included on the Asset Register, not just photographs. Agreed this will be actioned following receipt of the Auditor Report.

CORRESPONDENCE

- 193 i. South Norfolk Council: food safety training programme
ii. Norfolk Police Crime Surveys

ACCOUNTS FOR PAYMENT

- 194 The following were presented for payment:

Anne Panella	Clerks Salary	£255.72
Anne Panella	Postage and Printing	£27.76
Karen Bush	Booking Clerk Salary	£265.87
HMRC	PAYE Month 4, 2015	£5.40
South Norfolk Council	Annual Premises License (DD)	£70.00
Eon	Electricity (DD)	£153.43
Anglian Water	Water (DD)	£175.35
Glasdon UK Ltd	Two Doggy Bins	£295.20
	SUB TOTAL	£1,248.73

- 195 In addition, the following, received after despatch of papers, were presented for payment:

Tim Carver	Grass cutting: 5 of 6	£100.00
Norse Eastern	Grass Cutting: 5 of 8	£182.77
Sadler Services	Plumbing work at Village Hall	£57.60
H Brett & Son	Work to War Memorial	£2962.00
	GRAND TOTAL	£4551.10

- 196 With regard to the War Memorial, as it is not possible to 'ink' the existing lettering Bretts will provide a quote, for consideration, to place a Crown Stone plaque, 32 inches wide/long, in front of the existing memorial with the details of all individuals from both World Wars.

Resolved: that the accounts, as presented above, be approved for payment. Proposed by PCMc, seconded by RG. All in agreement

- 197 Electricity Contract to Village Hall: the current contract with Eon expires 28th October 2015. Both Eon and npower have provided quotes, npower being slightly lower. Clerk to check with Eon if they are able to match npower and place on Agenda for September.

MONTHLY INCOME AND EXPENDITURE REPORT

	Current	Deposit	War Memorial	Total
Balance B/Fwd 20 June 2015	£ 9,141.39	£12,119.90	Monies for the war memorial are included in the figures presented but are ring fenced	£21,261.29
Total Receipts to 23/07/15	£ 0.00	£0.00		£ 0.00
	£ 9,141.39	£12,119.90		£21,261.29
Total Outgoings to 23/07/15	£ 1,216.58	£0.00		£ 1,216.58
	£ 7,924.81	£12,119.90		£20,044.71
Inter-Account Transfers July 2015	£0.00	£0.00	£250 SNC £250 NCF £410 PCC £500 PC £1,530 WMT £100 resident £773.10 Event £27.00 Other	£0.00
Closing Balance 23 July 2015	£ 7,924.81	£12,119.90	£3,840.10	£20,044.71

OTHER PROPOSED EXPENDITURE

- 199 It was confirmed that, following payment to Bretts for the work to the war memorial there will remain up to £16K for other projects.
- 200 Solar Panels: two quotations have been received with full technical and financial benefits breakdown. It is believed that any guarantee on the new roof would not be compromised by the installation of solar panels; the weight of the panels varies within the quotes between 300-760kg.
- 201 Discussion around the split of the guarantees between labour and materials which requires clarification but anticipated the manufacturers guarantee for materials will be approx. 15 years and labour up to five years.

JH

Resolved: to approve the quotation for £4,504.46. Proposed by PCMc seconded by RG. Four for, one against.

- 202 Flooring for Village Hall: quotes have been received for 18mm and 21mm from both companies in order to compare like-for-like. It was confirmed that the panels will fit under the radiator piping along the skirting boards; the work will take one week. It was suggested this is done during October half-term, but will need to confirm if the contractor has availability. KB to confirm what bookings have been confirmed. The new floor level will be slightly higher than existing and result in a very small 'step' at the doorways. This may need addressing due to disabled access.

Resolved: to approve the quotation of £7,955.16 for 18mm flooring. Proposed by JH, seconded by PCMc. All in agreement.

HIGHWAYS

- 203 The second rural grass cut has taken place. The 30mph speed sign near the school is not securely fixed; the finger post from Milestone Lane has still not been replaced. Clerk to contact Highways and report/request updates.

PLANNING

- 204 No Planning Applications have been received:

PLAYING FIELD

- 205 Two inspections have been conducted on 14th and 28th July. No issues to report.
- 206 It was noted that the Cricket Club may no longer be able to play on the field due to the close proximity of the new houses.

WICKLEWOOD VILLAGE HALL

- 207 A few additional and new bookings have been received for the coming weeks. All regulars are paid up to date and have finished for the summer. The plumber was required to fix a broken soil pipe.
- 208 Wall clock: PCMc has offered to donate a new clock to replace the existing which has broken.

ANY OTHER BUSINESS

- 209 The damage to the tarmac at the end nearest the carpark by a tree in a neighbouring garden has yet to be addressed.
- 210 Doggy Bins: suggestions for where to place these were Cooks Terrace and the green outside the church.

DATE AND TIME OF NEXT MEETING

- 211 Monday 7th September at 7.45 pm. Agenda items to the Clerk by 28th August.

The meeting closed at 8.45 pm