

# WICKLEWOOD PARISH COUNCIL

## Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 3<sup>rd</sup> April 2017

**Present:**            **Mike Gamble**            **(MG)**            **Chairman**  
                         **Alan Goodings**        **(AG)**  
                         **Richard Goodings**    **(RG)**  
                         **Jack Hipperson**        **(JH)**  
                         **John Seville**            **(JS)**            **Vice Chair**  
                         **Sarah Wayne**            **(SW)**

**In attendance:**    **Karen Bush**            **(KB)**            **Booking Clerk and Caretaker**  
                         **Michael Edney**        **(ME)**            **District Councillor**  
                         **Anne Panella**         **(AP)**            **Parish Clerk**

### Action

#### WELCOME AND APOLOGIES FOR ABSENCE

39 Chair welcomed all to the meeting. Apologies were received from Margaret Dewsbury and Andrew Goodings.

#### DECLARATION OF INTERESTS

40 None were received.

#### PUBLIC FORUM

41 ME reminded the meeting that the Members Ward Budget remains available for small sums of money for new projects. The Community Action Fund, previously £30K for each of five Neighbourhoods, is now £50K across all of them.

#### MINUTES OF THE MEETING HELD ON MONDAY 6<sup>th</sup> MARCH 2017

42 **Resolved:** to approve the Minutes of the meeting held on 6<sup>th</sup> March. Proposed by JH, seconded by SW. All in agreement.

#### MATTERS ARISING

43 Bates Flooring: Contractor has not provided any further advice with regard to addressing potential humidity problems.

44 Community Governance Review: Kimberly have confirmed they have discussed options and do not wish to consider merger arrangements with Wicklewood. MG has spoken to Chairmen of Morley and Deopham; both Parish Councils will discuss at their next meeting and provide their response.

#### CORRESPONDENCE

45	Local Government Boundary Commission	Final recommendations to be implemented from May 2018
	Reply from Highways regarding drain on High Street	Highways@norfolk.gov.uk
	Cleaner for Village Hall	Applications: confidential

46 Agreed to pursue with the new Highways Manager with regard the progress on the work to the drain; the County Councillor has been assured numerous time this work would be completed by end of the financial year 2016/17.

## CAMPAIGN TO PROTECT RURAL ENGLAND

- 47 The CPRE is seeking to ensure that no new sites are allocated for house building until all existing allocations in current core strategies have been developed.
- 48 ME confirmed that whilst SNC is building a huge number of houses there is a policy to ensure that many development sites are for small numbers of, high quality houses, whilst ensuring that the local infrastructure (schools, doctors etc) are in place. The current policy, whereby developers gain permissions as current allocations cannot be taken into account when an application is being considered, needs to be amended.
- 49 After discussion agreed not to sign the Pledge at this time.

## ACCOUNTS FOR PAYMENT

50

Anne Panella	Clerk's Salary (March)	£258.27
Karen Bush	Caretaker & Booking Clerk Salary (March)	£251.52
HMRC	PAYE (Month 12, 2016/17)	£33.80
Norse	Grass Cutting 2017/18. Cut 1 of 8	£142.28
Rix Petroleum	Heating Oil for Village Hall	£232.58
TRS Environmental	Call out to boiler	£120.00
Les Whitehead	Materials for decorating Storeroom	£70.00
	<b>TOTAL</b>	<b>£1,108.25</b>

**Resolved:** that the accounts, as presented above be approved for payment. Proposed by JH, seconded by AG. All in agreement.

## MONTHLY INCOME AND EXPENDITURE REPORT

51

	Current	Deposit	Total
<b>Balance B/Fwd 18/02/ 2017</b>	£ 3,784.84	£11,128.62	£14,913.26
<b>Total Receipts to 25/03/17</b>	£ 1,435.59	£ 0.00	£ 0.00
	£ 5,220.23	£11,128.62	£16,349.05
<b>Total Outgoings to 25/03/17</b>	£ 1,050.35	£ 0.00	£ 1,050.35
	£ 4,169.88	£11,128.62	£15,298.50
<b>Inter-Account Transfers March 2017</b>	0.00	0.00	0.00
<b>Closing Balance 25/032017</b>	£ 4,169.88	£11,128.62	£15,298.50

## HIGHWAYS

- 52 Overgrown Hedges: Draft Policy will be on Agenda for May although noted that one has been cut back greatly improved visibility for drivers. Nothing further to report. **AP**

## PLANNING

- 53 2017/0569: Church Farm, Church Lane: 12 tents for seasonal camping on lower field. No views or comments.

## **PLAYING FIELD**

- 54 Two inspections have been conducted, on 13<sup>th</sup> and 30<sup>th</sup> March. No issues to report.
- 55 Costs for the painting of the igloo have been sought; £1000. Agreed to obtain further quotes. **RG**
- 56 RG has agreed with contractor that the ruts created by the removal of the conifers will be filled in, levelled and seeded. This will be done week commencing 10<sup>th</sup> April.
- 57 The latest water bill was high; investigations at the toilets on the field confirm there is no leak and the water has been turned off since September in the Bowls Club. Likely the bill, which is estimated, has been increased out of proportion to the history of water usage but as in previous years, a credit will be received later in the year.
- 58 Following a recent party, rubbish was left on the field.
- 59 Drones: a draft policy was presented for consideration. As the field is close to houses there is the possibility of an accident and liability may be disputed as it is a public space.

**Resolved:** to adopt the policy and place signs on the Notice Board and the Playing Field. Proposed by JS, seconded by MG. All in agreement.

## **WICKLEWOOD VILLAGE HALL**

- 60 Thanks were extended to KB for all her work over the past 10 years. She has decided to resign and her last day will be Tuesday 12<sup>th</sup> April.
- 61 The plumber has completed work to fix taps and drains in the toilets. The storeroom has been painted by Les Whitehead whose work is much appreciated.
- 62 The timer on the boiler was malfunctioning and this has now been fixed with a simple On/off switch.
- 63 There have been a number of new bookings: children's birthday parties, the regular Good Friday meeting and two parties. All regulars are paid up to date. The ceiling in the bar area requires attention as the mould appears to be spreading and will be considered later in the year
- 64 Driveway: four quotations have been received, ranging in price from £4,000 to £6,390 excluding VAT. Agreed to meet a potential contractor on site to confirm details and report to the next meeting. Discussion with the Bowls Club regarding making a contribution to the costs of resurfacing the driveway due to the fact that they have shared use of the facility and the Parish Council does not own the bowling green. **MG/JS**
- 65 Decorating of toilets: a quote has been received for £860.00. **Resolved:** to approve the expenditure. Proposed by JH, seconded by JS. All in agreement.
- 66 Kitchen: SW will investigate costs for full/partial replacement of kitchen units after the Easter holidays. **SW**
- 67 Key Safe: RG to obtain to put on outside wall of Village Hall for users to gain access. **RG**

## **ANY OTHER BUSINESS**

- 68 Verge grass cutting to commence with immediate effect.

**DATE AND TIME OF NEXT MEETINGS: to commence at 7.45 pm**

69 Monday 8<sup>th</sup> May 2017, includes Annual Parish Council Meeting: Agenda item to Clerk by 29<sup>th</sup> April. The meeting closed at 9.15 pm