

WICKLEWOOD PARISH COUNCIL

Minutes of the meeting held in the Bowls Club at Wicklewood Village Hall on Monday 8th April 2013 at 7.45 pm

Present:	Mike Gamble	(MG)	Chairman
	Alan Goodings	(AG)	
	Richard Goodings	(RG)	
	John Hipperson	(JH)	
	Lorraine Long	(LL)	
In attendance	Anne Panella, Clerk	(AP)	

Action

APOLOGIES FOR ABSENCE

- 28 Were received from County Councillor Steve Dorrington, Andrew Goodings and Simon Moore.

DECLARATIONS OF INTEREST

- 29 None were noted

PUBLIC FORUM

- 30 Problems associated with parking at the school have been an issue for many years. However, a piece of land has become available adjacent to the school and a group of parents are currently compiling a bid under the parish Partnerships initiative run by the County Council. The objective of the project is to improve parking and child drop-off/collection. 75% of the cost of delivering local priorities will be met by the County Council. The bid must be submitted by end of April and the group are seeking the support of the Parish Council.
- 31 The proposal will see a dropped kerb 50 yards to the east of the school with a continuation of the yellow zig-zag lines. There will be a one-way system for access and exit from the new parking area allowing clear line of sight leaving and re-joining the B1135, sealing off the playground area so it is no longer used for parking and allowing for overall improved safety.
- 32 Timelines are, at present, unknown, until the outcome of the initial bid is announced.
- 33 A number of queries were raised:

- i. Would it be possible to extend the yellow lines to the corner of Church Lane? This will be raised with the Highways Dept
- ii. Most schools in Norfolk have a 20mph speed limit in the vicinity yet the road by Wicklewood School remains at 30mph, although much of the traffic appears to exceed this limit? This was raised with Highways but to date, they are unable to recommend 20mph. The issue will be raised again.
- iii. Confirmed that the balance of costs (25%) will be met from school funds.

34 JH suggested that the Parish Council would need to see a plan of the proposal, drawn to scale, together with the bid narrative in order for the Chairman to provide *in principle* support.

Resolved: to provide *in principle* support to this project. Proposed by LL, seconded by JH. All in agreement.

APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 4th MARCH 2013

35 **Resolved:** that the Minutes for the meeting held on 4TH March be accepted as a true record of the proceedings, with the amendment above. Proposed by LL, seconded by JH. All in agreement.

MATTERS ARISING

36 Precept:

The Parish Council had reduced the Precept, again, by £1000 yet the final bill for residents showed a 4% rise and one resident queried this. An additional £310 was added to the Parish Council Precept after submission to South Norfolk Council which was as a result of changes in the benefits system - from Council Tax Benefit to Council Tax Support. In the event there was insufficient time (4 days) in which to hold a further meeting and amend the Precept. However, it was noted that the additional funds cannot be confirmed as being available next year so it is likely this addition to the Precept will not be repeated. Whilst the Parish Council felt this was unfortunate – as it sought to reduce the impact on residents – they hoped that the additional cost (92p on a Band D property) was not considered too onerous.

37 MG raised the issue with the District Councillor who confirmed that the turnaround was very tight due to the requirement of submitting budgets within deadline

38 Wayleave: Greenland Houchen Pomeroy provided copy of the map indicating where the cables will be placed underground. It was confirmed that the land indicated, currently rented by S Moore, is Parish Council land. Clerk to confirm to GHP and provide the Deeds as confirmation.

AP

CORRESPONDENCE

39 **Incoming Correspondence**

- i Better Broadband Information Sheet 10
- ii. Minutes of Tiffey Valley Neighbourhood Board meeting on 4th March 2013
- iii Update on Planning Applications week ending 15 March 2013
- iv Neighbourhood Plans
- v Wymondham Crime Survey 8 – 21 March
- vi K&M Lighting in response to Norfolk County Council extension of highway improvements fund
- vii NALC: One year of Localism
- viii Norfolk Rural Community Council: March 2013 Newsletter

40 **Outgoing Correspondence**

- i Agency Grass Cutting letters

ACCOUNTS FOR PAYMENT

41 The following were presented for payment:

Anne Panella	Clerks Salary	£180.68
Anne Panella	Clerks Expenses	£96.73
Karen Bush	Caretaker and Booking Clerk Salary	£239.06
Alice McGiveron	Cover Caretaker Salary	£29.91
HMRC	PAYE March 2013	£45.40
Anglian Water	Direct Debit	£62.27
Norfolk RCC	Annual Subscription	£20.00
Norfolk Association of Local Councils	Annual Subscription	£167.04
Hugh Crane	Village Hall Consumables	£104.63
D Watson	Maintenance of Cricket Pitch	£142.81
	TOTAL	£1,088.53

Resolved: that the accounts, with the exception of D Watson as it was incorrectly presented, be passed for payment. Proposed by JH, seconded by LL. All in agreement.

42 Clerk to request a correct invoice from D Watson and issue cheque.

MONTHLY INCOME AND EXPENDITURE REPORT

	<u>Current</u>	<u>Deposit</u>	<u>Total</u>
Balance B/Fwd 23/02/12	21,436.68	14,106.19	35,542.87
Total Receipts to 31 March 2013	986.35	1.76	988.11
	22,423.03	14,107.95	36,530.98
Total Outgoings to 31 Mar 2013	(878.73)	0.00	(878.73)
Inter Account Transfers Mar 2013	0.00	0.00	0.00
Closing Balances 31 Mar 2013	21,544.30	14,107.95	35,652.25

HIGHWAYS

- 44 Grit Bin: residents at Low Road have confirmed they would like the bin to be placed opposed Cooks Terrace, by the telegraph pole. To be placed on Agenda for May meeting. **AP**
- 45 Windmill Trust Cottages, High Street
It was noted that these cottages, both currently empty, are being allowed to fall into a poor state of repair. Correspondence with the Trust confirms they have little/no funds to bring them into a habitable state whilst the terms of the covenant, which gifted them to the Trust, prevent them from being sold. It was suggested that the District Council may have the facility to take over the management of such properties and bring them back into use. Clerk to contact the Chair of the Trust and SNC to ascertain if a way forward exists. **AP**
- 46 It was confirmed that the County Council, who were gifted the windmill by the previous owner, are seeking to find an alternative 'owner'; again it is understood that the terms of the trust prevent the building from being sold, but could possibly be transferred?
- 47 It is understood that if building/refurbishment plans were to be submitted they may include a proposal for a footpath along this part of the High Street. It was noted, however, that this stretch of road is very narrow and seems insufficient to provide an adequate footpath.
- 48 South Norfolk Clean Sweep Street Cleaning Campaign
Roads to be cleaned are: Hackford Road, Wymondham Road, Church Lane, High Street and Hillside Crescent. Low Road has now also been added to the schedule and work is expected to commence during the second half of April.

PLANNING

- 49 2013/0417: Hillcrest Farm, removal of two poultry houses and replace with new shed for growing mushrooms
No views or comments.
- 50 2013/0485: Mushroom Unit, Wymondham Road. Construction of two pasteurisation tunnels for mushroom compost
No views or comments
- 51 2013/0412: Boleyn House, Hospital Road. Extensions and alterations.
No views or comments

PLAYING FIELD

- 52 Two inspections have been carried out: on 11th and 26th March. No issues to report. The Cricket Club has yet to remove the fallen netting and this is causing difficulty for the grass cutting contractor.

- 53 The trees will be trimmed in the next two weeks. KB raised the matter of timing for this as no tree cutting should be undertaken after the end of March in order to protect nesting birds. RG will investigate and report back to the next meeting. **RG**

ALLOTMENTS

- 54 Three potential tenants have reconfirmed their wish to have an allotment. Agreed to re-site the three smaller allotments a few yards further north and let out the now vacant plot to the Mr Canning. This new plot will be let out at a tenancy fee of £100 per annum. Clerk to inform all potential tenants. **AP**
- 55 MG will provide an updated map of the Allotments to enable them to take up tenancy by end April. **MG**

WICKLEWOOD VILLAGE HALL

- 56 Re-roofing Project
Work is progressing with the suspended ceiling being removed later this week when the electrician will commence work. The Cinema Group equipment will be re-installed first week of May.
- 57 Agreed paint to be eggshell or similar in cream/magnolia colour.
- 58 Carolans to be requested to polish the floor (the second company invited did not submit a quote)
- 59 Caretaker Monthly Report
This month has seen a number of new bookings made for the coming months: birthday parties, cycle races, tea party and theatre practice.
- 60 Due to the works due to commence on replacement of the Village Hall roof there is nothing to report.
- 61 It was noted that the septic tank requires emptying. Clerk to inform Mr Nicholls. **AP**
Annual PAT testing and fire equipment testing will be carried out after the roofing work is complete. KB to contact Chubb and R Carver. **KB**

ANY OTHER BUSINESS

- 62 No items were raised.

DATE AND TIME OF NEXT MEETING

- 63 Annual Parish Council meeting on Monday 13th May at 7.45 pm. Agenda items to the Clerk by 3rd May.
The meeting ended at 8.30 pm.