

# WICKLEWOOD PARISH COUNCIL

## Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 13<sup>th</sup> April 2015 at 7.45 pm

<b>Present:</b>	<b>P Campbell McBride (PCM)</b>	<b>Vice Chairman</b>
	<b>Mike Gamble (MG)</b>	<b>Chairman</b>
	<b>Alan Goodings (AG)</b>	
	<b>Richard Goodings (RG)</b>	
	<b>Jack Hipperson (JH)</b>	
	<b>Lorraine Long (LL)</b>	
<b>In attendance:</b>	<b>Karen Bush (KB)</b>	<b>Booking Clerk and Caretaker</b>
	<b>Michael Edney (ME)</b>	<b>District Councillor</b>
	<b>Anne Panella (AP)</b>	<b>Parish Clerk</b>

**Action**

### **APOLOGIES FOR ABSENCE**

65 Apologies were received from M Dewsbury and A Goodings.

### **DECLARATIONS OF INTEREST**

66 MG and PCM declared an interest in Agenda Item 7, Accounts for Payment.

### **PUBLIC FORUM**

67 No issues were raised.

### **APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 2<sup>nd</sup> MARCH 2015**

68 **Resolved:** that the Minutes of the meeting held on Monday 2<sup>nd</sup> March 2015 be accepted as a true record of the proceedings and be signed by the Chair. Proposed by JH, seconded by LL. All in agreement.

### **MATTERS ARISING**

69 Grant of Easement: UK Power Networks: the Parish Council solicitor has confirmed that all the necessary documents have been signed by both parties and will be 'exchanged' shortly and payment made to the Parish Council. It was noted that, to date, this process has taken two years.

70 It was confirmed that the six members of the Parish Council who have been nominated have been returned with an Uncontested Election. There remains one vacancy which can be filled by co-option.

### **CORRESPONDENCE**

- 71
- i. Wicklewood Primary School: Ofsted Report
  - ii. Norfolk RCC Signpost Magazine
  - iii. Norfolk Police Crime Summary
  - iv. Norfolk Citizens Advice Bureau Appeal

- v. CPRE Norfolk
- vi. NCC: Improved care and support for adults
- vii. NALC: Transparency Code
- viii. NALC: Code of Recommended Practice

### ACCOUNTS FOR PAYMENT

72 The following were presented for payment:

Anne Panella	Clerks Salary	£192.01
Karen Bush	Booking Clerk Salary	£256.72
HMRC	PAYE Month 12, April 2015	£50.80
Michael Gamble	Costs to host fund raising event	£145.94
Eon	Electricity (direct debit)	£127.17
Norfolk Playing Fields Assoc	Annual Subscription	£20.00
P Campbell-McBride	Heating Oil Tank Monitor	£55.00
Norse (1 cut of 8)	Grass cutting Playing Fields	£182.77
	<b>SUB TOTAL</b>	<b>£1025.41</b>

73 In addition, the following, received after despatch of papers, were presented for payment:

Karen Bush	Cleaning Materials	£14.15
	<b>GRAND TOTAL</b>	<b>£1039.56</b>

**Resolved:** that the accounts, as presented above, be approved for payment. Proposed by AG, seconded by LL. All in agreement

### MONTHLY INCOME AND EXPENDITURE REPORT

	Current	Deposit	War Memorial	Total
<b>Balance B/Fwd 20 Feb 2015</b>	£ 4,653.78	£12,116.88	Monies for the war memorial are included in the figures presented but are ring fenced	£16,770.66
<b>Total Receipts to 31/03/15</b>	£ 1,788.85	£1.39		£ 1,790.24
	£ 6,442.63	£12,118.27		£18,560.90
<b>Total Outgoings to 31/03/15</b>	£ 879.92	£0.00		£ 879.92
	£ 5,562.71	£12,118.27	£250 SNC £250 NCF £410 PCC £1,530 WMT £100 resident £748.10 Event	£17,680.98
<b>Inter-Account Transfers March 2015</b>	£0.00	£0.00		£0.00
<b>Closing Balance 1 April 2015</b>	£ 5,562.71	£12,118.27	£3,288.10	£17,680.98

75 War Memorial: Following closure of the year-end accounts a further £25 has been received towards the War Memorial refurbishment, bringing the total raised by the event on 27<sup>th</sup> March to £873.10.

76 ME, who was unable to attend the event, offered £27, for which he was thanked. It was confirmed that the £250 grant from SNC has now been received.

77 The Clerk confirmed that H Brett & Son, the contractor, has returned all signed documentation which has been forwarded to the War Memorials Trust. The work should be completed by early summer. It was suggested that as there is likely to be sufficient funds that the path from the church gate to the south door (where the memorial is sited) is re-surfaced. MG will discuss with the church wardens about obtaining quotes for consideration at the May meeting. Kerbs were suggested to line the path but these may impact on the ability of the grass cutter.

**MG**

### **HIGHWAYS**

78 AG confirmed there is nothing to report this month.

### **PLANNING**

79 2014/2317 Wicklewood School: Car park within existing school site and change of use of agricultural land to the west to provide playing fields. Support.

80 2014/0475 Bucks Lane Barn: Variation of planning permission 2014/1908/FA. Changes to internal layout. No comments.

81 2014/0571 27 Low Street: Front, rear and side extensions and loft conversion. No comments.

82 ME confirmed that SNC Planning Dept are in discussion with the owner of the property. The current design will significantly change the street frontage and, in addition, the Council would prefer a number of smaller properties rather than one large five bedroom property

83 CP Build, High Street: Updated landscape drawing and scheme of planting. For information.

### **PLAYING FIELD**

84 Two inspections have been conducted, on 9<sup>th</sup> and 30<sup>th</sup> March. No issues to report other than the swings are a little squeaky. RG will seek to oil these before the next meeting.

85 Hedge on side of new development: the native hedging has now been completed and top soil has been added. AP to check with CP Build if any further grass seeding is to be carried out.

86 Tim Carver has requested that when Norse carry out the scarifying that he is informed so he can gain an understanding of the quality of the work in order to provide a more competitive quote for next year.

### **WICKLEWOOD VILLAGE HALL**

87 Several new bookings have been received: 16<sup>th</sup> and 30<sup>th</sup> May, both evening and bar functions; 6<sup>th</sup> June evening but no bar; 26<sup>th</sup> April, possible cycle race. All regulars are paid up to date.

88 The PAT testing was carried out today. It was noted that the old vacuum, which does work but not very efficiently, should be disposed of.

89 A plumber has now repaired the Ladies Toilets, although a new toilet seat is required. PCM offered to purchase this and fix.

**PCM**

- 90 The stage and centre lights are not working. The centre, safety, lights are on a dimmer switch which is likely the cause of the problem and the bulbs should be a lower wattage. Kimberly Electrical be asked to repair.
- 91 The oil is registering 1 on the meter and if allowed to empty air will enter the system and will then require to be bled. Agreed Clerk to order 500 litres. Agreed by all. **AP**
- 92 The leak in the roof over the back storeroom door, which was first noted in January, continues to be of concern. Alan Kerridge to be asked to investigate. **AP**
- 93 Dead rats have been reported on the Village Hall drive and concern expressed that children may pick them up. **AP**

**ANY OTHER BUSINESS**

- 94 Although the County Council has yet to confirm the Delegated Grass Cutting arrangement it is likely to continue for 2015/16; therefore agreed that T Carver can commence cutting the urban verges as the grass is becoming very long.

**DATE AND TIME OF NEXT MEETING**

- 95 Annual Parish Council Meeting on Monday 11<sup>th</sup> May 2015 at 7.45 pm. Agenda Items to Clerk by 1<sup>st</sup> May.

The meeting closed at 8.40 pm